



TO: Superintendent and Board of Education

FROM: Steve Dunn

DATE: October 23, 2013

SUBJECT: October Board Report

Buildings and Grounds: The FACE room and Tech Ed remodel projects have gone through their final punch list items last month and everything seems to be working fine. We are dressing up one of the sheds for smudging use. It is located behind the Tech Ed building and will be ready for use soon.

Transportation and Vehicles: Bus #3 received all new brakes including emergency brake after it coasted off the street on the first day of school. The cause was the electronic controller for the hydraulic brake on the rear axle. There was minimal damage to the bus otherwise and it is running fine now.

The 02 Suburban has rear damage including rear doors and the frame is folded under the vehicle. The 05 Yukon has extensive front damage. I haven't heard from the Insurance Adjuster as of yet but believe both vehicles will be totaled. Each district owned vehicle has an oil change and 40 point safety inspection every 3,500 miles by a qualified technician. In addition, I drive these vehicles for operational check and to fuel and check them out before sending them on trips.

Safety and Crisis Management: The District's Emergency Plan is in the process of review and updating.

Planning and Projecting: Planning for winter months with heating adjustments to each room for optimal heat to cost operation.

Staffing and Personnel: Nothing to report