

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, April 25, 2011**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Vice-President Deb Knopf on Monday, April 25, 2011, 6:00 p.m., in the school library.
2. Roll call of school board members: School Board members present were Jackie Merila, Brian Goodwin, Cindy Garrity, Billie Jo Johnson, Craig Hoopman, Jennifer Leask, and Deb Knopf.
3. Pledge of Allegiance: The Pledge of allegiance was said.
4. Confirmation of Meeting Posting
5. School Board Reorganization: Board Clerk Cindy Garrity requested each new board members stand, state their name, and state their physical address and the area they are representing. Billie Jo Johnson-Member-at-Large; Jennifer Leask-Town of Russell; and Craig Hoopman-Town of Bayfield. Oath of Office was administered by Garrity.

5.1 Election of Officers

**Motion by Jackie Merila to nominate Craig Hoopman as President, second by Billie Jo Johnson. Motion carried.**

**Motion by Cindy Garrity to nominate Deb Knopf as President, second by Brian Goodwin. Motion carried.**

**Call for any other nominations for President made three times. No other nominations received.**

**Ballot vote was taken. Craig Hoopman received 4 votes and Deb Knopf received 3 votes. Craig Hoopman elected Board President.**

**Motion by Brian Goodwin to nominate Deb Knopf as Vice-President, second by Cindy Garrity. Motion carried.**

**Call for any other nominations for Vice-President made three times. No other nominations received. Deb Knopf elected Board Vice-President.**

**Motion by Brian Goodwin to nominate Jackie Merila as Treasurer, second by Cindy Garrity. Motion carried.**

**Call for any other nominations for Treasurer made three times. No other nominations received. Jackie Merila elected Board Treasurer.**

**Motion by Deb Knopf to nominate Cindy Garrity as Clerk, second by Brian Goodwin. Motion carried.**

**Call for any other nominations for Clerk made three times. No other nominations received. Cindy Garrity elected Board Clerk**

5.2 Select CESA #12 Representative

**Motion by Jackie Merila to nominate Billie Jo Johnson as the CESA #12 Representative, second by Jennifer Leask. Motion carried.**

5.3 Select WASB Delegate

**Motion by Cindy Garrity to nominate Craig Hoopman as the WASB Delegate, second by Jackie Merila. Motion carried.**

5.4 Representative for CESA 12 Convention

**Motion by Jackie Merila to appoint Billie Jo Johnson as the Representative for CESA 12 Convention, second by Cindy Garrity. Motion carried.**

5.5 Appoint/Select School Board Committee(s)

**Brian Goodwin, Jackie Merila, and Cindy Garrity were appointed to the Policy Committee.**

**Jennifer Leask, Cindy Garrity, and Deb Knopf were appointed to the Teacher Negotiations Committee.**

**Brian Goodwin, Jackie Merila, and Deb Knopf were appointed to the Support Staff Negotiations Committee.**

**Craig Hoopman, Jackie Merila, and Billie Jo Johnson were appointed to the Buildings & Grounds/Safety Committee.**

**Jackie Merila, Brian Goodwin, and Craig Hoopman were appointed to the Finance Committee.**

**Motion by Brian Goodwin to dissolve the Political Action Committee, second by Jackie Merila. Motion carried.**

**Billie Jo Johnson, Cindy Garrity, and Jennifer Leask were appointed to the Nutrition Committee.**

**Brian Goodwin, Deb Knopf, and Jennifer Leask were appointed to the Educational Collaboration Steering Committee.**

5.6 Establish Regular Meeting Times and Dates:

**Motion by Jackie Merila to hold the Regular School Board Meetings at 6:00 p.m. the 2<sup>nd</sup> Monday of each month with the exception of July, October and April. July meeting will be held in conjunction with the Annual Meeting on July 25, October meeting will be held in conjunction with the meeting the Board sets the Tax Levy, and April meeting will be held in conjunction with the swearing in of new/re-elected Board Members, second by Billie Jo Johnson. Motion carried.**

6. Approval of the Agenda

**Motion by Deb Knopf to approve agenda as presented, second by Jackie Merila. Motion carried.**

7. Audience/Written: David Wagman, Vicki Tribovich, Teresa Gordon, and Bill Bussey addressed the board with concerns.

8. Approval of School Board Minutes – March 9, March 14, March 17, March 24, April 5, April 7, and April 12, 2011.

**Motion by Jennifer Leask to approve minutes of the School Board Meeting held March 9, 2011 as presented, second by Brian Goodwin. Motion carried.**

**Motion by Deb Knopf to approve minutes of the School Board Meeting held March 14, 2011 as presented, second by Cindy Garrity. Motion carried.**

**Motion by Deb Knopf to approve minutes of the School Board Meeting held March 17, 2011 as presented, second by Cindy Garrity. Motion carried.**

**Motion by Deb Knopf to approve minutes of the School Board Meeting held March 24, 2011 as presented, second by Cindy Garrity. Motion carried.**

**Motion by Deb Knopf to approve minutes of the School Board Meeting held April 5, 2011 as presented, second by Craig Hoopman. Motion carried.**

**Motion by Deb Knopf to approve minutes of the School Board Meeting held April 7, 2011 as presented with correction, second by Cindy Garrity. Motion carried.**

**Motion by Deb Knopf to approve minutes of the School Board Meeting held April 12, 2011 as presented, second by Brian Goodwin. Motion carried.**

9. Communications/Reports:

9.1 Board President & Members: Deb Knopf read a letter from former Board Member David Curran. Brian Goodwin acknowledged the hard work and dedication of the out-going board members.

9.2 Reports:

- 9.2.1 District Administrator Report
- 9.2.2 Athletic Director Report
- 9.2.3 K-5 Principal Report
- 9.2.4 6-12 Principal Report
- 9.2.5 Director of Pupil Services Report
- 9.2.6 Recreation Center Report
- 9.2.7 Supervisor of Buildings & Grounds Report

**Motion by Cindy Garrity to receive and place on file reports 9.2.3 through 9.2.7 as presented, second by Jackie Merila. Motion carried.**

**Motion by Billie Jo Johnson to receive and place on file reports 9.2.1 and 9.2.2 as presented, second by Cindy Garrity. Motion carried.**

10. Financial Accounting

10.1 Approval of Vouchers

**Motion by Jackie Merila to approve voucher numbers to 56483 through 56630 and 101100010 through 101100011 as presented totaling \$719,564.27, second by Cindy Garrity. Motion carried.**

10.2 Budget Update: Budget updated provided by District Administrator Jay Mitchell.

**Motion by Cindy Garrity to receive and place on file the budget report as presented, second by Deb Knopf. Motion carried.**

11. General Business

11.1 NEW BUSINESS

11.1.1 Consider Approval of Youth Options Requests for the 2011-2012 Fall Semester

**Motion by Cindy Garrity to approve Youth Option Requests for the 2011-2012 Fall Semester as presented, second by Jackie Merila. Roll Call Vote: Jackie Merila-Yes; Cindy Garrity-Yes; Brian Goodwin-Yes; Jennifer Leask-Yes; Billie Jo Johnson-Yes; Craig Hoopman-Yes; Deb Knopf-Yes. Motion carried.**

11.1.2 Consider Approval of 66.0301 Agreements between the School District of Bayfield and the School District of Washburn

**Motion by Brian Goodwin to approve the 66.0301 Agreements between the School District of Bayfield and the School District of Washburn as requested, second by Jackie Merila. Roll Call Vote: Jackie Merila-Yes; Cindy Garrity-Yes; Brian Goodwin-Yes; Jennifer Leask-Yes; Billie Jo Johnson-Yes; Craig Hoopman-Yes; Deb Knopf-Yes. Motion carried.**

11.1.3 Consider Approval of Recommendation to hire Assistant Girls Soccer Coach

**Motion by Cindy Garrity to approve recommendation to hire Allison Erickson for the Assistant Girls Soccer Coach, second by Jennifer Leask. Motion carried.**

11.1.4 Consider Approval of Recommendation to hire Assistant Boys Baseball Coach

**Motion by Cindy Garrity to approve recommendation to hire Mark Dooley for the Assistant Boys Baseball Coach, second by Billie Jo Johnson. Motion carried.**

11.1.5 Consider Approval of 50.5 FTE's for the 2011-2012 school year

**Motion by Brian Goodwin to approve 50.5 FTE's for the 2011-2012 school year, second by Deb Knopf. Roll Call Vote: Jackie Merila-Yes; Cindy Garrity-Yes; Brian Goodwin-Yes; Jennifer Leask-Yes; Billie Jo Johnson-Yes; Craig Hoopman-Yes; Deb Knopf-Yes. Motion carried.**

11.1.6 Consider Approval of Revised CESA #12 Shared Services Contract:  
Discussion. District Administrator Jay Mitchell was concerned that EURO was not included in the Shared Services Contract. He highly recommends this and will get back with the board on cost.

**Motion by Deb Knopf to approve revised CESA #12 Shared Services Contract as presented, second by Brian Goodwin. Roll Call Vote: Jackie Merila-Yes; Cindy Garrity-Yes; Brian Goodwin-Yes; Jennifer Leask-Yes; Billie Jo Johnson-Yes; Craig Hoopman-Yes; Deb Knopf-Yes. Motion carried.**

12. Adjournment

**Motion by Jackie Merila to adjourn meeting at 7:03 p.m., second by Cindy Garrity. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk