



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: January 7, 2013

SUBJECT: January Board Report

Buildings and Grounds: The crew replaced light fixtures in four classrooms in the middle school over the break which will save energy and be more comfortable. We received an incentive payback of \$543.20.

The gym floor was resurfaced over break with an oil based finish to hopefully last longer than the water based we have used in the past.

Transportation and Vehicles: Bus #3 had new steering universals and shaft installed last week. The island bus was serviced over the break also. New tires will be installed on the suburban and express van this week.

Safety and Crisis Management: The emergency binders for the buses are finished and will be handed out to the drivers today. Two lockdown drills were performed in December. One of them included K-9's from the State Patrol which found nothing to report.

Planning and Projecting: Plan to have the boilers turned and adjusted this month.

Staffing and Personnel: Still looking for substitute custodians and substitute bus drivers.