

**“THE MAIN THING IS TO KEEP THE MAIN THING, THE MAIN THING”**

To: Bayfield Board of Education  
From: Linda L. Kunelius, District Administrator  
Re: Administrative Report  
Date: September 2, 2010

**2010-11 SCHOOL YEAR:** The 2010-11 school year has begun and we have gotten off to a very good start. Staff returned to work enthusiastic and energized. We had a few glitches with scheduling and Principals have been working with staff to resolve them.

There were two minor bus incidents. One bus broke down and Kindergarten children who were brought to school by their parents rode the bus home and didn't know which stop to get off at. A meeting was held with bus driver's to go over reporting procedures, transportation policies and bus safety.

**STEM WORKGROUP:** The Science, Technology, Engineering, Math (STEM) Workgroup met on August 10<sup>th</sup> and will be convening again on September 8<sup>th</sup>. Bob Nelson is chairing the committee and I have placed this on the Board meeting agenda so he can give a report on the progress of the committee.

**CURRICULUM WRITING GRIEVANCE:** A grievance was filed specific to the provision in the contract on curriculum writing (Article X Section J). It proceeded through Step 1 and Step 2. BEA decided not to pursue the grievance to Step 3 but indicated they would again initiate the grievance process if teachers are offered \$20 per hour for work the BEA believes is covered in Item J Article X of the contract.

**TAKE ONE INITIATIVE:** This year we are participating in an exciting professional development opportunity with Wisconsin Education Council Association (WEAC) and the National Board for Professional Teaching Standards (NBPTS). Staff will also be able to get credit for this initiative through Viterbo University. Carol Sowl has been designated as the teacher for the three credit course being offered through Viterbo.

“Take One” is a framework that provides a standards-based approach for improving teaching practice and links student learning to effective instruction. The process has been shown to improve teaching quality by providing teachers with the opportunity to reflect on their own classroom instructional practices and the opportunity to form professional learning communities with a common language for and commitment to improved student achievement. The process will also help teachers plan and achieve specific learning outcomes and adapt their teaching practices to meet the needs of individual students. This focus on student learning reinforces a strong link between instructional goals and teaching practice. Carol Sowl will be coordinating the process with support from WEAC and NBPTS and District National Board Certified Teachers (Dave Doering, Rick Erickson, Allison Nyara, and Stacy Peterson).

**ACT REPORT:** A report is attached that reflects the achievement of our graduates on the ACT over time. Performance on the ACT provides one indication of the extent to which our students are prepared for college-level work. The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science and is designed to measure the skills needed for success in first year college coursework. Nineteen students participated and received a composite score of 21.2. The State Composite score is 22.1.

**FRESH FRUIT AND VEGETABLE GRANT:** The Bayfield School District has been awarded a Fresh Fruit and Vegetable Grant for 2010-11. We are thrilled that we will be able to continue this program.

**WISCONSIN SCHOOL OF RECOGNITION:** DPI just announced that LaPointe Elementary has met the criteria for a Wisconsin School of Recognition Award. The LaPointe Elementary School will receive \$2,000.00 for use by the school and representatives of the school are invited to a special presentation in Madison in October.

To be recognized, schools must be eligible to receive federal Title I funding and be among the highest poverty schools in the state based on free and reduced-price school lunch data. Additionally, student achievement on statewide reading and mathematics assessments must outperform the state average and also beat the average for schools with similar poverty rates. Finally, the school must have made adequate yearly progress (AYP) for the past two years as defined under the federal No Child left Behind Act.

**TROLLER AFTERSCHOOL PROGRAM:** Our district is a recipient of a grant to provide after-school services through the 21<sup>st</sup> Century Community Learning Centers (CLC) program. The Department of Public Instruction (DPI) will be conducting monitoring visits during the months of October and November, 2010. Our center will be visited by DPI staff in order to observe activities, interview program administrators and staff, and review policies and procedures of our center.

**GRANT OPPORTUNITIES:** Last year Linda Weber worked with staff to develop and submit a substantial grant application through the Carol White Foundation. The grant focused on physical education and nutrition. This year Linda will continue to apply for small grants we are eligible for and will be working on a substantial Safe and Healthy Schools grant proposal and application that is due in March. As part of the required needs assessment we are in the process of having students complete a Youth Risk and Behavior Survey, staff and students will complete a School Climate Survey and a committee will complete an analysis of Positive Behavior Intervention Strategies (PBIS) data, Academic Achievement data and Special Education data. Jim Lee and Sandy Raspotnik will be coordinating the collection and analysis of data.

**INFORMATION LIBRARY MEDIA AND TECHNOLOGY PLAN:** The Bayfield School District has been certified as meeting the full, comprehensive set of planning criteria stipulated by the State of Wisconsin, FCC Universal Service Fund E-rate

program, and No Child Left Behind Act of 2001 Title II, Part D, subpart 1: Enhancing Education Through Technology.

This certification is effective 7/1/2010 to 6/30/2013. It allows us to participate in the FCC Universal Service Fund e-rate and Enhancing Education Through Technology (EETT) programs, as well as any other federal or state technology program requiring a state-certified technology plan. Congratulations to Dave Roseth and Shellie Swanson who spent many hours developing the Information Library Media and Technology Plan.

**OFFICE OF SPECIAL EDUCATION PROGRAMS (OSEP):** The U.S. Department of Education has directed DPI to verify correction of noncompliance indentified in our 2008-09 Special Education Procedural Compliance Self-Assessment. The DPI must verify that each instance of individual student noncompliance has been corrected and that our district is currently in compliance with regulatory requirements of IDEA. DPI staff will examine a sample of current student evaluation and IEP records. Sandy Raspotnik is coordinating our response. The requested materials must be submitted to DPI no later than September 15, 2010.

**WASB REGIONAL MEETING:** The Wisconsin Association of School Boards (WASB) Fall Regional Meeting for our area will be held on October 20, 2010 at 6:30 p.m. in Washburn. All board members are encouraged to attend. It is an opportunity to connect with colleagues, catch up with WASB and hear and new and especially relevant presentation on technology in schools. Please let Sheila Kelly know if you are going to attend and she will process your registration.

**COFFEE CHATS:** The following Coffee Chats have been schedule:

October 19, 2010	10:30 a.m.	Red Cliff
October 20, 2010	10:00 a.m.	Egg Toss, Bayfield
October 21, 2010	10:30 a.m.	LaPointe Library

**NATIONAL ASSOCIATION OF FEDERALLY IMPACTED SCHOOLS (NAFIS):** Anne Sullivan and I will be attending the annual NAFIS Conference in Washington, D.C. September 19-21. This year marks the 60 Anniversary of Impact Aid. We will be attending sessions on New Impact Aid information, ARRA Competitive Construction Grants, and new Central Contractor registration Requirements for all grantees.