



Agenda Item Details

Meeting	Dec 15, 2025 - Regular School Board Meeting
Category	3. Administrative Reports
Subject	3.5 MS/HS Principal Report
Type	Reports

The district is still looking to fill a part-time Spanish teacher position. We currently offer it online for four high school students. There are no applicants at this time.

A committee reviewed the six applicants for the high school Native American Studies (NAS)/Ojibwe Language position. Hiring recommendation will be attached in the executive session agenda. Five interviews were conducted on November 10th. A candidate was chosen and will be recommended.

Student & Staff Health and Wellbeing:

Middle/High School staff attendance for November included **59** instances of Frontline absences or need for a sub. This is the single request number, and does not include the staff out on Maternity/Paternity leave or the open position currently filled by a long-term sub. There were **40** days filled for those three positions. For a total of 99 days that we had MS/HS staff out and a possible sub paid to fill-in.

Of those **99**, the highest was for staff out on Parental Leave at 25% of the absences. The next highest was the long-term sub for the open NAS/Ojibwe Language position accounting for 15% of the absences. We did have two WiMLSS (Literacy and Math) events for Professional Development teams, making this the third highest reason for staff absences, at 14% of November's absences. A quarter of the 99 absences were covered internally, or no coverage was needed.

Student attendance for November did not meet our target for high school, 90% or higher, but did for the middle school. High school attendance was **86.26%** for the month, a slight increase from October. Middle school attendance was **90.88%**. Attendance has improved compared to last year's figures; high school attendance for November 2024 was at 79.65% and middle school was 85.62%. This is almost a **6% increase** in student attendance this year for 6-12!!

Our MS/HS students were given an opportunity to voice their opinions and concerns. A student listening day was planned for thirty minutes sessions with CESA 12 on November 18th and 20th. Data will be reviewed by MS/HS staff when it becomes available.

FINANCE OFFICE INFO: I signed off on "blue slips" for extra duties/hours provided by staff members in November, for a total of **25.5 hours**. Fifteen and three quarter hours (62% of the hours) was for team members working on the Unlocking Pathways/ACP lessons, which is covered by a grant if claims are submitted in time. The other 8.25 hours were for staff covering internally for peers' absences when a sub wasn't available. Other blue slips were handed in, rather than district contracts, for club advisories. This was new this year and created a deeper discussion as to who club advisors are, who participates, and when club events are held. I will be meeting with my advisors to find solutions to these questions.

Blue slips were also turned in for grant approved stipends for teacher leaders organizing career speakers. Part of the objective in our Unlocking Pathways was to expose our students to more careers; speakers was one way to bring career variety to our students.

Community Collaborations and Partnerships:

The "No Ferry Plan" has been updated. All parties whose schedules are affected will be contacted with the 25-26 plan.

A Veterans Day event was held on November 12th in our gym with K-12 students and staff invited to attend.

Excellence:

I attended a Principal Networking Meeting at CESA 12 in Ashland on November 4th. State updates were shared, as well as other MS/HS news.

Our Fall Sports Awards Night was held; a late ferry was arranged to accommodate the island student athletes and families.

Efficient Use of Resources:

Catapult Master leadership classes have been ordered through our Unlocking Pathways Grant for our team and ACP advisors. I am working with the Catapult team to set up accounts and then schedule training. It will be a full year of leadership classes that will be offered to advisors. Due to our high school counselor and principal attending a Career Readiness workshop presented by Catapult, our district was able to secure a full twelve month training at half the price.

Ski Days for both MS and HS have been scheduled for the season. The HS student council advisor and MS organizer will work to get waivers collected, letters home, and transportation reserved.

Course handbook updates have been requested from staff, with a December 17th deadline. With two open Science positions open for next year and the Tech Ed position, my goal is to post positions soon (over winter break at the latest), review candidates, and make recommendations. This will help our counselor with 26-27 scheduling, which is really difficult with not knowing who will be hired and which license they hold.

Submitted respectfully by Shellie Swanson, 6-12 Principal

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.