

## SCHOOL DISTRICT OF BAYFIELD

### Allergy Management

The School District of Bayfield recognizes that it cannot guarantee an allergy free environment for our students, employees, community members or visitors, but it will make every reasonable effort to reduce exposure to any allergen (ex. insect, food, latex, environmental) that a student's parent or guardian, an employee, or a community member indicates is a concern. An allergy is an abnormal response to something triggered by the body's immune system. Since each person's allergy and situation is different, an individual allergy plan may be created for some students or employees, and this information will only be shared with District staff that needs to know about the health concern.

#### Guidelines:

1. In situations involving an employee, an employee must notify their supervisor of any allergy or allergies that may impact the employee's ability to perform their duties by providing written medical documentation with recommended instructions and medications completed by a physician. The medical documentation will include the severity of the allergy, symptoms of typical reaction, instructions as to care, current medication used for the allergy and under what circumstances it is to be used. The employee and supervisor will then attempt to develop and agree upon a reasonable accommodation of the employee's allergy or allergies.
2. In situations involving a student, the student's parent/guardian must provide the school with signed, written medical documentation from the health care provider of any allergy. This will include the severity of the allergy, symptoms of typical reaction; instructions as to care; current medication used for the allergy and under what circumstances it is to be used.
3. The school nurse in conjunction with the student's parent and health care provider will prepare an individual emergency plan. This plan will be distributed to all staff that have daily contact with this student, and updated as needed if the situation changes.
4. The school nurse will provide students with an individual emergency plan under this policy the necessary training which may include prevention tactics and emergency procedures.
5. At the elementary level parents/guardians of the allergic student are responsible for providing a supply of safe food/objects for their child with the allergy.
6. Common allergens such as peanut butter shall be avoided in lesson plans and projects.
7. Every effort will be made by the District to purchase allergy free items: balloons, gloves, and classroom equipment, etc.
8. A "no food trading" rule will be encouraged.

9. Students and employees must take an active role in assessing and assuring their environment is not contaminated with an allergen and report suspicions to a staff person.
10. Students [must/should/are encouraged to] discuss field trips with a parent/guardian to decide appropriate strategies for management of the student's allergy. If at all possible a parent will be encouraged to accompany their child, if this is not possible a trained staff member will be assigned to monitor the student's welfare and respond appropriately to an emergency.
11. Classroom, group and school-wide activities before, during or after the school day involving the use of known allergens to students or staff members shall be avoided in school facilities.

REFERENCE:

2009 WI Act 96

School District of Bayfield Indoor Environmental Management Plan-2012

APPROVED: August 10, 2009

REVISED: August 12, 2013