

**Agenda Item Details**

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| Meeting  | Mar 21, 2022 - Regular School Board Meeting |
| Category | 3. Administrative Reports                   |
| Subject  | 3.8 HR Report                               |
| Type     | Information                                 |

**School District of Bayfield Human Resources Report**

Submitted by: Renee Britain

March 11, 2022

Below are our open positions in various phases of the hiring process:

- Dean/Director of Instruction
- HR Manager
- Summer School Coordinator
- Custodian/Bus Driver
- Asst HS Track Coach
- Troller Afterschool Position
- Head HS Volleyball Coach (22-23 SY)
- Head MS Girl's Basketball Coach (22-23 SY)
- Music Teacher (22-23 SY)
- Special Education Assistant - Paraprofessional - 2 openings (22-23 SY)
  
- Substitute Teachers - we'll close the 2021-2022 position in the next month or so and open a position for next year.

I've started the process of updating contracts for teacher positions and non-affiliated positions with our attorney. Once complete the process of ensuring everyone has an up-to-date contract will begin (non-affiliated positions). The new contract for teachers will be used starting in the 2022-2023 school year.

I also have begun looking into coach contracts with Kaela Swanson, AD. We will vet what we come up with our attorney with a plan to roll those out in the 2022-2023 school year.

All updates for the 2022-2023 handbook have been completed that I was aware of at this time. The team will continue to update as needed to bring to the board for approval prior to next school year.

I've included our attendance report - dates 2/22/2022-3/14/2022.

This will be my final report, as my last day draws near. Thank you for this opportunity.

Respectively submitted,  
Renee Britain  
Human Resources

 [My Absence Data.pdf \(102 KB\)](#)

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.