

**SCHOOL DISTRICT OF BAYFIELD****FIRST AID**

Procedures for handling of emergencies will be developed in the school building. Each principal will be charged with directing the immediate care of ill or injured persons who come within his/her area of responsibility.

First aid or emergency treatment shall be given to a pupil only in case of sudden illness or injury. Any further medical attention is the responsibility of the parent or guardian.

No treatment except first aid is permitted in schools except when trained medical personnel are present. The school's responsibility is to place the ill or injured pupil in the care of the home or family physician as soon as possible.

Teachers or other trained persons, or bus drivers (if the injury occurs on a school bus), will be responsible for administering first aid to pupils with minor injuries such as scratches, abrasions, or bruises.

A first aid kit will be kept and properly maintained in the school and on school buses.

No drugs will be administered by school personnel except as stipulated in board policy.

Parents will be asked to sign and submit an emergency card which will be updated each school year.

In all cases where the nature of an illness or injury appears serious, the parent or guardian will be contacted if possible. In the case of an extreme emergency, arrangements shall be made for a child's immediate care, including but not limited to utilizing 911 and hospitalization, whether or not the parent or guardian can be reached.

No child who is ill or injured will be sent home unless the parent/guardian or emergency designee has been informed in advance.

LEGAL REFERENCE:           Section 121.02 (1)(g) Wisconsin Statutes  
                                      PI 18.01 (2)(g) Wisconsin Administrative Code

CROSS REFERENCE:        Policy 453.4 Administering Medication to Pupils  
                                      Policy 454 School Access Defibrillation (AED) Program  
                                      Policy and Procedure

APPROVED: September 11, 2008