

## Regular School Board Meeting Minutes (Monday, October 21, 2019)

Generated by Linda Weber on Wednesday, October 23, 2019

### 1. Opening Items

1.1 Call to Order by School Board President, Nicole Boyd, at 6:00 pm.

1.2 Roll Call

*Members present*

Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

*Members absent*

Craig Hoopman  
Rocky Tribovich

Rocky Tribovich arrived at 6:06

1.3 Pledge of Allegiance

1.4 Confirmation of Meeting Posting

Meeting posting was confirmed.

1.5 Approval of Agenda

Motion to approve agenda as presented.

Motion by Cindy Garrity, second by Larry Deragon.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

1.6 Public Comments

School Board Members were recognized by the School District of Bayfield for Wisconsin School Board Week.

1.7 Approval of Meeting Minutes

Motion to approve September 16, 2019, meeting minutes as presented.

Motion by Deb Knopf, second by Cindy Garrity.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

### 2. Featured Communication

2.1 Presentation - ETaL Group (Every Teacher a Leader group)

Liz Bodin, Rick Erickson, Anne Sullivan and Lorie Erickson presented their work as part of the ETaL.

2.2 I.T. Update - Chris Plansky

The District is now using Gagggle.com to screen communications within the district and communications coming in.

2.3 Band Trip Update - Ron Borchers

A spreadsheet of personal student band accounts was included in the presentation and shows what each student has raised or paid in so far. 34 students have held a spot on the trip with a \$500 deposit.

The trip cost is \$1,700 per student and the high estimate for the entire trip is \$65,000.00. Mr. Borchers confirmed the group is almost half-way there with \$33,000 overall in the trip account and are on track to meet fundraising goals.

Students can back out until the hotel and plane tickets are purchased which is planned for late November. 36 students and 5 chaperones will travel in a 65 passenger coach bus. Mr. Borchers will give a bi-monthly update on progress of trip to the school board. The next update will be at the December meeting.

### 3. Board Reports 46.58

3.1 Future Agenda Items:

3.2 Finance Committee

The Budget Committee was held earlier last week and the Finance Committee met last Thursday. Nicole Boyd appreciated this format. The committee opened sealed bids, reviewed the proposed budget, reviewed the Health Partners Program and discussed the P-Card request that is coming up later in the meeting. Also, looked at an Early College Credit recommendation from Mr. Livingston and reviewed vouchers for last month.

### 3.3 Policy Committee

The committee met and was updated on NEOLA and the Strategic Plan. The committee also reviewed Special Education Policies and Procedures.

### 3.4 Budget Committee Meeting

The committee met 2 days before the finance committee. Board members expressed gratitude for this schedule and to be able to meet with Jeff and Randi.

### 3.5 Wellness Committee

Twelve people including several staff and community partners attended the Wellness Committee Meeting. The committee conducted a student survey on lunches. Results were majority of responders did not like the fish sticks. Based on survey the kitchen will served baked cod instead of fish sticks.

Garden Committee met and Missy Eid shared staff wellness action plan. Next Wellness Committee Meeting is January 21, 2020.

## 4. Administrative Reports

### 4.1 District Administrator Report

### 4.2 October 2019 MS/HS Principal Report

### 4.3 Director of Special Education and Pupil Services/4K-5 Principal Report

### 4.4 Building & Grounds Report

### 4.5 Recreation Center Report

### 4.6 IT System Administrator Report

### 4.7 Athletic Department Report

### 4.8 Acceptance of Administrative Reports

Motion by Larry Deragon to approve, 2nd by Cindy Garrity to approve Administrative Reports as presented.  
Final resolution: Motion Carried.

Aye: Nicole Boyd, Glenn Carlson, Rocky Tribovich, Cindy Garrity, Larry Deragon, Deb Knopf

## 5. Financial Accounting

### 5.1 Approval of Vouchers

Motion by Glenn Carlson to approve vouchers in the amount of \$772,737.86, 2nd by Cindy Garrity.  
Final resolution: Motion Carried.

Aye: Larry Deragon, Glenn Carlson, Rocky Tribovich, Cindy Garrity, Deb Knopf, Nicole Boyd

## 6. Unfinished Business

### 6.1 Strategic Plan Update

District Administrator Jeff Gordon reported he and administrators have been meeting with Kevin Stranberg since August to update the Strategic Plan. The plan is based on last year's priorities (5 pillars) with an additional priority of *attendance*. Administration met with Mr. Stranberg to develop a needs assessment on the 5 pillars/attendance and included goals, how to measure goals, the strategies and tactics of the goals, and how to report to the school board. We took the information to staff through separate meetings for elementary staff, middle school staff, and high school staff. Administration went through the plan and asked staff for input. Moving forward, the staff will be updated on a monthly or bi-monthly basis. Hopefully Kevin can come in next month to update on where he is at on the plan and where we're going. The plan was included in Boarddocs for the board to better understand the process. School Board President Nicole Boyd suggested a financial column added so school board is not asked later in the process for a large sum of money.

### 6.2 HealthPartners Well-Being Incentive Program

Motion to approve Health Partners Well-Being Incentive Program

Motion by Rocky Tribovich, second by Larry Deragon.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

## **7. New Business**

### 7.1 Consider 1st Reading and Waive 2nd Reading of Special Education Policies and Procedures

Motion to approve 1st Reading and Waive 2nd Reading of Special Education Policies and Procedures.

Motion by Larry Deragon, second by Nicole Boyd.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.2 Consider Cost Estimate for Early College Credit, Start College Now and The Dual Credit Program

Motion to approve cost estimate of \$7,779.00.

Motion by Rocky Tribovich, second by Cindy Garrity.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.3 Consider Approval of 2019-2020 Budget

Motion to approve budget as presented.

Motion by Glenn Carlson, second by Larry Deragon.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.4 Set 2019-2020 Tax Levy

Motion to approve tax levy.

Motion by Deb Knopf, second by Larry Deragon.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.5 Consider Appointment of Deputy Election Clerk for 2020 Spring Election

Motion to approve Linda Weber, Administrative Assistant, to the 2020 Deputy Election Clerk appointment.

Motion by Cindy Garrity, second by Rocky Tribovich.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.6 Approval of Board Resolution Authorizing Issuance of P-Card Program

Motion to approve the Resolution Authorizing the Issuance of a P-Card Program.

Motion by Rocky Tribovich, second by Nicole Boyd.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.7 Consider Approval of Bid Awards

Motion to approve high bids as presented.

Motion by Rocky Tribovich, second by Larry Deragon.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

### 7.8 Consider Posting for Bid - Hobart Mixer

Motion to approve acquisition of sealed bids for 1978 Hobart Mixer.

Motion by Rocky Tribovich, second by Nicole Boyd.  
Final Resolution: Motion Carried  
Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

## **8. Executive Session**

### 8.1 Adjourn to Executive Session in Accordance with Wisconsin Statute 19.85(1)(c) and (f) at 7:08 ES

Motion to Adjourn to Executive Session in Accordance with Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and f) consider disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons.

Motion by Cindy Garrity, second by Deb Knopf.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

8.2 (c) Hiring - Native American Studies Teacher

8.3 (c) Hiring - Elementary Playground Supervisor

8.4 (c) Hiring - 6th/7th Grade Boys Basketball Assistant Coach

8.5 (f) Personnel Update

8.6 Reconvene in Open Session

Motion to reconvene in Open Session.

Motion by Rocky Tribovich, second by Cindy Garrity.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

## 9. Closing Items

9.1 Announcement of Action on Items from Closed Session:

Motion by Rocky Tribovich, 2nd by Larry Deragon to approve Tamara Montano as Native American Studies Teacher.  
Final Resolution: Motion Carried

Motion by Cindy Garrity, 2nd by Rocky Tribovich to approve recommended hire of Joseph Hays as Elementary Playground Supervisor  
Final Resolution: Motion Carried

Motion by Larry Deragon, 2nd by Rocky to approve recommended hire of Tara Pratt as 6th/7th Grade Boys Assistant Basketball Coach  
Final Resolution: Motion Carried

Personnel Update  
No action taken.

## 9.2 Adjournment

Motion to adjourn meeting at 7:46 p.m.

Motion by Rocky Tribovich, second by Larry Deragon.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Rocky Tribovich, Glenn Carlson, Larry Deragon

Respectfully submitted,

Linda Weber  
Recording School Board Secretary

Approve: \_\_\_\_\_  
Board President

Approve: \_\_\_\_\_  
Board Clerk