

**“THE MAIN THING IS TO KEEP THE MAIN THING, THE MAIN THING”**

To: Bayfield Board of Education  
From: Linda L. Kunelius, District Administrator  
Re: Administrative Report  
Date: November 8, 2010

**WASB CONVENTION:** The WASB Convention will be held in Milwaukee January 18, 2011 through January 21, 2011. We need to reserve a seat on the CESA #12 charter bus for you by December 16, 2010. Please let Sheila Kelly know if you will be attending as soon as possible as she will need to complete the convention registration, reserve a seat on the bus and make hotel reservations.

**STEM WORKGROUP:** The Science, Technology, Engineering, Math (STEM) Workgroup met on August 10<sup>th</sup>, September 8<sup>th</sup> and October 27<sup>th</sup>. A Building and Grounds Committee meeting was held September 23<sup>rd</sup>. I shared information from the STEM Workgroup with Elementary School staff on September 14<sup>th</sup> and Middle School staff on September 15<sup>th</sup>. Rick Erickson and Dave Doering talked with High School staff on September 22<sup>nd</sup>.

At the beginning of the Elementary Staff meeting Kathy Noteboom explained that the staff had requested that the Elementary School schedule be on the agenda and she expressed concern that my presentation on the STEM workgroup would encroach on the time they wanted to spend on that topic. I gave a quick overview, asked the staff to let me know of any ideas or suggestions they had on the project and indicated I would meet with them again if they wanted to discuss ideas and have more input.

The same information was shared with Middle School staff and they were asked how they wanted to proceed, i.e., more meetings to discuss the project, e-mail, individual contacts, etc. Staff indicated they preferred to send their ideas to me by e-mail.

Beth Hoagland, Darryl Penner, Rick Erickson, Alan Rogers, Dave Doering, Jim Pete, Robert Kent, Steve Dunn, Lonnie Cameron, Sheila Everhart, Missy Eid, Anne Sullivan, Nancy Heaton and Dave Roseth have all attended one or more of the STEM Workgroup meetings.

The Principals designate time at each staff meeting for staff to bring topics, concerns and issues forward. Staff who have attended the STEM Workgroup meetings have been at Middle School and High School staff meetings. Staff have not put forward any questions or comments regarding this project at their respective staff meetings.

I received a large packet of materials from Missy Eid on November 3, 2010. Included in the packet were three ideas:

1. Larger more conducive art room allowing for space to be used by classroom teachers (K-12 integrating art into the curriculum);

2. Adding the Arts to STEM and make it STEAM with a new Big Art room attached to math and Science;
3. Technical vocational high school concentrating on fundamental skills most utilized in our area (welding, construction, medical field, mechanics, the arts).

Mr. Ed Batton sent an e-mail to me requesting that his memo be shared with the STEM Workgroup and Board of Education. A copy is attached.

Daniel Moll, Armstrong Torseth Skold & Rydeen, Inc., called and expressed interest in the project. He visited the District, met with Steve Dunn and talked with Dave Doering. He has sent a letter of interest and ideas we might want to consider. A copy of his letter is attached.

#### **TAKE ONE INITIATIVE:**

Twenty-five staff registered for TAKE ONE.

In addition, five staff are National Board Certified Teachers (NBCT) and four staff are advanced NBCT candidates.

The District is providing the following:

- Four (4) half day or two (2) full days of release time for each registered participant to work on Take One;
- Paid registration (\$100 District, \$200 National Certification Board);
- Graduate credit – Viterbo @ \$90.00 per credit;
- Designated TAKE ONE as the primary focus and priority for District In-Service Days.

Missy Eid and Kathy Noteboom took exception with the proposed gang training as they felt I had promised and agreed to designate all District In-Service Days to TAKE ONE. While I certainly indicated TAKE ONE was a priority and that it would be the focus on District In-Service days, I did not “promise” nor did I enter into any type of “agreement” that it would be the sole topic addressed on District In-Service days. Other topics and activities had already been included on District In-Service agenda’s for August 27<sup>th</sup>, August 30<sup>th</sup>, and August 31<sup>st</sup>.

Emerging gang activity in our community is seen as a significant safety issue for all. As such, I felt it was reasonable to designate two hours to the training on October 22<sup>nd</sup>. I talked with Dr. Ron Jetty, WEAC representative for our TAKE ONE initiative and he agreed that it was reasonable to devote time to the emerging safety issue.

Sandy Raspotnik and I sent memo’s to staff and I further explained why we were participating in the community training at the beginning of the Oct. 22 In-Service. I also conveyed that I had authorized Carol Sowl to schedule two evening sessions (3 ½ hours) @ \$70.00 a session that participants could choose to attend if they needed the time that had been designated for gang training for TAKE ONE activities.

Here is an overview of District In-Service days that have been held so far:

August 27	New Staff Orientation
August 30	TAKE ONE Overview – Room preparation
August 31	Bloodborne Pathogens, Diabetes, and Wellness Chair Evacuation and Fire Extinguisher Refresher/Practice, Faculty Meetings (Special Education, Elementary School, High School and Middle School)
September 7	Full day - TAKE ONE
Oct. 1	½ day – TAKE ONE
Oct. 22	Full day - TAKE ONE (designated two (2) hours Gang Training)

February 18<sup>th</sup> and May 20<sup>th</sup> (1/2 day) are also designated as District In-Service days. We will try to minimize any other topics that might be placed on the agenda other than TAKE ONE. Participants can also choose to use their Professional Prep Time on Nov. 5, Jan. 21, Mar. 25, and/or June 10 for TAKE ONE activities.

**WISCONSIN SCHOOL OF RECOGNITION:** The LaPointe Elementary School is eligible to apply for a district-wide grant (up to \$250,000) as a Wisconsin School of Recognition recipient. Staff and community members have been working together to develop a proposal for district-wide staff development and activities to enhance student achievement. The proposal is due this Friday.

**TROLLER AFTERSCHOOL PROGRAM:** Many exciting, collaborative efforts are being offered through the Troller Afterschool Program. The First American Prevention Center will be having sessions on the Red Cliff Wellness Curriculum. Their efforts will supplement and support the District's Second Step Alcohol and Other Drug Prevention curriculum. The First American Prevention Center, in collaboration with the Wisconsin Tribal AmeriCorps Program, Bayfield School TAP and the Red Cliff Youth Center will also be providing homework assistance for Bayfield School students.

Virtual Credit Recovery and Virtual courses are now available to students through TAP. Linda Weber was nominated for one of this year's three "Good Neighbor" Awards which the Bayfield Chamber announces at its Annual Membership Meeting in November. While she was not selected out of the 17 nominees, she was clearly honored by someone in the community who felt she was deserving because of her contributions to the Bayfield community. We are fortunate to have such a dedicated, passionate person on staff.

**GEDO2 APPLICATION:** Trent Hanson has been working on the GEDO2 Application (due November 21<sup>st</sup>). We want to have the program in place for second semester.

**BAYFIELD DEPARTMENT OF HUMAN SERVICES:** Sandy Raspotnik and I met with Elizabeth Skulan, Director, Bayfield County Department of Human Services (DHS), Anita Haukaas, and two DHS Social Workers. Ms. Haukaas had expressed concern that Bayfield staff were making excessive and unnecessary calls to DHS. The three incidents

in question pertained to calls DHS received from Mr. Kent or that he had asked staff to make to DHS. No evidence was given to support the generalizations that were made about the District. We clarified our respective roles and I believe the issue has been resolved.

**PROJECT LAUNCH:** Jim Pete, Diane Defoe and I serve on the Project Launch Advisory Council. This project has provided significant opportunities for Red Cliff agency staff and district staff to work together to address the needs of our children and their families. At the last meeting Lynn Basina, Director, Red Cliff Family Services, stated that "something positive is happening at school." She shared that her two grandchildren love school!

**2002 BONDS:** Nancy Heaton and I met with Kevin M. Mullen, Hutchinson Shockey Erley & Co. to discuss a proposal to refinance 2002 bonds. Approximately \$119,878 would be saved over a ten year period of time.

**OFFICE OF SPECIAL EDUCATION PROGRAMS (OSEP):** The U.S. Department of Education directed DPI to verify correction of noncompliance indentified in our 2008-09 Special Education Procedural Compliance Self-Assessment. We submitted additional student records to the DPI this fall. The DPI has verified that all previous identified noncompliance has been corrected and our District is currently in compliance with regulatory requirements of IDEA.

**COFFEE CHATS:** A total of twenty community members attended the fall Coffee Chats.

**BACKPACK PROGRAM:** District staff and community members are exploring a backpack program that is designed to meet the needs of hungry children at times when other resources are not available, such as weekends and school vacations. An overview is attached.

**RESEARCH PROJECT:** Yvonne Goslin would like to conduct a research project related to the suspensions that were issued to three Kindergarten children six years ago. Her proposal is attached for your review. Please let me know your thoughts on this request.

**PROJECT SMARTT:** Last year we were asked to participate in the Wisconsin Department of Public Instruction SMARTT Initiative. Fifteen districts are participating in the project. The project is intended to identify non teacher certified staff who are interested in fulfilling certification requirements in special education, math and science. Sandy Raspotnik and I encouraged Tom Steckling to submit an application to the project and he has been accepted. The District will receive a \$15,000 award and will be providing financial assistance and professional development support to assist Tom in his efforts to obtain teacher certification in Special Education.