

SCHOOL DISTRICT OF BAYFIELD

672.1

ACCOMMODATION PURCHASES

The School District of Bayfield is often able to purchase items at lower prices because of its status as a public institution or because of a favorable bidding process. Employees and other persons are prohibited from purchasing items for personal use through any of the District's accounts or established funds. Specifically, they are restricted from using school stationary, name, requisition and/or purchase orders to purchase any items for personal use.

Students enrolled in the School District of Bayfield may, as a result of being a member of a school-sponsored organization or activity, purchase supplies, materials and equipment through the school if it is related to said organization or activity. Any unusual request by students shall have the approval of the Board of Education.

LEGAL REF.: Section 175.10 Wisconsin Statutes

CROSS REF.: 522.2, Staff Conflicts of Interest

APPROVED: January 11, 1993