



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: February 4, 2014

SUBJECT: February Board Report

Buildings and Grounds: This has been a tough winter on the Districts heating system. The good news is the main boilers have kept up well and the new Tech Ed Building is doing fine. The bad news, four of the classroom heating units have failed and one of the HVAC unit coils have failed. Thus far, I have repaired two units and will need to replace two other units as they are too worn out to replace all parts and come out ahead. The Tech Ed Building has had a few minor problems. First, the make-up air handling unit in the garage was sending a natural gas smell into the building and the other is there were not outlets outside to plug in buses. Both have been rectified and aside from being a little tight for traffic between the buildings its functioning fine.

Transportation and Vehicles: New vehicles are fine and sign out procedures are working to keep vehicles clean and accountable. All vehicles are lettered with School District of Bayfield on them. Buses are holding up with only minor problems during this cold spell. Winter transportation is also smooth.

Safety and Crisis Management: The School Safety plan will be updated and completed this spring with new contacts and a few new procedures.

Planning and Projecting: I have prices on new cafeteria tables and new bleachers. Both are beyond their service life with many problems. The island school uses propane for heating and as you know is out of sign for its price. There is 1,000 gallons left so we have some time left.

Staffing and Personnel: Nothing to report.