

OFFICIAL PUBLIC NOTICE

The School District of Bayfield is a Wisconsin common school district. It is governed by a Board composed of seven elected members. Its chief administrative officer is an appointed district administrator.

The School District of Bayfield Board of Education has designated the District Administrator, or in his/her absence, the Finance Manager, as the legal custodian of the public records of the Board and of its members, officers and committees.

The public may obtain information about disclosure of public records, make requests for such disclosure and, in accordance with state law, inspect or obtain copies of such records in the custody of the Board at the following places and times:

Place: Office of the School District of Bayfield Board of Education
300 North 4th Street
Bayfield, Wisconsin 54814

Times: 8:00 a.m. – 4:00 p.m.
Monday through Friday, excluding holidays

In addition, copies may be requested and, as appropriate, obtained by mail.

The School District of Bayfield Board of Education is authorized by law to impose a fee on the requester which does not exceed the actual, necessary and direct cost of reproduction and transcription of the record, unless some other fee is otherwise specifically established by law. A list of all fees established by law or charged by the Board is available at the School District Office, 300 North 4th Street, Bayfield, Wisconsin 54814.

APPROVED: January 14, 2008