



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: September 5, 2012

SUBJECT: September Board Report

Buildings and Grounds: The A/C project for the library and computer server room is in progress and on schedule. Also, bids will be opened to re-roof the island school at the next Finance Committee meeting. Work performed at the island school will not interfere with normal school activities.

Transportation and Vehicles: No issues with vehicles at this time, however, the handicap bus is transporting two students in chairs now so the bus ride is taking a little longer. I do have signage ordered for school vehicles. On Wednesday morning we invited the Viking Motors bus drivers for a meeting explaining PBIS and other expectations and concerns along with student restraint in emergencies.

Safety and Crisis Management: I went over fire and emergency evacuations and procedures in the teacher in-service this year and gave examples of fire code violations we have had in the past. We will have our first fire drill soon to include the Fire Department here. Also, the fire alarm system in the building has been inspected and is in full function. Sometime this summer the building received an electrical surge or possible lighting strike that burnt out some circuit boards in three of the fire alarm controllers. They have been replaced.

Planning and Projecting: Planning on a smooth and safe year. Also looking at phases of possible construction and repair for the Technology Education building.

Staffing and Personnel: Still short substitute custodians and bus drivers. The substitute bus driver for the island is no longer driving so it is going to be tough to cover the island bus this year.