

SCHOOL DISTRICT OF BAYFIELD

POLICY DISSEMINATION

The District Administrator is directed to establish and maintain an orderly plan for preserving, distributing and/or making accessible, the policies adopted by the Board of Education, administrative rules and regulations needed to put them into effect.

District policy manuals shall be distributed to Board of education members, administrators, the District Library and LaPointe Elementary School.

Policy manuals shall remain the property of the School District of Bayfield and shall be considered as on loan to anyone or any organization in whose possession they may be at any time. They are subject to recall as deemed necessary by the District Administrator.

Copies of all Board policies shall be available for public inspection at the district office. Copies of any or all policies may be obtained by payment of the fee as established by the Board.

CROSS REF: Policy 823 Public Access to Records

APPROVED: September 13, 1993

REVISED: February 10, 2003

REVISED: January 14, 2008