



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: September 4, 2013

SUBJECT: September Board Report

Buildings and Grounds: The Technology Education remodel is going well and expect to move equipment into the building on Monday with classroom furniture and occupancy by the following Monday the 16th. The FACE classroom is complete and we moved furniture in the room this morning. It is a great kitchen so please take time to stop by and see it.

Transportation and Vehicles: All vehicles are serviced and ready for operation. All busses passed the D.O.T. inspections. As we head into a new school year, we will have a bus driver meeting today with all bus drivers to review protocols and procedures and resolve any problems. Bus #3 (District's bus) had brake problems and the brakes would not release. After parking the bus to get the spare #2 bus, Bus #3 rolled off the road into some brush off of 3rd Street. No injuries nor was anybody in the bus when it rolled. The bus is being repaired at Tomlinson's.

Safety and Crisis Management: The first fire drill is scheduled next week after the teachers are able to share emergency procedures with students. We meet with grades K-3 to talk about bus safety and how to get on and off the bus and what to do on the bus.

Planning and Projecting: There will be a Buildings and Grounds and Safety Meeting next week. Topics will include: Building Safety concerns with new construction, School Forest Land, and other concerns.

Staffing and Personnel: I will have a substitute custodian here until the construction is over.