

IT Systems Administrator Report

October 18, 2011

1. State reporting submitted. The ISES Year-End and Third Friday of September have been submitted and locked. The ISES Discipline report has been submitted, and I am waiting to hear back from the DPI to resolve some reporting issues.
2. Working on budget issues – refining electronic requisition process, making purchases of supplies and equipment
3. Continuing updates and upgrades of existing computers
4. Met with technology committee about the District Technology Plan – discussed progress on current plan’s goals
5. Ran wire and worked with WITC to connect Polycom ITV cart to network
6. Updated and re-imaged LRC computers, installed new color printer in LRC
7. Web site updates – added new staff to web site, migrated calendars to new calendar software (Calendar4Schools)

Chris Plansky
IT Systems Administrator