



Today's Date: _____

Date of Unexcused Absence: _____

To the parents/guardians of _____;

Your son/daughter has missed all or part of an unexcused day of school on the date identified above.

We would like to alert you to the fact that your child was truant and that according to Wisconsin State Law, Statute 118.15 and/or Red Cliff Code of Laws Section 33.3.2, five (5) or more unexcused absences constitutes habitual truancy. We would like to work with you and your child to prevent this from happening again. Please know that you may receive a request for a home visit from the School's Home-School Coordinator or other appropriate party regarding your child's school attendance.

The time your child misses from school has a great impact on his/her learning. Learning is an interactive process and absence obviously diminishes the amount of interaction that your son/daughter receives which in turn diminishes his/her education.

Sincerely,

Jeffrey Gordon
6-12 Dean of Students
School District of Bayfield

JG:kk

APPROVED: April 22, 2013