



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: September 7, 2011

SUBJECT: September Board Report

Buildings and Grounds: All the roof leaks have been repaired and new lowered ceilings have been installed in the middle school restrooms. The large pine trees have been removed from the east side of the building due to the fact that they were leaning over the parking lot and not in good shape. The woodchips from the trees will be used in the school garden.

Transportation and Vehicles: The first week of bus transportation is always a little mixed up, but I am impressed how the teachers and staff work together at making everyone including the parents feel at ease.

Safety and Crisis Management: We will have the fire department here next week for our first fire drill. I believe we have water bottles and junior hats to pass out. The first drill usually takes a bit longer but I am sure everything will go well. I look forward to working with Scott Stralka on future fire drills.

Planning and Projecting: Planning on a smooth start up of the heating season and getting ready for winter operation.

Staffing and Personnel: I will be looking for more custodian/bus driver substitutes.

300 North Fourth Street  
Bayfield, Wisconsin 54814

[learn@bayfield.k12.wi.us](mailto:learn@bayfield.k12.wi.us)

Jay Mitchell, District Administrator  
Sheila A. Everhart, Elementary/Middle Principal  
Scott Stralka, Secondary Principal  
Sandy Raspotnik, Director of Pupil Services

TTY 715 779 3201 Ext. 100

715 779 3201 Ext. 101  
715 779 3201 Ext. 141  
715 779 3201 Ext. 405  
715 779 3201 Ext. 103  
715 779 3201 Ext. 111  
FAX 715 779 5268