

**SCHOOL DISTRICT OF BAYFIELD**

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**SCHOOL PROPERTIES DISPOSAL**

Property belonging to and not needed by the School District of Bayfield may be disposed of as directed by the Board of Education.

The Board shall approve the disposition of property no longer considered usable in the school's instructional or operational program in one of the following ways:

- a. By sale, transfer or other specific action (The sale of property belonging to and not needed by the District must be authorized by the Annual Meeting.);
- b. By approval of purchases or contracts which include trade-ins;
- c. By donation or discard of old, obsolete, out-of-date and/or worn-out materials which have no significant use to the instructional program and/or no resalable value; or
- d. By public sale or auction of items with resalable value (i.e. typewriters, obsolete furniture, equipment).

The District Administrator shall keep the Board informed of obsolete equipment and materials and shall make disposal recommendations to the Board.

LEGAL REF.: Sections 120.10(12) Wisconsin Statutes  
120.13(25)

APPROVED: January 1, 1993