

**School District of Bayfield
Notice of Board of Education Meeting
Monday, September 10, 2007**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Bob Nelson on Monday, September 10, 2007, 6:00 p.m., at the LaPointe Elementary School.

2. Roll call of school board members: School Board members present were Bob Nelson, Jackie Merila, Don Jeffords, Cindy Garrity, and Deb Knopf.

Absent & Excused: Brian Goodwin and Rocky Tribovich.

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Posting locations were identified.

5. Approval of the Agenda

Motion by Don Jeffords to approve agenda as presented, second by Jackie Merila. Motion carried.

6. Approval of School Board Minutes – August 13, 2007.

Motion by Deb Knopf to approve minutes of August 13, 2007, Regular Board Meeting including executive session as presented, second by Jackie Merila. Motion carried.

7. Communications/Reports:

7.1 Board President & Members: Board President Bob Nelson informed board members of the upcoming Wisconsin Association of School Boards meeting being held in Washburn. He encouraged all board members to attend.

Board Member Don Jeffords thanked the LaPointe residents for their cooperation and understanding this past year with the tough financial decisions the District has had to make.

7.1.1 Finance Committee: District Administrator Linda Kunelius reviewed with the Board the Finance Committee meeting minutes from Thursday, September 6, 2007.

7.1.2 Policy Committee: Board Member Don Jeffords reviewed with the Board the Policy Committee meeting minutes from Thursday, September 6, 2007. District Administrator Linda Kunelius informed the Board of a new Senior Tax Exchange Program (STEP) policy being considered by the District.

7.1.3 Political Action Committee: Nothing to report.

7.1.4 Negotiations Committee: Nothing to report.

7.2 Audience/Written:

Tessa Levens distributed letters to the Board from herself, Stacy LaPointe, and David and Jean Oliver-Holder. The letters identified their concern with the consolidation of the two 4th grade classrooms. Ms. Levens requests the letters be entered into the minutes and official records of the District.

Ann Lacy distributed a letter to the Board from June Bavluka requested the Board not approve the resignation of Pupil Services Director Deb Davis.

Alyssa Larsen, a resident of LaPointe, voiced an interest in starting an After School Program. After conducting a survey, Ms. Larsen has received an overwhelming response from parents and residents. Ms. Larsen will present the results of the survey to the Town Board and ask advise on what to do next. She stated the youth of the community need activities and a place to conduct them. Board President Bob Nelson requested Ms. Larsen keep the Board informed of her findings and that the District supports her efforts.

Burke Henry requested information regarding the budget process of the District. District Administrator Linda Kunelius informed Mr. Henry that the Annual Meeting is scheduled for October 22. Pupil Membership numbers will not be known until after the third Friday Count on September 21st and the state budget has not been finalized. Both effect the revenue limit for the budget.

Beth Griggs was recently informed that Pupil Services Director Deb Davis was resigning from her position and is concerned that the position be filled with a qualified individual to meet the needs of the children.

Mrs. Griggs also indicated her recent discovery that the District has Automatic External Defibrillator (A.E.D.) and wanted to know if the LaPointe Elementary School could possibly obtain one.

Board Member Brian Goodwin arrived at 6:30 p.m.

7.3 Reports:

7.3.1 Administrator Report: Completed visits to all student homes; approximately 60 parents, staff and children attended the 1st Potluck on August 29; staff attended a day long in-service on Understanding Poverty on August 29; the administrator attended staff meetings for the elementary, middle school, and high school on August 30; the District had 460 students enrolled the first day of school. We had 453 on the Third Friday last year; attended the Red Cliff Early Childhood Ceremony on September 4; met with BEA representatives and will meet on a regular basis during the school year; attended the Red Cliff Education Committee meeting along with Mr. Kent, Anne Sullivan, Betty Johnson, and Tom Steckling on September 5; met with Marcie Gephart and Laura Bohn regarding G/T program.

Motion Deb Knopf to receive and place on file the Administrator Report for September as presented, second by Cindy Garrity. Motion carried.

7.3.2 Athletic Director: Board Member Cindy Garrity requested the Girls Volleyball Team have an assistant for emergency purposes. District Administrator Linda Kunelius will explore this option.

Motion Don Jeffords to receive and place on file the Athletic Director report for September as presented, second by Deb Knopf. Motion carried.

7.3.3 Technology Coordinator:

Motion by Don Jeffords to receive and place on file the Technology Coordinator report for September as presented, second by Cindy Garrity. Motion carried.

7.3.4 K-8 Principal: Principal Michael Malyuk indicated that the first week of school, elementary secretary Keeley Potter did not have to call any parent's regarding their child's absence. Parents either called ahead of time or sent a note.

Motion by Deb Knopf to receive and place on file the K-8 Principal report for September as presented, second by Jackie Merila. Motion carried.

- 7.3.5 9-12 Principal: Principal Bob Kent informed the Board that an EMC Insurance Representative was at the District today and re-inspected the Technology Building. The Technology Building passed inspection and received five stars. Principal Kent thanked those involved in working on the Technology Building to bring it up to code.

Motion by Don Jeffords to receive and place on file the 9-12 Principal report for September as presented, second by Jackie Merila. Motion carried.

- 7.3.6 Director of Pupil Services:

Motion by Don Jeffords to receive and place on file the Director of Pupil Services report for September as presented, second by Deb Knopf. Motion carried.

- 7.3.7 Recreation Center Report:

Motion by Jackie Merila to receive and place on file the Recreation Center report for September as presented, second by Deb Knopf. Motion carried.

- 7.3.8 Supervisor of Buildings & Grounds

Motion by Jackie Merila to receive and place on file the Supervisor of Buildings & Grounds report for September as presented, second by Cindy Garrity. Motion carried.

- 7.3.9 Red Cliff Education Committee: District Administrator Linda Kunelius informed the Board that the Education Committee is currently in transition. The Education Committee is requesting a new student representative to replace the representative that graduated. The Committee is looking forward to working with the District on curriculum. The District provided copies of student and parent handbooks and is seeking input from the committee. The committee is reviewing policy #811, Native American Parent Involvement and Guidelines, and will be forwarding its revisions and recommendations to the Tribal Council.

8. Financial Accounting

- 8.1 Approval of Vouchers:

Motion by Deb Knopf to approve voucher numbers 48650 to 48816 as presented, second by Cindy Garrity. Motion carried.

- 8.2 Monthly Financial Report: Impact Aid update given by District Administrator Linda Kunelius.

Motion by Don Jeffords to approve monthly financial report for September as presented by Finance Manager Nancy Heaton, second by Jackie Merila. Motion carried.

9. General Business

9.1 UNFINISHED BUSINESS

- 9.1.1 Discussion of Board Priorities: Attendance & Behavior, Achievement, School Finance & Strategic Planning, Cultural Diversity, Open Enrollment, Special Education Disproportionality, Parent/Community Involvement, School Climate.

District Administrator Linda Kunelius indicated that staff members have identified which of the priorities listed above were most important to them and volunteered to work on the different categories in work groups. The District will also be looking for community volunteers to serve on the work groups. Action Plans will be brought back to the Board of Education.

9.1.2 Sesquicentennial Celebration: Board President Bob Nelson updated the LaPointe residents of the District's Sesquicentennial plans to date.

9.1.3 Second Reading of Indian Policies & Procedures (IPP's) #811

Motion by Don Jeffords to table second reading of Indian Policies & Procedures (IPP's) #811, the first reading of Curriculum Development Policy #330, and the first reading of Senior Tax Exchange Program (STEP), second by Cindy Garrity. Motion carried.

9.1.4 First Reading of Curriculum Development Policy #330: Tabled

9.1.5 First Reading of Senior Tax Exchange Program (STEP): Tabled

9.2 NEW BUSINESS

9.2.1 Letter of Resignation – Deb Davis

Motion by Don Jeffords to approve letter of resignation from Pupil Services Director Deb Davis with regret, effective immediately, September 10, 2007, second by Brian Goodwin. Motion carried.

9.2.2 12' x 24' Building Bids

Motion by Deb Knopf to award bid for 12' x 24' building to Jackie Cadotte in the amount of \$3,124.00, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Absent, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.

9.2.3 School Nurse and Salary Recommendation

Motion by Don Jeffords to approve the hiring of Tina Hagstrom as the new part-time School Nurse with a yearly salary of \$19,000, second by Jackie Merila. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Absent, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.

9.2.4 Early Childhood Specialist Recommendation

Motion by Don Jeffords to approve the hiring of Lorie Erickson as the new Early Childhood Specialist teacher for the District, second by Deb Knopf. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Absent, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.

9.2.5 Part-time Special Education Aid Recommendation: No recommendation at this time. Will be placed on the October Board Meeting Agenda.

Motion by Deb Knopf to approve District Administrator Linda Kunelius filling those positions, second by Jackie Merila. Motion carried.

9.2.6 FAST Coordinator Recommendation: Board requested to be updated on a regular basis.

Motion by Don Jeffords to approve the hiring of Laura Bohn as the Districts FAST Coordinator, second by Deb Knopf. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Absent, Brian Goodwin-No, and Don Jeffords-Yes. Motion carried.

9.2.7 Consider 66.03 Agreement with Washburn for Library Services

Motion by Don Jeffords to table the 66.03 agreement with the School District of Washburn for Library Services, second by Cindy Garrity. Motion carried.

9.2.8 Volleyball Coach Recommendation

Motion by Don Jeffords to approve the hiring of Dana Wiezorek as the head girls volleyball coach for the 2007-2008 school year pending favorable background check, second by Jackie Merila. Motion carried.

9.2.9 Consider CESA IMC and Delivery Service Reinstatement

Motion by Don Jeffords to reinstatement CESA IMC Delivery Services at a cost of \$4,266.00 for school year 2007-2008, second by Deb Knopf. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Absent, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.

Motion by Don Jeffords to contract with CESA for Library Services for school year 2007-2008 at a cost of approximately \$5,000.00, second by Jackie Merila. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Absent, Brian Goodwin-No, and Don Jeffords-Yes. Motion carried.

10. Adjourn to Executive Session in accordance with Wisconsin Statute 19.85

(1)(f) Student Transfer Request

Motion by Don Jeffords to adjourn to Executive Session at 7:20 p.m. in accordance with Wisconsin Statutes 19.85, second by Jackie Merila. Roll Call Vote: Cindy Garrity-Yes; Brian Goodwin-Yes; Don Jeffords-Yes; Deb Knopf-Yes; Jackie Merila-Yes; Bob Nelson-Yes; and Rocky Tribovich-Yes. Motion carried.

Minutes of Executive Session are withheld as confidential.

11. Reconvene in open session to act on any items from executive session if necessary

Motion by Cindy Garrity to table student transfer request, second by Jackie Merila. Motion carried.

12. Adjournment

Motion by Don Jeffords to adjourn meeting at 8:25 p.m., second by Cindy Garrity. Motion carried.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
Robert Nelson, President

Approved: _____
Jacqueline Merila, Clerk