

**Regular School Board Meeting Minutes
Monday, March 9, 2020**

Approved

1. Opening Items

1.1 Call to Order

The Regular School Board Meeting of the School District of Bayfield was called to order by Board President Nicole Boyd at 6:00 pm on Monday, March 9, 2020 in the Bayfield school library.

1.2 Roll Call

Members present

Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

Members absent

Rocky Tribovich and Craig Hoopman

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Confirmation of Meeting Posting

Confirmation of proper meeting posting was given by the school board secretary.

1.5 Approval of Agenda

Motion to approve agenda as presented.

Motion by Deb Knopf, second by Larry Deragon.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

1.6 Public Comments

Parents spoke regarding the San Francisco Trip for the high school band and asked for a delay in the decision to cancel the Band San Francisco trip. One parent indicated warm weather is coming and will reduce the spread of the virus. A parent spoke briefly regarding the need for racial sensitivity, as her daughter is a student here and has told her that she has been called the "n" word twice in school. Speaker ended the Public Comments requests by giving a presentation on the physical condition of the LaPointe Elementary School.

1.7 Approval of Meeting Minutes - Feb. 10 & Feb. 24, 2020

Motion to approve meeting minutes of the February 10, 2020 Regular School Board Meeting and the February 24, 2020 Special School Board Meeting

Motion by Deb Knopf, second by Glenn Carlson.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

2. Featured Communication

2.1 Effective Communication - School Climate (Giesregen & Swanson)

Melissa Giesregen, Elementary School Principal, reports that two playground assistants were hired, but they didn't have the proper training (PBIS). They modified schedule where one teacher from each grade are now going outside to assist the new playground supervisor. At the staff in-service held on January 2, 2020, a program was introduced for calming students. Every elementary classroom teacher created a box full of tools for students to self-regulate and calm down. A timer is in the box so students can see when a transition is coming. Weighted blankets are provided for early age classrooms and lap pads for grade three through five and were requested for a few high school classrooms. Also prepping students for testing and using the same format that was used last year - kindergarten & first grade students stay home while grades three through five take their exams. The testing dates this year are April 16 & 17.

Shellie Swanson, MS/HS Principal, wanted to recognize two staff members - Karen DePerry and Anne Sullivan, for receiving the Kohl's Teacher Fellowship Award this year. Congratulations to them. MS/HS also had several speakers recently - Jamie Nabozny, Star Nyara, and Bill Miller. Shellie is also working on the schedule for next year and working to be transparent in the process. To assist with this task, they met with staff and received good input. Lastly, the final class schedule is 90% done as of tonight and will hopefully be done by this Thursday.

2.2 Band Trip Update - Ron Borchers

They have already paid \$41,000 for the trip and have \$14,358 left in account with remaining payment about \$30k (\$15k short). Students have their own accounts for fundraising. Travel company gave two more weeks to make final payment. If the students do not go on trip we don't really know what refunds will be. Mr. Borchers thanked parents for speaking up about what we are facing. A school board member asked about those kids that can't afford to go and then heard that the chaperones go free. He is concerned students that can't pay can't go, but chaperones are paid for. Chaperones are working on trip. Students have had many opportunities to raise money and some students chose not to participate in the fundraising. He stated it is not fair students who don't help would get to go. The total cost of trip is just under \$70,000. Borchers will get email from tour company indicating a final date for refund so it can be disseminated to parents and school board. There are funds to pay for chaperones and the board wants to see that fund.

2.3 ETAL (Every Teacher a Leader) Attendance Report

A school board member asked about the high school attendance numbers and what is being done to improve. Mrs. Swanson and team are working close with families to identify reasons for absences. One response has been to modify student schedules. Also, students with chronic absenteeism are ones that have been absent from school for years. The middle school plan is working and 10-11 of those students are now in high school.

2.4 CESA #12 Administrator/School Board Conference Registration

This conference used to be a common event in the state of Wisconsin. Many CESAs wanted to bring it back. Mr. Gordon asked that the board and other administration members let the board secretary know if you'd like to attend. Reservations are due by April 20.

3. Board Reports

3.1 Future Agenda Items

Middle School Alternative Education Program - Request for current teacher to speak to program viability at the next board meeting in April.

3.2 Finance Committee

The committee met last Thursday and discussed vouchers, youth options funding, district building structure and analysis, and structural review.

3.3 Policy Committee

The committee is looking at coronavirus and how to communicate this to parents, students, community.

3.4 Wellness Committee

They will meet on April 21, 2020, to begin the action plan for next school year.

3.5 Building & Grounds Committee

Did not meet.

3.6 Budget Committee Meeting

Met Wednesday and committee looked at student numbers and staffing needs and plan. On hold where other revenue numbers will be for state aid and Impact Aid.

4. Administrative Reports

4.1 District Administrator Report

4.2 JOM February Meeting Minutes

4.3 IT System Administrator Report

4.4 Building & Grounds Report

4.5 Athletic Director Report

4.6 Bayfield Rec Center Report

4.7 March 2020 MS/HS Principal Report

4.8 Director of Special Education and Pupil Services/4K-5 Principal Monthly School Board Report

4.9 Approval of Administrative Reports

Motion to approve administrative reports 4.1 - 4.9 as presented.

Motion by Cindy Garrity, second by Larry Deragon.

Final Resolution: Motion Carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

5. Financial Accounting

5.1 Vouchers

Motion to approve vouchers as presented totaling \$617,108.48.

Motion by Glenn Carlson, second by Cindy Garrity.

Final Resolution: Motion Carried

Roll call aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

6. Unfinished Business

6.1 Building Infrastructure Review Update

Met with Johnson Control and architect DSGW and they will be here over spring break go over infrastructure. The 50's and 60's upgrade with heating and cooling and having to replace in future. Will know more after spring break. Board president Boyd stated to let know them know if need extra meetings such as a workgroup. It was stated that we are not near a referendum as we are still gathering information and getting analysis on buildings. Island has serious issues. Bayfield brownstone infrastructure. Want to look at all options. Trend up until now has been high maintenance and will work with vendors to forecast for future maintenance. Board doesn't know next step until get more information. Discussion on referendum was interesting but not moving forward now.

7. New Business

7.1 Health Emergency Protocol Discussion

Regarding the Coronavirus, the Crisis Response Team (counselors, school nurse, staff, etc) will be reaching out to the Red Cliff Tribe, the LaPointe Community, local health departments, and also statewide - working with DPI on the following: 1) operationally within the school and how to set action plan, 2) how to communicate to public and how to collaborate with communities. The first parent letter was sent out last Friday (March 6) and was handed out to the school board. A link is already set up on the school website home page under Coronavirus information. The team is working on a pandemic plan to prepare for the level where it goes beyond our walls out to community. More information on plan will be shared at the next school board meeting. Concerns about our attendance rate and if the governor will exempt those absences.

7.2 Youth Options Budget Request

Motion to approve the Youth Options Budget Request in the amount of \$21,681.50 as presented.

Motion by Deb Knopf, second by Glenn Carlson.

Final Resolution: Motion carried.

Roll call - aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

8. Executive Session

8.1 Adjourn to Executive Session in Accordance with Wisconsin Statute 19.85

Motion to adjourn to executive session at 7:10 pm in accordance with Wisconsin Statute 19.85(1)(c) Consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (f) consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the

investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion by Cindy Garrity, second by Larry Deragon.

Final Resolution: Motion Carried

Roll call - aye: Larry Deragon, Glenn Carlson, Cindy Garrity, Deb Knopf, Nicole Boyd

8.2 (c)(f) Staffing Plan

8.3 Reconvene in Open Session

Motion by Glenn Carlson, second by Larry Deragon to reconvene to open session at 7:49 pm.

Final Resolution: Motion carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

9. Closing Items

9.1 Announcement of / Action on Items from Closed Session

No announcements

9.2 Adjournment

Motion by Glen Carlson, second by Larry Deragon to adjourn meeting at 7:50 pm

Final Resolution: Motion carried

Aye: Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Larry Deragon

Linda Weber
Recording School Board Secretary

Approve: _____
Board President

Approve: _____
Board Clerk