

“THE MAIN THING IS TO KEEP THE MAIN THING, THE MAIN THING”

To: Bayfield Board of Education
From : Linda L. Kunelius, District Administrator
Re: Administrative Report
Date: April 26, 2010

ACHIEVEMENT AND CURRICULUM EXPANSION:

- **The Five Year Planning Committee:** The committee has tabulated the priorities set by staff and identified Long Term and Short Term Priorities they would like the Board to consider when it develops its 2010-2011 goals for the District.

The committee also identified existing workgroups that could assist in developing an Action Plan for several of the priorities. Initiatives relating to Technology have already been referred to the Technology Planning Committee. The Wellness Committee has been working on initiatives relating to Physical Education, Wellness and Nutrition and initiatives relating to a school garden have been referred to a very active group that is working on a school garden for our district.

- **Sixth Grade Task Force:** The Sixth Grade Task Force met on January 26th, February 9th March 16th and April 7th. Jim Lee, CESA #12 facilitated the Task Force. Nine parents and eleven staff participated in the process. Minutes of the meetings are attached. The final recommendations of the Task Force were to:
 - Keep the current middle school configuration for now.
 - Continue to study options for middle school students.
 - Survey parents.
 - Turn over recommendations from the Task Force regarding the current middle school model to the middle school staff to further identify adjustments/enhancements to the current program including:
 - Develop more project based integrated curriculum themes around Science, Technology, Engineering and Math (STEM).
 - Review processes and services for helping struggling students.
 - Implement advisor/advisee program.
 - Use Circle groups in homeroom.
 - Determine how to involve parents with the procedures used in Team Time.
 - Consider starting a Middle School Student Council.
- **Native American Acquisition Grant:** Linda Weber, Andrea Boulley, Anne Sullivan, Dee Gokee and Diane DeFoe are working on a Phase II grant proposal for 2010-2011. The grant we recently received was written as Phase I. Andrea Boulley has been providing instruction to twenty staff (Ojibwe 101).

- **STEM Grant:** The STEM grant application submitted by Cardinal Stritch University has been funded. Dr. Joan Whitman, Cardinal Stritch University will be meeting with staff on April 23, 2010 to go over the opportunities we will now have to expand and improve Science, Technology and math curriculum through the grant.
- **Closing the Mathematics Achievement Gap Grant:** The District has working with UW Oshkosh to provide support and training to teachers working with Native American students identified as learning disabled who demonstrate limited mathematical understanding. A report on project objectives, year I activities, and teacher and student assessment findings is attached.
- **Education for Employment Plan:** The District's Education for Employment Plan has been accepted by the Wisconsin Department of Public Instruction. Education for Employment is critical to the development of learning opportunities to prepare students to transition to postsecondary education and the work world.

ATTENDANCE:

- **Truancy Action Team:** Jaimee Williams is working with an Action Team to address attendance and truancy issues. A copy of minutes of the meetings are attached.

SCHOOL CLIMATE AND BEHAVIOR:

- **National Board Certification:** We are continuing to explore the feasibility of working with Wisconsin Education Association Council (WEAC) and the coordinator of the National Board for Professional Teaching Standards (NBPTS) to develop a district-wide staff development program (TAKE ONE) for the 2010-2011 school year.
- **National Park Service:** The District now has an agreement with the National Park Service to participate in a Teacher-Ranger program that is offered through the National Park Service. Mr. Rick Erickson will be working for the Park Service in the summer and will present information to students and staff on the National Park Service and Teacher-Ranger program during National Park Week. Other staff have expressed interest in participating in this program in the future. The Bayfield Education Association (BEA) submitted a letter delineating their understanding of the program and stipulated that ARTICLE X – Sections C, F, and K will not apply.
- **Scholarship:** A Marvin W. Paavola Scholarship Fund has been established in his memory to honor his 35 years of service as a teacher at Bayfield Public Schools and to the Bayfield community. The fund was created from the generous donations of family and friends as a memorial and will be used to honor and further the education of a student selected by the Scholarship Selection

Committee. We are extremely honored and pleased that students will continue to benefit from the wonderful service Marvin W. Paavola gave to our district. The scholarship award shall be in the amount of one thousand dollars annually until the fund is depleted.

OTHER:

- **Impact Aid:** We received another payment of \$191,796.74. So far, the LOT percent paid to the district is 105.0000%. Last year we received 120.0000%. We do not anticipate any further payments this year, so will incur a \$198,429 shortfall in the amount included in the budget for Impact Aid revenue.
- **Layoff Notices:** We have been working on the 2010-2011 budget and have projected a shortfall due to the loss of grant and ARRA revenue. We reviewed the budget line by line, identified possible reductions in non-instructional line items and were close to aligning expenditures and revenue when we received preliminary information two weeks ago that changed a projected shortfall of \$62,000 in Impact Aid to \$262,000. That information left us little choice but to issue four layoff notices to instructional staff on April 15th. Recommended program and/or staff cuts include 1.50 positions at the High School (English and Math staff reductions), 1.00 position at the Middle School (English/Language Arts), 1.50 positions at the Elementary School (Spanish and ERE), 1.00 Pupil Services position (Guidance and Counseling). The following staff will be effected by the proposed program and/or staff cuts:

Darryl Penner	transferred to Middle School math
Karen DePerry	transferred to 5 th grade
Laura Bohn	layoff notice
Ann Lacy	transferred to 2 nd grade
Andrea Boulley	layoff notice
Julie Eckels	transferred to Kindergarten (Robinson retirement)
Stacy Peterson	layoff notice
Tom Steckling	layoff notice

- **Food Service Report:** A Foodservice Establishment Inspection was conducted at LaPointe Elementary School on February 25, 2010. A copy of the report is attached. You will note that several violations were identified in operating procedure or physical arrangement of equipment and we have taken immediate corrective action. We are also taking steps to install a three compartment sink with a non-hand operated faucet and a NSF approved dishwasher.