

SCHOOL DISTRICT OF BAYFIELD

INSPECTION PROCEDURES

A. Facilities Inspections

1. An inspection report will be used annually to check compliance maintenance and effectiveness of the safety program. The initial inspection of facilities made by the designated building representatives will be reviewed by the District Administrator. The term "facilities", as used in Board policy and procedures, includes sites, structures, outdoor instructional and recreational areas and other areas regularly used in the educational program of the School District of Bayfield.

a. Identified items will have a compliance time table for correction.

b. Operational personnel responsible for areas specified will be notified of the necessary correction to be made and time allotted for the correction.

2. It may be necessary for people at the operational level dealing with corrections of hazards to contact the District Administrator for assistance in interpretation of standards or other methods of correction.

3. After compliance has been completed by the operational personnel, their reports will be given to the District Administrator, if necessary.

B. Other Inspections

Persons in charge of the following areas shall periodically inspect equipment for maximum safety, such as:

1. Gymnasium

2. Shower-locker rooms

3. Science laboratories

4. Industrial education shop

5. Home economics laboratories

6. Athletic fields

7. Learning Resource Center

8. Lunchroom

9 .Playground

- a. Precautions must be taken to prevent sidewalk surfaces from being slippery.
- b. Trees must be kept free from low-hanging and otherwise hazardous branches.
- c. There should be a controlled, safe traffic pattern adjacent to and on the school premises.
- d. Safety designed recreational equipment should be used.
- e. Recreational areas shall be assigned with safety consideration in mind to provide safe participation.

APPROVED: July 13, 1992

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