



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: October 23, 2012

SUBJECT: October Board Report

Buildings and Grounds: The AC units for the LRC and computer server room have been installed and after a couple computer issues are up and running. The island school roof has been replaced and no water damage was present. The pay phone in the commons area has almost no use except for prank 911 calls during the day. It is costing the District \$50.00 per month to have this phone here. My suggestion is to have it removed.

Transportation and Vehicles: Bus transportation is going well and we will have the drivers 3-ring binders finished soon. These are binders for each bus with student's picture, name, address and emergency information.

Safety and Crisis Management: The fire alarm system has had a high voltage spike in the last few months and the signal driver for the attic has failed. Advantage Fire Company is replacing the driver and all the detectors in the attic. The fire department was present at our first fire drill and will be handing out fire safety items this month to students. The Kindergarten classes visited the fire hall and I did a visit to the school with the fire truck and full turn out gear and talked to the first grades about fire safety.

Planning and Projecting: Planning on replacing light fixtures in four classrooms with lower watt and softer light (more like natural daylight). We will get a \$350.00 payback plus save energy. The fixtures are failing and distracting the students. Also plan on replacing outdoor lights with energy saving LED fixtures, also a focus on energy incentive per fixture. The storage problem here is never ending. I will be ordering a larger shed to be placed behind the school (out of the way) to store items from the commons area. There is an old shed on the ball field that I will try to move down but the roof needs to be replaced and the floor is rotten. I don't believe it will survive the move.

Staffing and Personnel: Still looking for custodial substitutes and bus driver substitutes. The island bus route is a problem when the regular driver is out because there is no way to get someone to the island soon enough in the morning. Also, the last boat is not late enough.