



### Agenda Item Details

Meeting	Jan 26, 2026 - Regular School Board Meeting
Category	3. Administrative Reports
Subject	3.2 Finance Manager Report
Type	Reports

### Finance Department Board Report

#### Finance Audit (FY 2024–25)

The finance department is actively compiling required documentation and coordinating with external auditors for the annual audit. The School Board President is expected to receive a notification email from the Department of Public Instruction (DPI) on February 2. DPI has been informed of our current circumstances, and we remain in direct communication with their office. Work on audit preparation is progressing diligently.

#### Impact Aid Application

Preparation and submission of the annual Impact Aid application is underway, with a deadline at the end of the month.

#### Annual Reporting Requirements

The department is completing multiple required annual reports, including:

- State and Federal financial reporting
- Processing of W-2s, 1099s, and Affordable Care Act (ACA) hours reporting
- Annual Nutrition Program Reporting

All reporting activities are on track to meet applicable deadlines.

#### Staffing and Training

The finance department is onboarding and providing training for a new finance office employee to ensure continuity of operations and long-term departmental support.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.