



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: October 19, 2011

SUBJECT: October Board Report

Buildings and Grounds: The boilers have been turned on and are ready for the heating season. Also, the boilers at the Recreation Center have been calibrated and are running fine. The new floor scrubbing machine we purchased last year has saved over \$1,800 in cleaning chemical and countless man hours due to its new design and use of only 1.5% chemical use. It also combines stripping a waxed floor into one step. It's amazing.

Transportation and Vehicles: Bus #3 is on its second trip to the shop at Cummins Power in Duluth. The first trip was to replace the water pump and this time the coolant tank has ruptured. There have been a few incidents with the bus rides this year. Apparently students have been getting on the wrong bus or the bus driver didn't see them get on so they drive by their house on the trip out and the parents get worried, reasonably so. I have addressed this with the bus company and staff that this is unacceptable.

Safety and Crisis Management: Scott Stralka and I are scheduled to attend a school crisis workshop this month to update and refine our school Crisis Management Plan. I have met with Gappa Security Solutions to have the air phones repaired that are in the elementary office and high school office. Also to look at a card read controlled entry system for the outside doors. This system would be connected to our computer system and could be set to open and lock doors on a schedule. Also a record of whom and at what time someone enters the building.

Planning and Projecting: I will be preparing a new key and core list to replace all cores in the entire school to get control of the key situation. There are so many masters out there that I can not guarantee security of the building anymore.

Staffing and Personnel: Still looking for substitute custodians and bus drivers.

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