



## Agenda Item Details

Meeting	Apr 24, 2023 - Updated Revised - School Board & Reorganizational Meeting
Category	5. Administrative Reports
Subject	5.1 District Administrator Report
Type	Reports
Goals	<ul style="list-style-type: none"><li> Student Success</li><li> District Excellence</li><li> Community Collaborations &amp; Partnerships</li><li> Student &amp; Staff Health and Wellbeing</li><li> Efficient Use of Resources</li></ul>

Meeting: April 24 , 2023 -School Board Meeting Agenda

Category: Administrative Reports

Subject: April District Administrator Report, Beth Paap

Type: Information, Reports

District Strategic Priorities of focus this month:

- Effective Collaborations and Partnerships
- Student Success
- District Excellence

For the past month, I offer the following summary;

- The District is preparing for a visit from DPI as we have been chosen for ESEA monitoring. This is a comprehensive look at our methods of supporting an equitable education for all students. (<https://dpi.wi.gov/esea/esea-monitoring-process/how-should-leas-prepare-monitoring>)
- Final preparations are being made for the next community feast will be May 4th in conjunction with the District's Science Fest
  - Chef Chris Basina will prepare the meal
- Attended a webinar on attendance and chronic absenteeism via Attendance Works (<https://www.attendanceworks.org/>). Some of the takeaways;

- 8 build-trusting relationships
  - o positive problem-solving
  - o whole community collaboration
  - o underlying barriers
    - chronic/acute health issues
    - family responsibilities
- Discussions with administration and shared information with ETaL regarding student attendance
  - o Zoom meeting scheduled for the end of April
  - o (<https://ncrern.provingground.cepr.harvard.edu/Ed> )
- Ojibwemowin Immersion Programming meetings continue with Marvin Defoe, Joe Montano, Gimiwan Dustin Burnette, and other Red Cliff and Bad River Tribal departments.
  - o need for trained and licensed teachers and aides
  - o survey of families
    - Who wants Ojibwemowin Immersion for their children?
  - o What would “admission” policies and procedures look like?
  - o begin with one K-1 classroom?
  - o Is the SDB the best location for this program or is there a facility in Red Cliff?
    - What other facility needs does a language immersion program need?
      - food service
      - health
      - physical education
      - technology
    - transportation
- District quarterly newsletter and monthly staff newsletter
  - o reinstating a District newsletter to be mailed to all homes within the district service area two times a year; two times a year electronically sent
- o creating a monthly staff newsletter to be sent via email beginning school year 23-24
- o Zoom meeting with Appetgy (<https://www.apptegy.com/> ) regarding moving to a District App for communication with students and families.
  - o Offers seamless connection with Infinite Campus
  - o \$7,700/year for a website and app
- o Attended several CESA 12 meetings on Youth Apprenticeship Program Consortium that CESA 12 will launch 23-24 of which we will be a part (July 1, 2023). CESA 12 is currently looking for a Coordinator for this program. This will be a great opportunity for our students.
- Discussion regarding promoting our district outside our service area to Bad River, Ashland, Washburn
  - o a survey went out to all staff asking what they felt makes the School District of Bayfield great. Specifically in academics, extracurricular, and other. Feedback was helpful in highlighting specific areas that make us outstanding and unique. One survey expressed not supporting promoting our district due to a concern that other districts would not be pleased. This same respondent mentioned the district should focus on those students who live in our district but attend other schools in other districts.

- School Perceptions student, parent, staff surveys have been completed. We are awaiting final reports from School Perceptions and will share with staff and the board.
  - Timeline for surveys:
    - admin pushes out “heads up” to survey groups, March 22
    - Survey out to staff, parents, students on March 29th
    - during survey window send email reminder to non-responders
    - April 12 is the survey deadline
    - April: SP creates reports (takes 2 weeks)
    - May 1, SP sends reports to district
    - Summer: begin community survey planning/facility project survey
  - Continue discussion with SP on conducting a communication audit for the district.
  
- HR Ad Hoc Committee comprised of administrators and staff has been meeting monthly to discuss and work on;
  - the District’s Hiring Procedures document
    - edits and suggestions are complete and will go to Policy Committee in May or June
  - discussion of staffing for the 23-24 school year
    - committee and BEA feedback made recommendations on how to decrease staff in light of budget constraints for 23-24
  
- Regular meetings and check ins with Athletic Director, Ron Borchers
- Regular meetings with Kat Rakowski, & Agric. Coordinator
- Meetings with Karen Boutin as needed
- Meetings with Joel Shilman as needed
- Regular meetings with Chris Plansky
- Attended various meetings for personnel issues
  - the administration team has taken over all Human Resources job duties
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- Continue to work with the Administration team on district strategic priorities and goals. Specific benchmarks around the following priority drivers:
  - Student Success: attendance and MAP assessments
  - Student & Staff Health and Wellbeing: BEST screener, staff surveys
  - Effective Collaborations & Partnerships: Family and community engagement
  - District Excellence: State report card and balanced dashboard of other priorities
  - Efficient Use of Resources: balanced budget and open enrollment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.