



Agenda Item Details

Meeting	Mar 18, 2024 - Regular School Board Meeting - Revised
Category	3. Administrative Reports
Subject	3.7 IT Systems Administrator Report
Type	Reports

We are continuing our work on cyber security. One facet of that is the Incident Response Plan (IRP) that has been submitted to the board for approval. This plan was developed from a template, and it outlines the best practices to deal with cyber security incidents. It starts with the preparation process, and works through the identification, containment, eradication, and recovery stages of an incident, and documents the process as it unfolds. While recovery from an incident is important, it is also important to identify the root cause of an incident, and ensure that any vulnerabilities in security are identified and addressed to prevent future incidents. For security reasons, this plan will be stored in both digital and printed forms with access limited to only IT staff and the District Administrator and their assistant.

We recently received the draft reports from our cybersecurity assessments, but we have not had the follow up briefing yet. The reports summarize how we answered the questions, and we will go over them to identify improvements that can be made to our practices to secure our data and network. The reports do not offer specific recommendations, but hopefully the follow up briefing will have some guidance in that area.

Work is ongoing regarding data privacy agreements. Starting next school year, we plan to have student data privacy agreements with all of our vendors and online services that have access to student data. Any new vendors or services will need data privacy agreements in place before we begin using them.

We are continuing to review Neola policies regarding network, computer, and data security, to make sure our current practices align with policy. If we find any areas that do not align, we will take action as needed, or suggest policy changes if necessary.

Documentation of all aspects of the IT staff is a work in progress. We call it the "hit by bus" folder, and it will contain the necessary information for a trained IT professional to make sense of and support our network. It will include a list of responsibilities, network diagrams, lists of servers and their roles, security information, backup schemes, software licensing, service & support subscriptions with expiration or renewal dates, data privacy agreements, backups of password databases, vendor contacts, and anything else we consider important.

As always, future projects include updating our infrastructure, improving security, and improving our network monitoring and documentation.

Respectfully submitted,

Chris Plansky

IT Systems Administrator

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.