

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, June 8, 2009**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Bob Nelson on Monday, June 8, 2009, 6:03 p.m., in the school library.
2. Roll call of school board members: School Board members present were Bob Nelson, Jackie Merila, Don Jeffords, Cindy Garrity, Brian Goodwin, Deb Knopf, and Rocky Tribovich.
3. Pledge of Allegiance: The Pledge of allegiance was said.
4. Confirmation of Meeting Posting: Sheila Kelly confirmed postings.
5. Approval of the Agenda

**Motion by Rocky Tribovich to approve agenda as presented, second by Cindy Garrity. Motion carried.**

6. Approval of School Board Minutes – May 11, May 18, May 19, and May 28, 2009.

**Motion by Deb Knopf to approve minutes of May 11, 2009 as presented, second by Rocky Tribovich. Motion carried.**

**Motion by Brian Goodwin to approve minutes of May 18, 2009 as presented, second by Rocky Tribovich. Motion carried.**

**Motion by Rocky Tribovich to approve minutes of May 19, 2009 as presented, second by Deb Knopf. Motion carried.**

**Motion by Cindy Garrity to approve minutes of May 28, 2009 as presented, second by Rocky Tribovich. Motion carried.**

7. Communications/Reports:

- 7.1 Board President & Members: Thank you card from Mr. Art Hay in appreciation for the recognition during Teacher Appreciation Week.

Board Member Don Jeffords stated graduation went very well this year.

- 7.1.1 Finance Committee: Board President Bob Nelson reviewed items discussed in the Finance Committee meetings on June 2 and June 4, 2009.

**Motion by Rocky Tribovich to receive and place on file the Finance Committee minutes from June 2 and June 4, 2009 as presented, second by Deb Knopf. Motion carried.**

- 7.1.2 Policy Committee: Minutes of the policy meeting held on June 4, 2009 were distributed to the Board.

- 7.1.3 Update from Collaborative Agreement Ad Hoc Committee: Minutes from the May 27 and June 3, 2009 Collaborative Agreement Ad Hoc Committee meetings provided to the Board. Board Member Brian Goodwin, who serves on the Collaborative Agreement Ad Hoc Committee, updated the Board on the progress of the committee. Very pleased at what is being accomplished by this group.

Board Member Don Jeffords indicated that the committee plans to continue even after the Collaborative Agreement is complete.

- 7.1.4 Political Action Committee:
- 7.1.5 Negotiations Committee: Consensus of Board to direct Superintendent Kunelius to send another letter to the Bayfield Education Association (BEA) to state the Boards desire to begin contract negotiations.
- 7.2 Audience/Written: Presentation given by Middle School Alternative Education Program students Autumn Charette, Veronica Newago, and Breanna Ray on the construction of a wigwam in the school forest. Special recognition given to Ricardo & Ann Bowker, Tony Thier, John Moellendorf, Jeff Theune, Dave Doering and his Technology Class for their participation in the construction of the wigwam.

Lynn Basina requested the Board consider allowing her time at a future meeting to make a presentation to the Board on the First American Prevention Center AODA curriculum.

Bill Sailer, representing Liberty Mutual, introduced himself to the Board and requested they consider bid he submitted for general school insurance.

Art Hay addressed teacher concerns on the District's restructuring. Also requested the Board reconsider leaving Andrea Boulley and Ann Lacy in their current positions.

Rick Erickson read a letter to the Board on communication concerns.

Patsy Ruth DePerry requested someone notify her of the duties and responsibilities of the Policy Committee. Requested the District reconsider the purchase of a windsled. Money could be better served on the students directly. The teachers do not have time to discipline so therefore the District should consider hiring a Dean of Students to handle discipline issues.

Dave Martinson, Great Lakes Insurance, introduced himself to the Board and thanked the Board for the business of providing general school insurance to the District.

Deb Boulley stated in her experience it takes two to three years to be comfortable in a new teaching assignment. Understands the benefit of looping classes, but she believes that the District should consider implementing changes on a much smaller scale.

- 7.3 Reports: Board thanked the following staff members for doing such a great job on their reports.
  - 7.3.1 District Administrator
  - 7.3.2 Athletic Director
  - 7.3.3 K-8 Principal
  - 7.3.4 9-12 Principal
  - 7.3.5 Director of Pupil Services
  - 7.3.6 Recreation Center
  - 7.3.7 Supervisor of Buildings & Grounds
  - 7.3.8 Red Cliff Education Committee

**Motion by Don Jeffords to receive and place on file reports 7.3.1 through 7.3.7 as presented, second by Deb Knopf. Motion carried.**

**Motion by Don Jeffords to table Red Cliff Education Committee, second by Jackie Merila. Motion carried.**

## 8. Financial Accounting

- 8.1 Approval of Vouchers:

**Motion by Deb Knopf to approve voucher numbers 52573 to 52791 as presented totaling \$323,642.77, second by Rocky Tribovich. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

8.2 Monthly Financial Report:

**Motion by Rocky Tribovich to approve monthly financial report for June as presented by Finance Manager Nancy Heaton, second by Don Jeffords. Motion carried.**

9. General Business

9.1 CONSENT AGENDA

- 9.1.1 Call for Milk Bids for 2009-2010 school year
- 9.1.2 Call for Island Fuel Bids for 2009-2010 school year
- 9.1.3 Call for Student Transportation Bids for 2009-2010 school year

**Motion by Rocky Tribovich to approve consent agenda 9.1.1 through 9.1.3 as presented, second by Don Jeffords. Motion carried.**

9.2 UNFINISHED BUSINESS

- 9.2.1 Discussion of 2008-2009 Priorities: Achievement, Attendance, Relationships, Wellness and Nutrition, Telling Our Story, and School Climate: Update given by Superintendent Kunelius on boards' 2008-2009 priorities.
- 9.2.3 Consider 2<sup>nd</sup> Reading of Policies 511 Equal Opportunity Employment, 512 Employee Discrimination and Harassment (NEW), 512 Rule Employee Discrimination and Harassment Reporting Procedures (NEW), 521 Staff Involvement in Decision Making (NEW), 522 Immoral Staff Conduct (NEW), 522 Rule Discipline for Use of Obscene/Lewd/Course Language (NEW), 522.2 Staff Conflicts of Interest, 522.4 Staff Ethics (NEW)

**Motion by Jackie Merila to approve second reading of policies 511 Equal Opportunity Employment, 512 Employee Discrimination and Harassment (NEW), 512 Rule Employee Discrimination and Harassment Reporting Procedures (NEW), 521 Staff Involvement in Decision Making (NEW), 522 Immoral Staff Conduct (NEW), 522 Rule Discipline for Use of Obscene/Lewd/Course Language (NEW), 522.2 Staff Conflicts of Interest, and 522.4 Staff Ethics (NEW) as presented, second by Don Jeffords. Motion carried.**

9.3 NEW BUSINESS

- 9.3.1 Consider Support Staff Notice of Employment

**Motion by Jackie Merila to approve Support Staff Notice of Employment memo as presented, second by Cindy Garrity. Motion carried. Rocky Tribovich and Don Jeffords abstained.**

- 9.3.2 Consider Occupational Therapist Recommendation

**Motion by Don Jeffords to approve the recommendation to hire Laura Jo Peters for the position of Occupational Therapist, second by Jackie Merila. Motion carried.**

- 9.3.3 Consider Write-off of Old Checks: Total \$290.33

**Motion by Rocky Tribovich to approve the write-off of old checks totaling \$290.33 as presented, second by Deb Knopf. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

- 9.3.4 Consider General Insurance Bids: Discussion.

**Motion by Rocky Tribovich to award general insurance bid to EMC in the amount of \$68,633.00, second by Don Jeffords. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-abstain, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

9.3.5 Consider Building Safety Proposal: Refer to Mr. Dunn's report.

**Motion by Rocky Tribovich to approve getting building safety proposals for proposed work, second by Brian Goodwin. Discussion.**

**Motion by Rocky Tribovich to rescind his motion to approve getting building safety proposals for proposed work, second by Brian Goodwin.**

**Motion by Rocky Tribovich to approve bid from Great Lakes Alarm for the security camera system in the amount of \$19,792, second by Don Jeffords. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

**It was stated by Board Member Don Jeffords that a policy needs to be put in place pertaining to security camera system taping.**

**Motion by Rocky Tribovich to approve bid from Johnson Concrete for sidewalk replacement in the amount of 8,955.00, second by Don Jeffords. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

**Motion by Rocky Tribovich to approve C & W bid for parking sidewalk demolition, lot repair dig out patches, including saw cutting, gravel in, backhoe, blacktop and haulout in the amount of \$6,216.00, second by Don Jeffords. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

**Motion by Rocky Tribovich to approve bid from BR Bleachers to repair gymnasium bleachers in the amount of \$16,479.00, second by Don Jeffords. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

9.3.6 Consider Letter of Support for Red Cliff Community Health Center Project: Discussion. Need to establish a Collaborative Agreement with the Red Cliff Band of Lake Superior Chippewa.

**Motion by Deb Knopf to approve letter of support for the Red Cliff Community Health Center Project as presented, second by Jackie Merila. Motion carried.**

9.3.7 Consider Approval of Grant & Activities Coordinator Job Description: Discussion. Future funding will be based on future grants received.

**Motion by Rocky Tribovich to table approval of the Grant & Activities Coordinator Job Description as presented, second by Brian Goodwin. Motion carried. Two nays.**

10. Adjourn to Executive Session in accordance with Wisconsin Statute 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility – Administrator Evaluation

**Motion by Rocky Tribovich to adjourn to Executive Session at 8:20 p.m. in accordance with Wisconsin Statutes 19.85, second by Brian Goodwin. Roll Call Vote: Cindy Garrity-Yes, Bob Nelson-Yes, Deb Knopf-Yes, Jackie Merila-Yes, Rocky Tribovich-Yes, Brian Goodwin-Yes, and Don Jeffords-Yes. Motion carried.**

Minutes of Executive Session are withheld as confidential.

11. Reconvene in open session to act on any items from executive session if necessary

12. Adjournment

**Motion by Jackie Merila to adjourn meeting at 9:50 p.m., second by Rocky Tribovich. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
Robert J. Nelson, President

Approved: \_\_\_\_\_  
Cindy Garrity, Clerk