



TO: Superintendent and Board of Education  
FROM: Steve Dunn  
DATE: December 8, 2010  
SUBJECT: December Board Report

Buildings and Grounds: The boiler burners have been turned up and adjusted. Two motors had to be replaced in a couple of classrooms; otherwise, we are in full swing for the heating season. The Island School kitchen has been brought up to code and has passed the county inspection.

Transportation and Vehicles: The older mini bus needed new rear brakes and axle seals last month. The Montana van received new front tires and the Yukon will need a new rear hatch that broke some how. All other vehicles are in good shape. There was confusion with the bus drop off point for the island students after school and that has been taken care of. The bus will drop students off at or as close to the herring shed as possible.

Safety and Crisis Management: There was a slip and fall accident outside the building that required an ambulance call. The employee is fine and I have once again requested they park down in front of the school where there is no slope. We do our best to remove snow and ice and apply ice melt around the building throughout the day. Whenever ice melt is applied, it is documented where, when and by whom. I have reminded staff to wear proper footwear and park in designed areas only.

Planning and Projecting: We are scheduling a meeting to conduct interviews with project based contractors and architects on ideas for the Technology Education Building and other needs of the District.

Staffing and Personnel: Tim Smith is my only substitute with a bus license and he comes in at the drop of a hat. If you see Tim, please thank him for what he does for the District.

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