

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, May 13, 2013**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, May 13, 2013, 6:00 p.m. at the Legendary Waters Resort and Casino.

2. Roll call of school board members: School Board members present were Deb Knopf, Theresa Gordon, Cindy Garrity and Craig Hoopman.

Absent and Excused: Billie Jo Johnson, Liz Woodworth and Jennifer Leask.

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

**Motion by Deb Knopf to approve agenda as presented, second by Cindy Garrity. Motion carried.**

6. Audience/Written: Anne Sullivan read a letter signed by members of the Bayfield Education Association in support of having a spring break scheduled for the 2013-2014 school year.

Liz Woodworth arrived at 6:03 p.m.

7. Approval of School Board Minutes – April 17 and April 22, 2013

**Motion by Deb Knopf to approve board meeting minutes from April 17, 2013 as presented, second by Theresa Gordon. Motion carried.**

**Motion by Cindy Garrity to approve board meeting minutes from April 22, 2013 as presented, second by Deb Knopf. Motion carried.**

8. Communications/Report: Kevin Stranberg of Stranberg & Associates discussed the summary report with the Board and indicated that a meeting needs to be scheduled to further review the material soon. Superintendent Aslyn will work with Mr. Stranberg on dates that he would be available.

8.1 Board President & Members: Thank you card from school secretaries for the plants they received in recognition of Administrative Professionals Day. Missy Eid was presented with a certificate of appreciation on the work she performed with PBIS.

- 8.1.1 Future Agenda Items: None
- 8.1.2 Finance Committee: Update given.
- 8.1.3 Policy Committee: Update given.
- 8.1.4 Nutrition Committee: Update given.

8.2 Reports

- 8.2.1 District Administrator Report
- 8.2.2 K-12 Principal Report
- 8.2.3 Recreation Center
- 8.2.4 Supervisor of Buildings & Grounds Report
- 8.2.5 Director of Pupil Services/Special Education Report
- 8.2.6 Athletic Director

**Motion by Deb Knopf to receive and place on file reports 8.2.1 through 8.2.6 as presented, second by Cindy Garrity. Motion carried.**

9. Financial Accounting

9.1 Approval of Vouchers

**Motion by Deb Knopf to approve voucher numbers 60507 thru 60665 as presented totaling \$444,202.42, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10. General Business

10.1 UNFINISHED BUSINESS

10.1.1 Consider 2<sup>nd</sup> Reading of American Indian Language, History & Culture Instructor Position Description

**Motion by Deb Knopf to approve 2<sup>nd</sup> reading of the American Indian Language, History & Culture Instructor position description, second by Cindy Garrity. Motion carried.**

10.1.2 Consider 2<sup>nd</sup> Reading of Academic Resource Coordinator Position Description

**Motion by Cindy Garrity to approve 2<sup>nd</sup> reading of the Academic Resource Coordinator position description, second by Theresa Gordon. Motion carried.**

10.1.3 Consider 2<sup>nd</sup> Reading of Financial Assistant Position Description

**Motion by Deb Knopf to approve 2<sup>nd</sup> reading of the Financial Assistant position description, second by Cindy Garrity. Motion carried.**

10.1.4 2013-2014 School Year Calendar: Discussion. Calendar remains as approved.

10.2 NEW BUSINESS

10.2.1 Consider 1<sup>st</sup> Reading of Policy 412 Prohibition of Harassment, Intimidation & Bullying: It was suggested that the Policy Committee should consider banning cell phone from bathrooms and shower rooms.

**Motion by Liz Woodworth to approve 1<sup>st</sup> reading of Policy 412 Prohibition of Harassment, Intimidation & Bullying as presented, second by Deb Knopf. Motion carried.**

10.2.2 Consider 1<sup>st</sup> Reading of Policy 412 Exhibit (1) Interventions to Stop Bullying

**Motion by Cindy Garrity to approve 1<sup>st</sup> reading of Policy 412 Exhibit (1) Interventions to Stop Bullying as presented, second by Deb Knopf. Motion carried.**

10.2.3 Consider Support Staff Notice of Employment

**Motion by Deb Knopf to approve Support Staff Notice of Employment as presented, second by Cindy Garrity. Motion carried.**

10.2.4 Consider Summer School Program Offering Approval: Revised proposal from Unbridled Hope.

**Motion by Cindy Garrity to approve Summer School Program offering as presented, second by Theresa Gordon. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.5 Consider Summer School Food Service Program

**Motion by Liz Woodworth to approve Summer School Food Service Program as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.6 Consider Approval of Charter School Planning Grant Presentation: Presentation on Charter School Planning Grant given by District Administrator David Aslyn, Grants & Activities Director Linda Weber and Early Childhood Administrator Dee Gokee-Rindal.

**Motion by Cindy Garrity to authorize moving forward in planning for a Charter School Planning Grant as presented, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.7 Consider Technology Education Building Project: John Gerzina from DSGW presented the revised budget.

**Motion by Deb Knopf to approve revised budget from DSGW as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.8 Consider Contract with Miron Construction

**Motion by Craig Hoopman to contract with Miron Construction to start and complete the Technology Education Building Project as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.9 Discussion of Language Use in School Documents and Signage: Board President Craig Hoopman indicated that he would like to see more of the Spanish language used in the signage at the school.

10.2.10 Consider Setting Snow Makeup Dates

**Motion by Deb Knopf to revise the 2012-2013 school year calendar to reflect end date of June 14 due to six days missed because of inclement weather, second by Liz Woodworth. Motion carried.**

11. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Coaching Evaluations; Administrator Evaluations; Evaluation of Board of Education Operations and Self Evaluation; and Additional Duties & Compensation for Buildings & Grounds Supervisor During Building Project

(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Bayfield Education Association (BEA) Contract Negotiations

**Motion by Deb Knopf to adjourn to Executive Session in accordance with State Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Coaching Evaluations; Administrator Evaluations; Evaluation of Board of Education Operations and Self Evaluation; and Additional Duties & Compensation for Buildings & Grounds Supervisor During Building Project**

**(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Bayfield Education Association (BEA) Contract Negotiations, second by Cindy Garrity.**

**Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

12. Reconvene in open session to act on any items from executive session if necessary

**Motion by Deb Knopf to approve the additional duty stipend for the Buildings and Grounds Supervisor as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Absent; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.**

13. Adjournment

**Meeting adjourned.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk