

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, August 10, 2015**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, August 10, 2015, 6:00 p.m. in the library.

2. Roll call of school board members: School Board members present were Stephanie Bresette, Deb Knopf, Larry Deragon, Theresa Gordon and Craig Hoopman.

Absent and Excused: Cindy Garrity and Rocky Tribovich.

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation made that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

**Motion by Deb Knopf to approve agenda as presented, second by Theresa Gordon. Motion carried.**

6. Audience/Written:

7. Approval of School Board Minutes – July 13, 2015.

**Motion by Larry Deragon to approve school board meeting minutes from July 13, 2015 Regular School Board Meeting as presented, second by Deb Knopf. Motion carried.**

8. Communications/Report:

8.1 Board President & Members:

8.1.1 Future Agenda Items: None

8.1.2 Finance Committee: Update

8.1.3 Policy Committee: Update

8.2 Reports

8.2.1 Recreation Center Report

8.2.2 Buildings and Grounds Supervisor Report

8.2.3 Athletic Director Report

**Motion by Deb Knopf to approve reports 8.2.1 through 8.2.3 as presented, second by Larry Deragon. Motion carried.**

9. Financial Accounting

9.1 Approval of Vouchers

**Motion by Larry Deragon to approve voucher as presented totaling \$711,241.98, second by Deb Knopf. Roll Call Vote: Stephanie Bresette-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Rocky Tribovich-Absent; Larry Deragon-Yes; and Theresa Gordon-Yes. Motion carried.**

10. General Business

10.1 UNFINISHED BUSINESS

10.1.1 Consider 2nd Reading of Student Handbooks

**Motion by Deb Knopf to approve second reading of Student Handbooks as presented, second by Theresa Gordon. Motion carried.**

10.1.2 Consider 2<sup>nd</sup> Reading of Policy 112 Nondiscrimination

**Motion by Larry Deragon to approve second reading of Policy 112 Nondiscrimination as presented, second by Stephanie Bresette. Motion carried.**

10.1.3 Consider 2<sup>nd</sup> Reading of Policy 454.4 Anaphylaxis Management Policy

**Motion by Deb Knopf to approve second reading of Policy 454.4 Anaphylaxis Management Policy as presented, second by Theresa Gordon. Motion carried.**

10.1.4 Consider 2<sup>nd</sup> Reading of Policy 454.4 Rule Staff Administration of Non-Student Specific Epinephrine

**Motion by Deb Knopf to approve second reading of Policy 454.4 Rule Staff Administration of Non-Student Specific Epinephrine as presented, second by Larry Deragon. Motion carried.**

10.1.5 Consider 2<sup>nd</sup> Reading of Policy 532.2 Leaves Without Pay

**Motion by Craig Hoopman to approve second reading of Policy 532.2 Leaves Without Pay as presented, second by Stephanie Bresette. Motion carried.**

10.1.6 Consider 2<sup>ND</sup> Reading of Revised Teacher Handbook

**Motion by Deb Knopf to approve second reading of revised Teacher Handbook as presented, second by Theresa Gordon. Motion carried.**

10.2 NEW BUSINESS

10.2.1 Consider Ratifying 2015-2016 BEA Contract

**Motion by Larry Deragon to approve ratifying the 2015-2016 BEA Contract as presented, second by Deb Knopf. Roll Call Vote: Stephanie Bresette-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Rocky Tribovich-Absent; Larry Deragon-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.2 Consider Hiring Recommendations

**Motion by Deb Knopf to approve the hiring recommendation of Beth Dahl, Laura Pederson, Noa Martinsen, Amanda Westlund, Molly Wirsing, John Murray and Adam Stauffer, second by Larry Deragon. Motion carried.**

10.2.3 Consider 2015-2016 Student Conveyance Agreement - Chaperones

**Motion by Deb Knopf to approve the 2015-2016 Student Conveyance Agreement – Chaperones as presented, second by Craig Hoopman. Motion carried.**

10.2.4 Consider Letter of Resignation – Linda Weber

**Motion by Deb Knopf to approve letter of resignation from Linda Weber as presented, second by Theresa Gordon. Motion carried.**

Cindy Garrity arrived.

10.2.5 Consider Snow Removal Bid for 2015-2016

**Motion by Cindy Garrity to approve snow removal bid from Dunn Trucking as presented for the 2015-2016 school year, second by Deb Knopf. Roll Call Vote: Stephanie Bresette-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Absent; Larry Deragon-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.6 Consider LaPointe Fuel Bid for 2015-2016 – No bids received.

**Motion by Craig Hoopman to purchase through local company that provides the best price, second by Stephanie Bresette. Motion carried.**

10.2.7 Consider Milk Bid for 2015-2016

**Motion by Cindy Garrity to approve milk bid from Up North Foodservice LLC (Pure Dairy) for the 2015-2016 school year as presented, second by Theresa Gordon. Motion carried.**

10.2.8 Consider Madeline Island Ferry Line Bid for 2015-2016

**Motion by Deb Knopf to approve Madeline Island Ferry Line bid for 2015-2016 as presented, second by Cindy Garrity. Motion carried.**

10.2.9 Consider LaPointe Lunch Bid for 2015-2016

**Motion by Deb Knopf to approve LaPointe Lunch Bid for 2015-2016 as presented from Mission Hills, second by Larry Deragon. Motion carried.**

10.2.10 Consider Student Built Shed Bids

**Motion by Craig Hoopman to repost shed bids with a minimum of \$850.00, second by Larry Deragon. Motion carried.**

10.2.11 Consider 1<sup>st</sup> Reading of Revised Policy 541.11 Administrative Assistant Position Description

**Motion by Craig Hoopman to approve 1<sup>st</sup> reading of revised policy 541.11 Administrative Assistant Position Description as presented, second by Cindy Garrity. Motion carried.**

10.2.12 Consider 1<sup>st</sup> Reading of Revised Policy 242 Finance Manager Position Description

**Motion by Craig Hoopman to approve 1<sup>st</sup> reading of revised policy 242 Finance Manager Position Description as presented, second by Cindy Garrity. Motion carried.**

10.2.13 Consider Change of Duties and Compensation for Administrative Assistant and Finance Manager

**Motion by Larry Deragon to approve change in duties and compensation for Administrative Assistant (increase of \$14,000) and Finance Manager (increase of \$2,000) as proposed, second by Craig Hoopman. Roll**

**Call Vote: Stephanie Bresette-Yes; Deb Knopf-Absent; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Absent; Larry Deragon-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.14 Consider 2015-2016 Academic Standards

**Motion by Deb Knopf to approve 2015-2016 Academic Standards as presented, second by Cindy Garrity. Motion carried.**

10.2.15 Consider Grant Writer/Activity Coordinator Position Contingencies

**Motion by Craig Hoopman to approve Grant Writer/Activity Coordinator position contingencies as presented, second by Cindy Garrity. Motion carried.**

10.2.16 Consider Letter of Retirement from Carol Curry

**Motion by Deb Knopf to approve Letter of Retirement from Carol Curry as presented, second by Theresa Gordon. Motion carried.**

11. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider Change of Duties & Compensation of Non-Affiliated Staff

(1)(i) Considering any and all matters related to acts by businesses under s.560.15 which, if discussed in public, could adversely affect the business, its employees or former employees – Memorandum of Understanding Discussion & Planning

**Motion by Theresa Gordon to adjourn to executive session in accordance with Wisconsin Statute 19.85 (1)(c) Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider Change of Duties & Compensation of Non-Affiliated Staff and (1)(i) Considering any and all matters related to acts by businesses under s.560.15 which, if discussed in public, could adversely affect the business, its employees or former employees – Memorandum of Understanding Discussion & Planning, second by Deb Knopf. Roll Call Vote: Stephanie Bresette-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Absent; Larry Deragon-Yes; and Theresa Gordon-Yes. Motion carried.**

Deb Knopf leaves.

12. Reconvene in open session to act on any items from executive session if necessary

13. Adjournment:

**Motion by Craig Hoopman to adjourn meeting at 7:30 p.m., second Cindy Garrity. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk

**School District of Bayfield  
Regular School Board of Education Meeting  
EXECUTIVE SESSION - NOT FOR PUBLICATION  
Monday, August 10, 2015**

1. Consider Change of Duties and Compensation of Non-Affiliated Staff: Discussion
2. Memorandum of Understanding Discussion & Planning: Discussion

**Motion to reconvene to open session at 7:29 p.m. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk