



TO: Superintendent and Board of Education
FROM: Steve Dunn
DATE: December 7, 2011
SUBJECT: December Board Report

Buildings and Grounds: The main exhaust fan motor for the kitchen failed last month and has since been replaced. Many roof leaks have been repaired and the roof around the old portion of the school has been prepped for winter. The heating season is in full force and ongoing adjustments are being made everyday. I have included a letter I sent to Brummer Gas Company. I will inform the Finance Committee of this situation and the details of why the letter was sent. In brief, the island tanks were full before Brummer got the bid and should have lasted until April. Brummer decided to pump out the tanks and install his tanks for the price of \$960 knowing that he might not have to put any gas in them.

Transportation and Vehicles: I am looking at installing UHF radios in each of the busses with one base unit at school for safety and emergencies. These radios will cost approximately \$650 each. Graciously, Randy Erickson has allowed us to share his tower and license for this. It seems to be the only way to have contact with all the busses at all times.

Safety and Crisis Management: A lockdown drill was held just before the Thanksgiving break. The drill went smoothly with only a few reminders to staff about safety procedures during a lockdown.

Planning and Projecting: We will be replacing an aging storage shed up at the ball field with one that Dave Doering's class has built. The old shed has a rotten roof and a bad floor. Also, I will be replacing the entrance door to the receiving room and the Tech. Ed. Building this month.

Staffing and Personnel: Nothing to report.

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