

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, February 13, 2012**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, February 13, 2012, 6:00 p.m., in the library of the School District of Bayfield.

2. Roll call of school board members: School Board members present were Deb Knopf, Craig Hoopman, Cindy Garrity, and Jennifer Leask.

Absent:

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Meeting postings confirmed.

Brian Goodwin arrived at 6:10 p.m.

5. Approval of the Agenda

**Motion Deb Knopf to approve agenda as presented, second by Jennifer Leask. Motion carried.**

6. Audience/Written:

7. Approval of School Board Minutes – December 12 and December 21, 2011, January 9, January 23, January 24, and January 25, 2012

**Motion by Deb Knopf to approve board meeting minutes from December 12, 2011 Regular Board Meeting as presented, second by Jennifer Leask. Motion carried.**

**Motion by Cindy Garrity to approve board meeting minutes from December 21, 2011 Special Board Meeting as presented, second by Jennifer Leask. Motion carried.**

**Motion by Jennifer Leask to approve board meeting minutes from January 9, 2012 Regular Board Meeting as presented, second by Deb Knopf. Motion carried.**

**Motion by Deb Knopf to approve board meeting minutes from January 23, 2012 Special Board Meeting as presented, second by Cindy Garrity. Motion carried.**

**Motion by Cindy Garrity to approve board meeting minutes from January 24, 2012 Special Board Meeting as presented, second by Deb Knopf. Motion carried.**

**Motion by Deb Knopf to approve board meeting minutes from January 25, 2012 Special Board Meeting as presented, second by Cindy Garrity. Motion carried.**

8. Communications/Report:

8.1 Board President & Members: National School Breakfast Week Proclamation Recognition March 5-9

Western Wisconsin Upper Michigan Junior Science Symposium: Ali Gephart 1<sup>st</sup> and Sophie Howk 2<sup>nd</sup>

Richard Erickson: Chicago Field Trip and the May/J Term update

8.1.1 Finance Committee: Update given by Superintendent Mitchell on some financial matters.

- 8.1.2 Policy Committee: Recommendation to place Open Enrollment Policy on March 8 Policy Committee Meeting for update.

## 8.2 Reports

- 8.2.1 District Administrator Report
- 8.2.2 Athletic Director Report
- 8.2.3 K-5 Principal Report
- 8.2.4 6-12 Principal Report
- 8.2.5 Recreation Center Report
- 8.2.6 Supervisor of Buildings & Grounds Report
- 8.2.7 Grants & Activities Report
- 8.2.8 IT Systems Administrator Report
- 8.2.9 Director of Pupil Services/Special Education Report

**Motion by Brian Goodwin to approve reports 8.2.1 through 8.2.9 as presented, second by Deb Knopf. Motion carried.**

## 9. Financial Accounting

### 9.1 Approval of Vouchers

**Motion by Deb Knopf to approve voucher numbers 57986 thru 58137 as presented totaling \$110,585.73, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

## 10. General Business

### 10.1 NEW BUSINESS

#### 10.1.1 Consider Compensation for Substitute School Nurse

**Motion by Deb Knopf to approve increase in Substitute Nurse compensation from \$18.53 per hr. to \$20.00 per hr., second by . Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

#### 10.1.2 Firearm and Weapons Poster

**Motion by Jennifer Leask to select Firearms and Weapons Poster #2 to post at school entrances, second by Deb Knopf. Motion carried.**

#### 10.1.3 Consider Approval of Legal Service Agreement

**Motion by Brian Goodwin to approve Legal Service Agreement from Weld, Riley, Prenn as presented, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

#### 10.1.4 Consider Approval for Bus Radios

**Motion by Brian Goodwin to approve Bus Radios bid from DSC Communications totaling \$9,125.84 as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

#### 10.1.5 Consider Approval of High School Course Description Book

**Motion by Brian Goodwin to approve High School Course Description Book as presented, second by Jennifer Leask. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

10.1.6 Consider Approval of the Superintendent Contract

**Motion by Brian Goodwin to approve contract offer for Superintendent to David Aslyn as presented with an annual salary of \$110,000, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-No; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

11. Adjourn to Executive Session in accordance with Wisconsin Statute 19.85

The Board will adjourn into closed session pursuant to 19.85(1)(b) and 118.24(7), Wis. Stats., to conduct a private hearing regarding the Administration’s recommendation to not renew the employment contract of an administrative employee for layoff purposes. The administrative employee may request that the hearing be held in open session.

**Motion by Cindy Garrity to adjourn to executive session at 7:05 p.m. pursuant to 19.85(1)(b) and 118.24(7), Wis. Stats., to conduct a private hearing regarding the Administration’s recommendation to not renew the employment contract of an administrative employee for layoff purposes. The administrative employee may request that the hearing be held in open session, second by Brian Goodwin. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.**

12. Following the 118.24(7) hearing, the board will adjourn into closed session pursuant to 19.85(1)(a), Wis. Stats., to deliberate regarding the proposed nonrenewal.

13. Motion to return to open session to announce or take action following the closed session, if any and if appropriate.

Minutes of Executive Session are withheld as confidential.

Jennifer Leask left at 7:05 p.m. and Brian Goodwin left at 8:13 p.m.

14. Adjournment

**Motion by Cindy Garrity to adjourn meeting at 8:20 p.m., second by Deb Knopf. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk