



Agenda Item Details

Meeting	Dec 21, 2020 - School Board Virtual Meeting Agenda - Revised
Category	3. Administrative Reports
Subject	3.1 Interim District Administrator Report
Type	Information

Meeting: December 21, 2020 -School Board Virtual Meeting Agenda

Category: Administrative Reports

Subject: December Interim District Administrator Report

Type: Information, Reports

Covid/Covid Response

- Collaboration with Red Cliff Tribal Council, Red Cliff Community Health Center, Bayfield County Health continues.
 - Nick Sawyer provides daily Covid positive numbers and data for staff in an email.
 - Mitigation Committee has had some adjustments made, most notably the creation of the SUB mitigation committee that is a collaboration with several Red Cliff programs (Native Connections, TREE, Boys & Girls Club)
 - Covid positive numbers of great concern as we see numbers continue to be significant in our communities.
 - Moving to level 2/hybrid instruction proposed to January 22 with a Level 2 start date of Monday, January 25th, the first day of the second semester.
 - work on a protocol for daily staff and student health assessment via Frontline is underway.
 - work on protocol for those students whose families do NOT complete a morning health assessment is underway.
 - beginning communication with RCCHC to see about the viability of weekly Covid testing for some of our staff.

Personnel

- New hires
 - Special Education Para
 - Bus Monitor/Food Service/Janitorial staff (4 of 6)
 - Ojibwe Language Teacher

Teaching and Learning/Academic Achievement & Rigor

- Supplemental training for teachers on Canvas continues with IT setting up help sessions on Fridays
- Elementary and MS/HS principals continue to keep me informed on concerns and successes with students.
- Initiate HS course offerings meeting to add AP English and other upper/college level courses to the 2021-22 academic year calendar.
- Wild Rice curriculum for Middle and High School
 - contracted with [Nathanael Secor](#) to research and create wild rice specific lessons aimed at Middle and High School
 - create a schedule for training a select group of MS/HS teachers to pilot learn about wild rice specific to their content area and how to teach it to students.
- Weekly benchmarks requested of the Dean of Students/Athletic Director/PBIS Coordinator, showing progress with student and family connections.

Effective Communication

- Clear communication with all staff and district partners continues through my efforts to reach out to people in order to chart a course that sees us have success during the pandemic.
 - weekly administrative team meetings
 - weekly all-staff Covid updates
 - weekly Covid specific mitigation committee meetings
 - newly formed sub-committee to address mental health support for staff and students

- meeting with all newly hired employees to hear how things are going, answer questions, get feedback from them on the district hiring process, etc. As of 12.18.20 I have met with 7 of the 8 newly hired staff. Once the latest approved hires are on board, I will set up meetings with them.
 - meeting with staff, I will continue to set up 30 minute “check-ins” with the staff I supervise and then move toward meeting with all staff as my time allows. Realistically aiming for 2 check-ins a week.
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- correspondence with District legal counsel, Jon Anderson, as needed
 - correspondence with Nicole Boyd as needed
 - timely replies to daily emails--I receive lots of emails each day.
 - correspondence with Red Cliff Chairman and Red Cliff Community Health Director as needed via email
 - Creation of a PR committee; goal to promote the District increase interest with constituents. Committee members;
 - Esme Martinsen
 - Randi Johnson
 - Linda Weber
 - Savannah Yunkers
 - Beth Paap
 - PR Committee points/projects of focus;
 - Website updates
 - reinstate a community newsletter
 - participation in Bayfield Chamber events
 - share District information with the Red Cliff Tribal IT department so content is included in their newsletter

[December Board Report - Revenue.pdf \(229 KB\)](#)[December Board Report - Expense.pdf \(147 KB\)](#)

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.