

SCHOOL DISTRICT OF BAYFIELD
STAFF CONFLICTS OF INTEREST
INCLUDING SALES OF GOODS AND SERVICES

Employees and officials of the School District of Bayfield are expected to conduct themselves in such a way as to avoid all conflicts of interest. Specifically, no school employee or official shall:

1. Act as an agent or solicitor for the sale of school books, supplies or equipment, solicit or promote such sales to individuals or the District, or receive a fee or reward for such sales.
2. Receive rebates, gifts, discounts or other favors from individuals or companies wishing to do business with the District.
3. Use his/her public position for financial gain or to obtain anything of substantial value for him/herself, his/her immediate family or for any business or organization with which he/she is associated.
4. Solicit or receive anything of value pursuant to an understanding that his/her official action or inaction or judgment would be influenced.
5. No school district employee may receive for his or her personal benefit anything of value from any person other than his or her employing school district to sell, promote the sale of or act as an agent or solicitor for the sale of any goods or services to any public school pupil while on the property of his or her employing school district or at any activity of his or her employing school district.
6. Any person violating this policy is subject to a forfeiture of not more than \$200.00 for each offence per State Statute 118.12(3).

LEGAL REF.: Sections 19.59(1) Wisconsin Statutes
118.12
946.10
946.12
946.13(2a – 2f)

CROSS REF.: 672, Purchasing
672.1, Accommodation Purchases

APPROVED: January 11, 1993
REVISED: March 8, 2004
REVISED: June 8, 2009