

**School Board Virtual Meeting Minutes  
Monday, July 20, 2020**

**Approved**

**1. Opening Items**

1.1 Call to Order

The regular school board meeting was called to order by School Board President Nicole Boyd at 6:03 p.m. on Monday, July 20, 2020, virtually, and in the Bayfield School Library.

1.2 Roll Call

**Members present**

Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon, Magdalen Dale, Esme Martinson

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Confirmation of Meeting Posting

Confirmation of meeting posting provided by the school board secretary.

1.5 Approval of Agenda

Motion by Cindy Garrity, second by Debbie Knopf, to approve meeting Agenda.  
All in favor, Motion carries.

1.6 Public Comments

Liz Woodworth voiced concern about starting the school year with staff and students in the building and stated that it is possible to have online learning with a sense of community. There is new information every day on how a person contracts COVID-19. The idea of having the city's largest employer mixed with our kids is a big concern.

1.7 Approval of Meeting Minutes - June 15, Regular School Board Meeting and Executive Session

Motion by Cindy Garrity, second by Debbie Knopf, to approve meeting minutes and executive session minutes of the June 15 Regular School Board Meeting.  
All in favor. Motion carries.

**2. Featured Communication**

None

**3. Board Reports**

3.1 Future Agenda Items

3.2 Finance Committee

Met last Thursday and discussed five things on public agenda that we recommended for approval: The roof project, vouchers, wall for office, new ovens and dough mixer, fund balance allocation. Also discussed request from the Bayfield Recreation Center boiler band referred back to bldg & grounds. Discussed school meal bids will discuss later, La Pointe bids ferry line and milk bid received after finance meeting which will be later on the agenda.

3.3 Policy Committee

Cindy Garrity reported the committee met and discussed NEOLA policies and is on the agenda tonight.

**4. Administrative Reports**

4.1 District Administrator Report

#### 4.2 July MS/HS Principal Report

#### 4.3 Director of Special Education and Pupil Services/4K-5 Principal Monthly School Board Report

#### 4.4 Bayfield Rec Center Report

#### 4.5 Athletic Report

#### 4.6 Building & Grounds Report

#### 4.7 Approval of Administrative Reports

Motion by Deb Knopf, second by Cindy Garrity to approve administrative reports 4.1 - 4.6 as presented. All in favor. Motion carries.

Discussion: Garrity heard comments that if we can't do sports in fall, shift them to the spring season. Dale commented athletics are important but if sports are played indoors the transmission rate is much higher. She stated the purchase of La Crosse sticks for every student supports athletics and movement and spends the budget on different activities. There could be virtual instruction for La Crosse and Dale knows of some great speakers. Gordon reported that all athletics are suspended through September 30.

### 5. Financial Accounting

#### 5.1 Vouchers

Motion by Glenn Carlson, second by Cindy Garrity to approve vouchers in the amount of \$776,431.20 as presented. Roll call: Nicole Boyd - yes, Deb Knopf - yes, Cindy Garrity - yes, Glenn Carlson - yes, Larry Deragon - yes, Magdalen Dale - yes, Esme Martinson - yes. Motion carries.

### 6. Unfinished Business

#### 6.1 Consider Re-Entry School Plan 2020-2021

Motion by Debbie Knopf to approve the Bayfield School District Reopening Schools 2020-2021 plan as presented with the recommended changes. Mrs. Knopf then moved to Amend the original motion by inserting the phrase "and requiring guidance from health officials on determining the instructional days of the week of the hybrid learning stage" at the end of the motion, second by Magdalen Dale. All in favor. Motion carries.

Discussion: A new "Stage 1" that is full virtual instruction was added. Stages 2 & 3 are options given based on the Wisconsin Forward document from DPI. State education leaders and health departments contributed to the material in the Wisconsin Forward guidance document.

Detailed operations were discussed but the planning committees have been focusing on building a framework being presented again tonight. A proposed 4-day schedule will align with the ECC and the Bayfield Headstart as they do not have school on Fridays, which is a consistent schedule for families. The rationale to start the school day early is to allow staff to meet and work together. An early end of the day would enable staff to reach out to students and their families during that time. Many of the technology equipment purchases are on backorder. Our students have a variety of learning styles, and teachers individualize a lot - we want staff to connect with students. Community forums allow the district to communicate directly with families through this process. Request is for detailed cost requirements and the students' commitment requirements for options are needed going forward. Supported by DPI guidance, the overall recommendation is for the school board to work with Tribal and Bayfield County health organizations, and the step changes be driven by science and advice from health professionals in collaboration with the school district. "Stages" were discussed better as "levels" and that change will be made.

### 7. New Business

#### 7.1 School Reentry Planning Budget Update

Request from the school board to understand detailed funding expenditures to date and funding needs for the extra staff and extra equipment needed that is associated with planning efforts. Administration is waiting to hear from the planning committees on what their needs are for budgeting purposes. We have funds to consider in the end-of-year budget and fund balances. We are looking at six bus monitors, four foodservice, etc. Admin will bring forward asap. A board member stated he is more interested in what the CARES money is going to be used for and wants a rough budget for next Finance or school board meeting. The District does have a project expense code from the State of Wisconsin for COVID related expenses and this will be a monthly board item to review.

#### 7.2 Consider 2020-2021 Academic Standards

Motion by Deb Knopf, second by Cindy Garrity to approve the 2020-2021 Academic Standards as presented.  
Motion Carried  
All in favor.

Discussion: The Academic Standards are an annual requirement by state law for middle/high school students. For this school year, there will be a waiver again to waive the instructional minutes, and maybe a waiver for the start of school year and a possible waiver on how we take virtual attendance.

### 7.3 Consider Non-Affiliated Retirement

Motion by Nicole Boyd, second by Esme Martinson to approve the retirement of Lori Heckman, Financial Assistant.  
All in favor.  
Motion carried.

Discussion: The school board approved resignation with deep regret and appreciation of years' of service.

### 7.4 Consider Director of Buildings & Grounds Retirement

Motion by Deb Knopf, second by Cindy Garrity to approve the retirement of Dave Weber, Director of Buildings and Grounds.  
All in favor. Motion carried.

Discussion: The school board approved resignation with deep regret and appreciation of years of service to the district.

### 7.5 Consider Principal Resignation

Motion by Cindy Garrity, second by Esme Martinson to approve resignation of Melissa Giesregen, K-5 Principal.  
All in favor. Motion carried.

Motion by Esme Martinson, second by Nicole Boyd to retract motion to be discussed in executive session with decision to be announced.  
Motion carried.

### 7.6 Consider La Pointe School Meal Bid 2020-2021

Motion by Glenn Carlson, second by Debbie Knopf to approve La Pointe school meal bid for 2020-2021.  
Aye: Nicole Boyd-yes, Debbie Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes  
Motion Carries.

### 7.7 Consider Madeline Island Ferry Line Bid for 2020-2021

Motion by Debbie Knopf, second by Glenn Carlson to approve the 2020-2021 Ferry Line Bid as presented.  
Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes  
Motion carries.

### 7.8 Consider La Pointe Fuel Bid for 2020-2021

Motion by Glenn Carlson, second by Cindy Garrity to accept the fuel bid from La Pointe Fuel at \$1.73 per gallon as presented for 2020-2021.  
Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes  
Motion Carries

### 7.9 Consider Milk Bid for 2020-2021

Motion by Cindy Garrity, second by Larry Deragon to approve milk bid as presented.  
Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes  
Motion carries.

### 7.10 Consider New Ovens and Dough Mixer Quotes

Motion by Larry Deragon, second by Nicole Boyd to approve quotes for purchase.  
Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes  
Motion carries.

### 7.11 Roof Project Bid & Building Update

Motion by Deb Knopf, second by Cindy Garrity to approve Masonry Repair and Roof Project Bid with Alternative Option #1 only (Atlas Roof Shingles for \$42,000).

Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes

Motion carries.

#### 7.12 Consider Construct Wall for Office - Luppino Quote

Motion by Deb Knopf, second by Larry Deragon to approve the Luppino quote

Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes

Motion carries.

Discussion: The construction industry is very busy right now and the short turn-around time required for this project dictated we go with Luppino. Because the project is under \$250,000 multiple bids are not required. Luppino has a great history working with the school and make themselves available when we need them. A note that the bid includes much more than just one wall (construction of a conference room, new doors and doorways, electrical rewiring, lighting with different switches) and is needed for new hires and the added space needed for COVID.

#### 7.13 Consider 2019-2020 End of Year Budget Fund Balance

Motion by Glenn Carlson, second by Larry Deragon to approve fund balance allocation as presented.

Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes

Motion carries.

#### 7.14 Consider NEOLA Vol. 29, No. 1 Update, 1st Reading, Waive 2nd

Motion by Larry Deragon, second by Cindy Garrity to approve NEOLA Vol. 29, No. 1 Update, 1st Reading, Waive 2nd, with the exception of Policies 7544 - Use of Social Media, and 8390 - Animals on District Property to be tabled.

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon, Magdalen Dale, Esme Martinson

Motion carries.

Discussion: Policies 7544 and 8390 are tabled in order to get clarification from the attorney and legal counsel to have a more informed recommendation for the full school board.

### 8. Executive Session

8.1 Motion by Glenn Carlson, second by Deb Knopf to convene into closed session pursuant to Section 19.85 (1) (c) Wis. Stats. at 7:54 pm for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility, to wit, consideration of changes to the Superintendent's employment contract, MS/HS Principal Contract, Support Staff Salary Schedule, Exit Interview, Hiring Recommendation as well as the resignation of our elementary principal.

Aye: Nicole Boyd-yes, Deb Knopf-yes, Cindy Garrity-yes, Glenn Carlson-yes, Larry Deragon-yes, Magdalen Dale-yes, Esme Martinson-yes

Motion carries.

8.2 (c) Consider Hire for Family & Consumer Science

8.3 (c) Proposed Change to Support Staff Salary Schedule

8.4 (c) Consider MS/HS Principal Contract

8.5 (c) Consideration of Changes to the Superintendent's Employment Contract

8.6 (c) Elementary Principal Exit Interview

8.7 Reconvene in Open Session

Motion by Cindy Garrity, second by Glenn Carlson to reconvene in open session at 9:20 pm.

### 9. Closing Items

9.1 Announcement of / Action on Items from Executive Session

The board approved the hire of Melinda Suelflow as the Family & Consumer Science Teacher.

The board approved a .50/hour increase to the Support Staff Salary Schedule.


The board did not approve of the proposed MS/HS Principal contract.


The board approved changes to the Superintendent's Employment Contract.

The board approved the resignation of Melissa Giesregen, Elementary School Principal.

**10. Adjournment**

Motion by Nicole Boyd, second by Cindy Garrity to adjourn the meeting at 8:30 pm.

  
Linda Weber  
Recording School Board Secretary

Approve:   
Board President

Approve:   
Board Clerk