

**School District of Bayfield
Notice of Board of Education Meeting
Monday, June 9, 2008**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Bob Nelson on Monday, June 9, 2008, 6:30 p.m., in the school library.

2. Roll call of school board members: School Board members present were Bob Nelson, Don Jeffords, Cindy Garrity, Brian Goodwin, Deb Knopf, and Rocky Tribovich.

Absent and Excused: Jackie Merila.

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Sheila Kelly confirmed postings.

5. Approval of the Agenda

Motion by Rocky Tribovich to approve agenda as presented, second by Don Jeffords. Motion carried.

6. Approval of School Board Minutes – May 12, 2008.

Motion by Rocky Tribovich to approve minutes of May 12, 2008, Regular Board Meeting as presented, second by Deb Knopf. Motion carried.

7. Communications/Reports:

7.1 Board President & Members: Board President Bob Nelson read thank you cards from Mary Jo Rabideaux for the retirement gift and from Sheri Milburn for the plant she received in memory of her father.

7.1.1 Finance Committee:

Consensus of Board to designate Board President, Board Clerk, Board Treasurer, and District Administrator as individuals authorized to sign for the District. Must have a minimum of two signatures out of the four.

Motion by Rocky Tribovich to receive and place on file the Finance Committee report dated June 5, 2008 as presented, second by Don Jeffords. Motion carried.

7.1.2 Policy Committee

Motion by Deb Knopf to accept policies included in Policy Committee report for 1st reading and to receive and place the Policy Committee report dated June 5, 2008 on file as presented, second by Cindy Garrity. Motion carried.

7.1.3 Political Action Committee: Superintendent Kunelius has contacted legislators, CESA Director, and WASDA suggesting they get involved in looking into what impact fuel costs will have on districts. This might be time to move transportation outside of the revenue limits.

7.1.4 Negotiations Committee: Negotiations have been completed with BEA and BESSA. The proposed contracts will be discussed in Executive Session.

7.2 Audience/Written: Meg Brown read a letter addressed to the Board dated May 6. Ms. Brown wanted the letter read for the record.

Motion by Deb Knopf to receive and place on file letter from Meg Brown dated May 6, 2008, second by Cindy Garrity. Motion carried.

7.3 Reports:

- 7.3.1 Athletic Director:
- 7.3.2 Technology Coordinator:
- 7.3.3 K-8 Principal:
- 7.3.4 9-12 Principal:
- 7.3.5 Director of Pupil Services:
- 7.3.6 Recreation Center:
- 7.3.7 Supervisor of Buildings & Grounds
- 7.3.8 Red Cliff Education Committee: No report.

Motion by Rocky Tribovich to receive and place on file reports 7.3.1 through 7.3.7 as presented, second by Cindy Garrity. Motion carried.

8. Financial Accounting

8.1 Approval of Vouchers:

Motion by Deb Knopf to approve voucher numbers 50330 to 50579 totaling \$515,183.28 as presented, second by Brian Goodwin. Motion carried.

8.2 Monthly Financial Report:

Motion by Rocky Tribovich to receive and place on file the Financial Report dated June 9, 2008 as presented, second by Don Jeffords. Motion carried.

The Board directed administration to invest the OPEB funds in bank certificates of deposits for the next year at the May 12, 2008 Board of Education meeting. The OPEB funds have been invested as follows:

Bremer Bank	26% of the total	\$ 372,797
Chippewa Valley	33% of the total	470,000
Morgan Stanley	41% of the total	<u>600,000</u>
		\$1,442,797

Board affirmed the investments administration has established and directed administration to establish two signatures for deposits and withdrawals by consensus of the Board.

9. General Business

9.1 CONSENT AGENDA

- 9.1.1 Call for Milk Bids for 2008-2009 school year
- 9.1.2 Call for Island Fuel Bids for 2008-2009 school year
- 9.1.3 Call for Student Transportation Bids for 2008-2009 school year

Motion by Rocky Tribovich to approve consent agenda 9.1.1 – 9.1.3 as presented, second by Deb Knopf. Motion carried.

9.2 UNFINISHED BUSINESS

- 9.2.1 Discussion of Board Priorities: Achievement, Attendance & Behavior, School Finance & Strategic Planning, Cultural Diversity, Open Enrollment, Special Education Disproportionality, Parent/Community Involvement, School Climate.

Superintendent Kunelius will be providing a full report to the Board at the next board meeting on the WKCE student test results.

- 9.2.2 Sesquicentennial Celebration: FAST Parents have volunteered to help with an old fashion picnic with games to kick off the new school year.
- 9.2.3 Consider 2nd Reading of Policies 342.3 Gifted and Talented Program, 342.3 Exhibit 1 Gifted and Talented Coordinator Job Description, 342.4 Acceleration, 385 Rule Internet Safety and Acceptable Use, 385 Exhibit 1 Staff Acceptable Use Agreement for Network Resources, 385 Exhibit 2 Student Acceptable Use Agreement for Network Resources, 385 Exhibit 3 Student Opt-out Form for Network Resources, 385 Exhibit 4 Request to Use Personal Electronic Device, 386 Electronic Taping, 387 District Cell Phone/Electronic Devices Usage (Will replace Policy 443.5 Student Use of “Beepers”), 390 Web Page Publishing, 390 Exhibit 1 Student/Parent Permission Form for World Wide Web, 670 Tax Sheltered Annuity Plan, 670 Rule Section 403 (B) Plan, 670 Exhibit 1 Authorized 403 (B) Vendor List, Policy, 670 Exhibit 2 403(b) Plan Vendor Certification and Hold Harmless Agreement.

Motion by Don Jeffords to approve 2nd Reading of Policies 342.3 Gifted and Talented Program, 342.3 Exhibit 1 Gifted and Talented Coordinator Job Description, 342.4 Acceleration, 385 Rule Internet Safety and Acceptable Use, 385 Exhibit 1 Staff Acceptable Use Agreement for Network Resources, 385 Exhibit 2 Student Acceptable Use Agreement for Network Resources, 385 Exhibit 3 Student Opt-out Form for Network Resources, 385 Exhibit 4 Request to Use Personal Electronic Device, 386 Electronic Taping, 387 District Cell Phone/Electronic Devices Usage (Will replace Policy 443.5 Student Use of “Beepers”), 390 Web Page Publishing, 390 Exhibit 1 Student/Parent Permission Form for World Wide Web, 670 Tax Sheltered Annuity Plan, 670 Rule Section 403 (B) Plan, 670 Exhibit 1 Authorized 403 (B) Vendor List, Policy, 670 Exhibit 2 403(b) Plan Vendor Certification and Hold Harmless Agreement, second by Cindy Garrity. Motion carried.

Motion by Don Jeffords to approve sending board policies #231 K-8 Principal and #243 Food & Nutrition Manager for second reading at the next Board meeting, second by Rocky Tribovich. Motion carried.

- 9.2.4 Consider 2000 Thomas Bus Bids

Motion by to approve bid from Harold Smith, LLC in the amount of \$7,551.00 for the 2000 Thomas Bus, second by Jeffords. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Absent, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.

9.3 NEW BUSINESS

- 9.3.1 Consider Approval to Post for a Part-time ERE Teaching Position Beginning with the 2008-2009 School Year

Motion by Rocky Tribovich to approve a part-time ERE teacher beginning with the 2008-2009 school year, second by Deb Knopf. Motion carried.

- 9.3.2 Consider Approval to Post for a Full-time Special Education Teacher Beginning with the 2008-2009 School

Motion by Brian Goodwin to approve a full-time Special Education Teacher beginning with the 2008-2009 school year, second by Deb Knopf. Motion carried.

- 9.3.3 Consider Coaching Recommendations for 2008-2009 School Year

Motion by Deb Knopf to approve coaching recommendations as presented by Athletic Director for the 2008-2009 school year, second by Cindy Garrity. Motion carried.

- 9.3.4 Consider Approval of Vendor Certification and Hold Harmless Agreements For Tax Shelter Annuity Plan

Motion by Rocky Tribovich to approve Vendor Certification and Hold Harmless Agreement for Tax Shelter Annuity Plan for Horace Mann Life Insurance Company and WEA TSA Trust as presented, second by Don Jeffords. Motion carried.

9.3.5 Consider Special Education (H.S. EBD) Teacher Recommendation

Motion by Deb Knopf to approve recommendation to hire David Lussenhop to fill the position of Special Education (H.S. EBD) Teacher beginning with the 2008-2009 school year, second by Cindy Garrity. Motion carried.

9.3.6 Consider Spanish Teacher Recommendation

Motion by Rocky Tribovich to approve recommendation to hire Nancy Campbell for the Spanish teaching position beginning with the 2008-2009 school year, second by Cindy Garrity. Motion carried.

9.3.7 Consider Middle School Science Teacher Recommendation

Motion by Rocky Tribovich to table approval of a Middle School Science Teacher, second by Don Jeffords. Motion carried.

9.3.8 Consider Approval of District Transfers

Motion by Don Jeffords to approve the following District transfers: Lonnie Cameron to 3rd grade, Kathy Noteboom to 4th/5th grade split classroom, and Laura Bohn to 5th grade, second by Rocky Tribovich. Motion carried.

9.3.9 Consider Principal Retirement

Motion by Brian Goodwin to approve retirement resignation effective the end of the day on August 1, 2008 from Michael J. Malyuk with regrets and sincere appreciation for his service to the District and the children of our community, second by Deb Knopf. Motion carried.

9.3.10 Physical Education Staff Adjustment

Motion by Rocky Tribovich to approve an adjustment of time for the position vacated by Laura Bohn not to exceed full-time, second by Don Jeffords. Motion carried.

10. Adjourn to Executive Session in accordance with Wisconsin Statute 19.85

(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

Bayfield Educational Support Staff Association (BESSA) 2007-2010 Contract
Bayfield Education Association (BEA) 2007-2010 Contract

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility:
Administrative Contracts and Compensation.

Motion by Rocky Tribovich to adjourn to Executive Session at 7:20 p.m. in accordance with Wisconsin Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Bayfield Educational Support Staff Association (BESSA) 2007-2010 Contract Bayfield Education Association (BEA) 2007-2010 Contract and (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility: Administrative Contracts and Compensation, second by Don Jeffords. Roll Call Vote: Cindy

Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Absent, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.

Minutes of Executive Session are withheld as confidential.

11. Reconvene in open session to act on any items from executive session if necessary. The meeting reconvened at 9:45 p.m.

A motion to approve the 2007-2009 Bayfield Education Association contract, including a Memorandum of Understanding specific to HRA, was made by Rocky Tribovich. Second by Don Jeffords. Motion approved unanimously.

A motion to approve the 2007-2010 contract with The Chequamegon United Teachers Association (support staff) was made by Rocky Tribovich. Second by Don Jeffords. Motion approved unanimously.

A motion to increase the custodian substitute rate to Step 0 of the support staff contract and to raise the student custodian rate to \$8.00 per hour was made by Brian Goodman. Second by Cindy Garrity. Motion carried unanimously.

A motion to increase the days in Dave Roseth's contract from 206 to 220 was made by Rocky Tribovich. Second by Don Jeffords. Motion carried unanimously.

A motion to amend contract language in administrative staff contracts to create consistency in contract provisions included in individual contracts and amend the District Administrator's contract was made by Rocky Tribovich. Second by Don Jeffords. Motion carried unanimously.

K-8 Principal	Increase number of days in contract from 220 to 230; Add 1% liquidated damage provision;
9-12 Principal	Issue contract from July 1, 2008 to June 30, 2009; Add 1% liquidated damage provision;
Supervisor of Bdg. & Gr.	Add President's Day as holiday; Add one day of Personal Leave; Include standard tax shelter provision;
Finance Manager	Issue contract from July 1, 2008 to June 30, 2009; Include standard tax shelter provision;
Technology Coordinator	Increase number of days in contract from 206 to 220; Include standard tax shelter provision;
School Nurse	Include standard tax shelter provision; Include standard retirement provision;
Financial Assistant	Add one (1) week of Vacation; Add standard retirement provision;
Administrative Assistant	Add standard retirement provision.
District Administrator	Add two sick leave days annually; Add President's Day has holiday; Add three (3) days Emergency Leave. Change three (3) day provision for Bereavement Leave to five (5) days; Add one (1) week of vacation.

A motion to approve salary increases for administrative staff was made by Rocky Tribovich. Second by Brian Goodman. Roll call vote: Cindy Garrity – yes; Brian Goodwin – yes; Don Jeffords – yes; Debbie Knopf – yes; Robert Nelson – yes. Motion carried unanimously.

	07-08	08-09
Sheila Kelly	\$1,331	\$1,440
Mary Meierotto	1,331	1,440
Michael Malyuk	2,830	
Robert Kent	1,482	1,512
Nancy Heaton	1,254	1,282
Steve Dunn	1,610	1,742
School Nurse		1,562
Dave Roseth	1,784	1,930
Linda Kunelius	4,400	4,576

12. Adjournment

Motion by Rocky Tribovich to adjourn meeting at 10:00 p.m., second by Don Jeffords. Motion carried.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
Robert J. Nelson, President

Approved: _____
Jacqueline Merila, Clerk