



Agenda Item Details

Meeting	Apr 22, 2024 - School Board & Organizational Meeting
Category	5. Administrative Reports
Subject	5.6 Director of SpEd/Pupil Services
Type	Information, Reports

School District of Bayfield Board Report

Stephanie Lewis, Director of Special Education/Pupil Services April 19, 2024

Pupil Services Team - Strategic Priority - Student & Staff Health and Wellbeing, Student Success

April 9, 2024

Present: Amy S, Amy D, Colleen B., Steph, August, Muskadee, Jackie N, Karla, Amanda Popovich

- Fundamentals WI information/presentation - tabled
- Amanda Popovich - Roles and Responsibilities
- Mike, students of concern - Amy S. is doing a check in/out 3x/day with two 2nd graders. Amy D. is doing small groups with the entire class every Monday.
- CCEIS money is available for at-risk students (students identified on PST for support.) Interventions, staff training. For example, a summer book study - pay for the books, stipend for reading it, PD in the fall.
- Create a link for a universal template for students who are missing work due to excessive absences and/or mental health issues affecting school work
- May is Mental Health Awareness Month.....The Tribal Events Calendar posts specific events that school folks could participate in.
- This Friday dating violence documentary at the NGL Visitor's Center - Amy going
- When law enforcement is called, PST recommends that it is best practice to include the parent. What is our policy regarding law enforcement involvement with our students?
- If staff are concerned about a student being under the influence of a substance, they need to send/escort the student to Jackie to ensure the student is ok - concern for safety first.

March 19, 2024

Present: Jackie N, Beth P, Amy S, Amy D, Karla, Muskadee, Steph, Colleen B. August

- Check in
- Brainstorm - suggestions for staff training/support - Kevin Stranberg - facilitate? (Amanda P)
- Book study - What Happened to You
- Continued "Tap Out" conversation.
- Return to school plans for students returning from treatment settings - we need a procedure to support students when they return so staff can better support them. Need a return to school plan.
- Update from day treatment meeting - suggestions.
- Another meeting scheduled.

- The group felt the need to "slow the roll" and look at data that is bringing us to this point.
- Who are the stakeholders?
- Probably not a good idea to try and build a program out of a crisis mode.
- Recognized a need to review existing resources and procedures.
- Muskadee and August will be meeting with Diane Erickson and Nikki Gurnoe this afternoon.
 - BIPs [Copy of BIP - Google Docs](#)
 - Suspensions
- Suspensions don't work, all agree.
- Encourage the plan of working through dysregulation with student and case manager, et al.
- Continue to look for root cause of behavior.
- Use FBA's to identify root cause of behavior, can change staff behavior as well when there is buy in and understanding.
- Keep the focus on what we can and should be doing in school.
- The culture and climate conversation came up when we talked about a caring, trusting, and holding space for all students. Can we identify what practices are helpful and seem to be working well, and then share those practices more widely?
- We believe behavior change; staff to admin, staff to staff and staff to student (by administration; this is what we believe at Bayfield, this is how we will treat each other (staff, students, parents) at Bayfield...
- Look at behavior and suspension data before a decision is made.

School Counselor Team Meetings *Strategic Priority - Student & Staff Health and Wellbeing, Student Success*

Amy Day, Karla Vinci, Stephanie Lewis met on March 22 and April 5, 2024 and discussed the following topics:

- Steph submitted the Civil Rights Data Collection (CRDC) on April 1. We need to look into a "law enforcement" indicator or check box on behavior referrals.
- Second Step has curriculum for high school - thoughts? Who and when would this be taught?
- Scholarships - only one senior student currently planning to attend a 4-year school. Only one student has applied for scholarships. This class is small, most students looking at a technical college. Karla has sent information to families and students multiple times.
- Junior conferences are ongoing, scheduled during students' IEs.
- b.e.s.t. Universal Behavior Screening window set for April 15-29.
- Spring plan - PST review b.e.s.t. and MAP results. Develop a student profile for students needing intervention and a plan to be in place in the fall.
- Roles and responsibilities process for the pupil services team.
- Middle school PST/student concern meetings need to be in person.
- MAP testing in IEs. This setting is not ideal/working. It is recommended that MAP testing go back to testing in the content area classroom. Classroom teachers don't want to miss classroom instruction - use data to set goals WITH students. Staff can use the results of the MAP assessments to guide instruction.
- Service Learning - Steph met with Holly. Holly is going to develop a survey for staff to see what service learning is already in place and how we can help to expand this at each grade level.
- Concern that student concern conversation is a duplication of pupil services team discussions.
- Karla Vinci, MS/HS Counselor reports:
 - Junior Conferences are in full swing. Hope to wrap them up by the end of April.
 - April 30 - The annual outing for juniors is called "Yellowjacket for a Day", a full day at UW-Superior. This event is incorporated into our Academic & Career Planning (ACP) program.

- Last month 10th grade students went to Northwood Technical College Career Day. Students were able to attend breakout sessions with college educators in the field and in the classroom learning more about opportunities available at Northwood Technical College. This event is also incorporated into our ACP annual plan, meaning students will attend this event as 10th graders every year.
- 11th & 12th grade students attended The Unconventional Job Fair head at Legendary Waters. There were breakout sessions, amazing speakers and presenters, representation from many Red Cliff departments displaying and sharing information on their positions and work through and with the tribe.
- We are still working on the schedule for next year, students registered for their classes in January and we hope to have the schedule and student schedules for next year ready shortly. We are working hard to make student schedules intentional with a purpose and a goal in mind. A student schedule indicates the direction they are heading when they graduate. We want our students to be able to choose their path following high school and if they want to attend college that they are college ready and filling their schedules with those classes that help them be successful in 2- or 4-year college programs.
- Scholarship season is in full swing, seniors have many opportunities to apply for scholarships. The deadline for most all scholarships is quickly approaching. Senior Awards & Scholarship night is May 22.
- SCN & ECCP applications & registrations have been completed, board approved and now the classes need to be scheduled, created and placed on student schedules for next year. We have a high number of high school students interested in taking college classes. This year we are anticipating approximately 50+ college classes that need to be created in IC, sections made for students, and student scheduling and registrations procedures need to be finalized by the end of this school year.
- We had four students apply and were accepted to the UW-Green Bay Rising Phoenix program this year to begin in fall 2023. Those who applied last year are continuing in the program. Students may apply as sophomores if they meet the criteria and want to work toward an associate degree while in high school.
- Bayfield School has partnered with DPI for the US Department of Education's Career Connected HS grant. We are being mentored by a school district to improve our College & Career Readiness for our students. More information to come.

School-Based Mental Health Professionals Project *Strategic Priority - Student & Staff Health and Wellbeing, Student Success*

- Continued support of Amy Day and Brian Boyd as they pursue their School Counseling licenses. August Gordon is finishing her School Social work license. Amy Schmidt is finishing her School Psychology license. The grant covers the tuition for all of these individuals with the intent that they continue with our district in supporting students.
- Stephanie met with DPI coordinators to complete the quarterly progress monitoring survey on April 15, 2024. Bayfield School District was referenced as **exemplary** in the implementation of pupil services programming, supporting the professional needs of the pupil services staff, use of grant funds to support student needs.
- August Gordon, Youth Advocate, reports:
 - Attended 7 IEPs/504 meetings.
 - Scheduled 16 individual student meetings.
 - 1 check in/check out with a student daily.
 - 7 walk-ins to provide support.
 - Attended PST meetings, 1 re-entry meeting, communicated with numerous families offering advice on how to connect with community services, multiple conversations and collaborations with outside agencies (Bayfield County DHS, etc.), supported staff and

student needs, continued to serve as a safe de-escalation support and an emotional regulation space within the school setting, regularly engaged in crisis prevention and crisis de-escalation for students with significant needs.

Wellness Committee - Strategic Priority - Student and Staff Health and Wellbeing

April 16, 2024

Present: Colleen Beagan, Stephanie Lewis, Holly Weber, Amy Day, Kat Rakowski, Lindsay Larson, Karla Vinci

- Continued "Smart Snack" conversation - [Snack List](#)
- RC food distribution - MS/HS snack - Combining Red Cliff Resources and Mission with BSD Programming
- Logistics Who, what, where? Snack stations, concession stand distribution, or vending machines?
- Potentially find grant funding for machines? Or have distribution at 10 am for HS, 2 pm for MS in front on library
- **KR** to connect with Ruby about distributing apples, bananas, and oranges.
- **KR** to connect Karen to purchase bananas, oranges, apples and store
- Student/Family Survey of interest in backpack program for weekend food shelf
 - 3-12 grade + K-12 families
 - Plastic Bag Drive - Bring your bag of bags
 - Could put money toward a coordinator, but need to see the numbers
 - **CB** to make the surveys (one for students one for adults) and send to teachers and Linda/Lucy to put on Facebook
 - Brighter Futures Initiative MS
 - Once a month
 - Currently happening in Washburn with Bayfield County Health Department.
 - MS students able to stay after school for Superior Adventures with Ian Meeker, Art, Basketball, Homework, etc.
 - How many of our students go to Boys + Girls Club? ~30 students at TAP
 - Botvin Lifeskills Program
 - MS (7+8) /HS (10) - Health Class w/ Kennedi Bernia
 - K-5 - Counseling w/ Amy Day
 - Look through curriculum, CESA 12 (Rebecca Smetz) can facilitate curriculum
 - **HW** to send survey through admins, anyone can take the training through CESA Online Course is \$250/registrant
 - Service Learning Program
 - Enhance sense of belonging
 - Service learning is part of the graduate profile
 - Job shadowing or coming across something they feel passionate about as a career
 - Suggestions for book study
 - Read identified PD book over the summer (8.5 hours of audiobook)
 - All on the same page with common information and a plan to apply it in our classroom and come up with a plan for how to do so - goal setting for how they are going to use it and have occasional check-ins with supervisors.
 - Provide teachers with strategies to add to their toolbox.
 - Second Step - HS curriculum is out.

Special Education - Strategic Priority - Student Success & District Excellence

April 5, 2024, SpEd Case Manager Meeting Present: Steph, Bailey D, Ivy, Katie, Dan

- Autism Acceptance - Neurodiversity Week? Do we want to facilitate any activities?
- Act 20 - [WCASS Presentation April 2024.pptx.pdf](#)
- Para organization for next year - 320 will need someone to shift to cover Terry L's role.

- Other changes?
- MS/HS - Grades need to be done by 8:00 Monday. Let Karla know when you're done.
- b.e.s.t. Screening window April 15-29
- Other Hot Topics?

- RDA:PCSA - Working on Step 2 - <https://dpi.wi.gov/sites/default/files/imce/sped/pdf/rdapcsa-visual-6-2-22.pdf>.
- 2024-25 caseloads and the severity of the needs of students are beyond a reasonable capacity particularly at the elementary and middle schools. Starting the year in this state leaves no room for transfers or new referrals. **It is recommended that a K-1 case manager is added** and an existing case manager shift to a 5-6 grade case load. These two changes will alleviate the overload at both the elementary and the middle school. An **additional paraprofessional is needed** for a newly identified student at the ECC. (See attached Case Load Drafts - summary is below.)

2024-25 Case Loads - **Current Staff:**

Teacher	School	# Students	# Paras
L. Erickson	Early Childhood	11	1*
V. Redenbaugh	Elementary	22	6
I. Ray	Elementary	19	3
D. Clark	Elementary (high regulation needs)	13	2*
K. Kakolondra	Middle	19	2
B. Davis	Middle/High (high functional needs)	12	4-1/2
A. Erickson	High	16	1
L. Comer	High	15	1

2024-25 Case Loads - **Recommended Staff:**

Teacher	School	# Students	# Paras
L. Erickson	Early Childhood	11	1*
New Teacher	Elementary	17	4
V. Redenbaugh	Elem/Middle	16	2
I. Ray	Elementary	16	3
D. Clark	Elementary (high regulation needs)	13	2*
K. Kakolondra	Middle	11	2
B. Davis	Middle/High (high functional needs)	12	4-1/2

A. Erickson	High	16	1
L. Comer	High	15	1

- As of 4/19/24, **167** IEP/evaluation meetings have been held since the start of the school year (compared to **125** one year ago.) **Twenty-five initial** special education referrals have been received, with nine completed. The district currently has 139 students with IEPs (*142 - three students transferring as of 4/22/234) and 15 students with 504 plans. If the remaining initial referrals qualify, there will be 151 students with IEPs in our district. 11 students with IEPs are on track to graduate, 7 of the 11 are 5th or 6th year seniors (students can continue through the year they turn 21 to complete graduation requirements/IEP goals.)

 [Additional CM - 24-25 case loads.pdf \(697 KB\)](#)

 [Current CM 24-25.pdf \(679 KB\)](#)

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.