

**School District of Bayfield
Notice of Board of Education Meeting
Monday, November 11, 2013**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, November 11, 2013, 6:00 p.m. at the Legendary Waters Resort and Casino in Red Cliff, Wisconsin.

2. Roll call of school board members: School Board members present were Liz Woodworth, Theresa Gordon, Jennifer Leask, Billie Jo Johnson, Cindy Garrity and Craig Hoopman.

Absent and Excused: Deb Knopf

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

Motion by Jennifer Leask to approve agenda as presented, second by Cindy Garrity. Motion carried.

6. Audience/Written:

7. Approval of School Board Minutes – October 28, 2013

Motion by Liz Woodworth to approve board meeting minutes from October 28, 2013 as presented, second by Billie Jo Johnson. Motion carried.

8. Communications/Report: Thank you card from the Lavern Basina family.

Deb Knopf arrived at 6:02 p.m.

8.1 Board President & Members:

8.1.1 Future Agenda Items: None

8.1.2 Finance Committee: Update

8.1.3 Policy Committee: Update

8.2 Reports

8.2.1 District Administrator Report

8.2.2 K-12 Principal Report

8.2.3 Recreation Center Report

8.2.4 Buildings & Grounds Supervisor Report

Motion by a Liz Woodworth to approve reports 8.2.1 through 8.2.4 as presented, second by Billie Jo Johnson. Motion carried.

9. Financial Accounting

9.1 Approval of Vouchers

Motion by Billie Jo Johnson to approve voucher numbers 61617 thru 61809 as presented totaling \$1,040,790.72, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.

10. General Business

- 10.1.1 2nd Reading of Policy 454.3 Management of Concussion in the School Setting
- 10.1.2 2nd Reading of Policy 454.3 Exhibit 1 Management of Concussion in the School Setting
- 10.1.3 2nd Reading of Policy 545 Substitute Teacher Employment

Motion by Cindy Garrity to approve 2nd reading of policy 454.3 Management of Concussion in the School Setting as presented, second by Billie Jo Johnson. Motion carried.

Motion by Cindy Garrity to approve 2nd reading of policy 454.3 Exhibit 1 Management of Concussion in the School Settings Procedure as presented, second by Theresa Gordon. Motion carried.

Motion by Deb Knopf to approve 2nd reading of policy 545 Substitute Teacher Employment as presented, second by Liz Woodworth. Motion carried.

10.2 NEW BUSINESS

- 10.2.1 Consider Appointment of Deputy Election Clerk for 2014 Spring Election

Motion by Cindy Garrity to appoint Sheila Kelly as the Deputy Election Clerk for 2014 Spring Election, second by Jennifer Leask. Motion carried.

- 10.2.2 Consider Viking Motors Contract:

Motion by Cindy Garrity to approve Viking Motors Contract as presented, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-No. Motion carried.

- 10.2.3 Retroactive Pay Reimbursement for Long-term Teacher Substitutes

Motion by Deb Knopf to approve retroactive pay reimbursement for long-term teacher substitutes, second by Liz Woodworth. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.

- 10.2.4 1st Reading of Policy 550 Staff Examinations

Motion by Liz Woodworth to approve first reading of Policy 550 Staff Examinations, second by Jennifer Leask. Motion carried.

11. Adjourn to Executive Session in accordance with State Statutes 19.85

- (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discussion on Coaching Evaluations.

Motion by Cindy Garrity to table discussion on coaching evaluations until the April 2014 board meeting, second Craig Hoopman. Motion carried.

12. Adjournment:

Motion by Jennifer Leask to adjourn meeting at 6:17 p.m., second Theresa Gordon. Motion carried.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
President

Approved: _____
Clerk