

## **IT Systems Administrator Report**

### **December 8, 2011**

1. I recently replaced our off-site backup system with newer computer and more storage.
2. I have been researching options on copiers, and possibly managed print solutions. The new color copier in the Pupil Services office has been getting more use than projected, and I am looking at upgrades.
3. I am continually updating software and operating systems with the latest security updates.
4. I have been working to understand the details of the network more thoroughly, including Infinite Campus, the web security system, the wireless system, and the Windows Group Policy that is currently in place.
5. I have been working to understand management of Apple iPads and other iOS devices and determining the best practices to deploy them in school. We have a few of these devices now that will soon be deployed.
6. I began installing new software to help teachers monitor student computer use in their classrooms.
7. I attended the SLATE (School Leaders Advancing Technology in Education) conference.
8. I have also been trying to spend time planning short term and long term goals for technology in our school. Some goals include upgrading software and operating systems to the latest versions, moving to cloud-based applications like Google Docs, online learning management systems, and researching 1-to-1 initiatives.

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