



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: July 27, 2011

SUBJECT: August Board Report

Buildings and Grounds: We are right on schedule for building maintenance even with all the extra projects. We will be ready by the end of August. Just a few of the jobs completed; moves in the administrative offices, gym floor, major & minor repair to busses, roof repair to main building, fire alarm repair, remodel nurses room, remodel conference room, repair air handler #1, repair and replace restroom ceilings in middle school.

Transportation and Vehicles: Buses are ready for D.O.T. inspections. I have four DVD training videos for the bus drivers to watch before school starts. They are about bus safety and ways to manage situations on the bus.

Safety and Crisis Management: The fire alarm was repaired last month. Multiple problems lead to five false alarms. The custodians will attend a safety meeting on August 1st put on by MacNeil Environmental.

Planning and Projecting: How and what to replace and repair in the Tech. Ed. Building that won't be duplicated in the future. Also, the north wall at the Recreation Center will need new vapor barrier in the pool area.

Staffing and Personnel: The crew has done a great job considering all the extra projects this summer.

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