



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: April 16, 2014

SUBJECT: April Board Report

Buildings and Grounds: The air handling unit in the Spanish Room has been replaced. Also, #3 unit received a new heating coil. It froze awhile back when an actuator failed letting full cold air into the unit. Cafeteria tables are showing their age as 3 have now failed.

Transportation and Vehicles: I am still waiting for driver seats for mini bus and Bus #2. All the buses will get serviced this month before the D.O.T. inspections.

Safety and Crisis Management: Attended the P.R.E.P.A.R.E workshop at CESA 12 to help get our safety and crisis plan updated and learn new ways to keep the building safe and secure.

Planning and Projecting: The main boiler pump #2 will need replacing this summer. It just started squealing last weekend. I have all the quotes for new bleachers and cafeteria tables.

Staffing and Personnel: We have two new substitute custodians but still looking for substitute bus drivers.