

**School Board Meeting Minutes
Monday, May 18, 2020**

Approved

1. Opening Items

1.1 Call to Order

The regular school board meeting was called to order by School Board President Nicole Boyd at 6:02 p.m. virtually, and in the Bayfield School Library.

1.2 Roll Call

Members present virtually:

Nicole Boyd, Deb Knopf, Cindy Garrity, Glenn Carlson, Magdalen Dale, Esme Martinson

Members present in person:

Larry Deragon

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Confirmation of Meeting Posting

Confirmation of meeting posting given by the school board secretary.

1.5 Approval of Agenda

Motion by Cindy Garrity, second by Deb Knopf to approve the agenda.
All in favor. Motion carried.

1.6 Public Comments - None

1.7 Approval of Meeting Minutes - April 27, 2020 and May 6, 2020

Motion by Cindy Garrity, second by Glenn Carlson to accept the meeting minutes of the April 27, 2020 and May 6, 2020 meeting minutes with corrections.
All in favor. Motion Carried.

Discussion: Glenn Carlson is Treasurer instead of VP and discussion about windsled maintenance fund did not recall mentioning \$75,000 - please remove.

May 6 - said Debbie absent, but she arrived right at Executive Session and recorded vote later in the meeting.

2. Featured Communication

2.1 Technology Update - Chris Plansky

Distant learning platforms - students and teachers use Google Classroom. There is substantial use of virtual technology. Next year preparing for more of the same. He will have more tools to make virtual learning easier for students and teachers. School Board Clerk, Cindy Garrity, hears via students that the virtual classroom is going great. Mr. Plansky indicated it is the teachers that are making it happen - hats off to them. There are several providers offering services to families that don't have a connection and Plansky is scrambling to get equipment. Ordering hotspots from AT&T - they are in short supply - two on order and once he gets better numbers, he will order more over summer. Zoom has major security issues: 1) default settings would not include a meeting password so people are jumping in meetings and causing trouble. Every meeting has a password by default. May go to "register" for attendees and makes it easier to block or make complaint to Zoom. He will be testing that. 2) MAC client was built using old software and a major bug that allowed unwanted use of the camera or microphone. A malicious person could actually gain access through old software. Zoom cutting off supports for older clients on May 31; 3) Servers in China for Zoom that were not updated and are considered compromised by U.S. government. We keep student information secure but don't have high-value assets/info, so won't really affect us. No problems so far with the Google platform.

2.2 Band Refund Update

The Band account is currently -\$9,770. Finance Manager, Randi Johnson, indicated we may get an actual refund back from the airline instead of vouchers. The account will be back in the black when that money is received. The fundraising money will stay in the band fund for a future trip.

3. Board Reports

3.1 Future Agenda Items

3.2 Finance Committee

Met & discussed vouchers, purchase of copiers, student meal delivery, CESA #12 contract and the lease renewal with the Bayfield Rec Center.

3.3 Policy Committee

The Policy Committee met and discussed the 4K contract change, MS/HS GEDO #2 credit change, graduation policy change and new job description review.

4. Administrative Reports

4.1 District Administrator Report

4.2 May 2020 MS/HS Principal Report

4.3 Director of Special Education and Pupil Services/4K-5 Principal Report

4.4 Building & Grounds Report

4.5 Finance Manager Report

4.6 Approval of Administrative Reports

Motion by Glenn Carlson, second by Cindy Garrity, to accept reports and place on file.
All in favor. Motion Carried

5. Financial Accounting

5.1 Vouchers

Motion by Glenn Carlson, second by Larry Deragon, to approve vouchers in the amount of \$337,619.34.
Roll call: Nicole Boyd - yes, Deb Knopf - yes, Cindy Garrity - yes, Glenn Carlson - yes, Larry Deragon - yes, Magdalen Dale - yes, Esme Martinson - yes.
Motion Carried.

Discussion: DPI ordered all contracts to continue to be paid during COVID even if they did not operate. We will get state aid on transportation for next year.

6. Unfinished Business

None

7. New Business

7.1 Discuss CESA #12 Contracts

Motion by Larry Deragon, second by Deb Knopf to approve CESA #12 services in the amount of \$67,835.00.
Roll call: Debbie Knopf - yes, Magdalen Dale - yes, Nicole Boyd - yes, Glenn Carlson - yes, Cindy Garrity - yes, Larry Deragon - yes, Esme Martinson - yes.
Motion Carried.

Discussion: CESA #12 offers a variety of services to schools. Much of what we have selected is connected to our strategic plan and curriculum cycle. You'll find more trauma work, math curriculum purchases, special education services including

audiology for several students, Battle of the Books, and spelling bee and contests. We are hiring a physical therapist in-house so this dollar amount has come off the CESA #12 contract for this coming year.

7.2 Meal Deliveries Until June 30

Motion by Cindy Garrity, second by Magdalen Dale, to approve meal deliveries through June 30, 2020.

Roll call: Larry Deragon - yes, Esme Martinson - yes, Glenn Carlson - yes, Nicole Boyd - yes, Deb Knopf - yes, Magdalen Dale - yes, Cindy Garrity - yes.

Motion carried.

Discussion: Red Cliff will now provide the lunches for Island students through August 30th. The request for approval tonight is an extension of the school breakfast and dinner program for 19 days to June 30th. Once the lunch program has been established with the Island, Red Cliff will continue the program through the entire summer. Red Cliff staff will drop meals off at the ferry. The reimbursement amount minus salary and fringe for the additional 19 days, is \$46,529.41, and will be used for food supplies.

7.3 Copier Quote

Motion by Nicole Boyd, second by Magdalen Dale to approve the purchase of two copiers as presented at \$11,457.84 each.

Roll call: Nicole Boyd - yes, Cindy Garrity - yes, Larry Deragon - yes, Magdalen Dale - yes, Deb Knopf - yes, Glenn Carlson - yes, Esme Martinson - yes.

Motion carried.

Discussion: Purchasing two copy machines under the state contract. The new copiers will be in the teacher's workroom and the old high school area. Our copiers are 5 or 6 years old and are at the end of their life cycle. Copiers will be traded in.

7.4 Lease Renewal - Bayfield Recreation Center

Motion by Larry Deragon, second by Deb Knopf, to accept lease renewal as presented for 2020-2022. All in favor. Motion Carried.

Discussion: Mr. Gordon spoke with the vice president of Recreation & Fitness Resources (RFR), and she indicated they had a new Director, and want to renew the lease for the next two years with no changes. The contract has the same \$4,000 offered for capital equipment and that may get used as there may be a new boiler or repair cost this year. The Bayfield School District owns the facility and contracts with RFR to manage the facility and run operations. We charge them \$1.00. Gordon re-iterated that RFR didn't want to change the lease.

7.5 4K Agreement Change

Motion by Deb Knopf, second by Cindy Garrity, to approve the 4K Agreement change. All in favor. Motion Carried.

Discussion: Ms. Giesregen added some wording to our 4K agreement regarding student placement/parent requests for Kindergarten. In our current elementary handbook, we ask parents to provide written placement requests by May 1st. The change to April 1st will help us determine class lists prior to orientation/enrollment in the springtime, so families and students can meet their teachers during those transition activities. The following was added to our 4K agreement on page 5.A. Parent/Guardian input regarding placement of their child will be given consideration and must be received by the Principal in writing by April 1st.

7.6 Pandemic Related Policy Change to GEDO #2

Motion by Larry Deragon, second by Esme Martinson, to accept the GEDO #2 policy change for the 2019-2020 SY only. All in favor. Motion carried.

Discussion: The following are the GEDO (General Education Development Option) #2 guidelines set forth by Wisconsin DPI: Wisconsin law states that a school board may grant a high school diploma to a pupil who has not satisfied the credit requirements if: 1. The student was enrolled in an alternative education program 2. The school board determines that the pupil has demonstrated a level of proficiency in the subjects for which credits are required equivalent to that which they would have attained if they had satisfied the credit requirements. Due to the COVID-19 pandemic, testing sites have closed and are not currently scheduled to reopen prior to Bayfield High School's graduation date for 2020 Seniors. Mrs. Karen DePerry, GEDO #2 educator, and Mrs. Swanson both reached out to regional and state contacts to seek guidance in determining how our district would meet the current GEDO #2 students' needs. The district was told that we could use the test results from the GED Ready Exams administered by Mrs. DePerry. The scores from the GED Ready Exams help gauge a student's ability to receive a passing grade if they were to take the actual GED exam. The district is allowed to grant a diploma to students meeting this local decision-based assessment.

7.7 Graduation Requirement Credit Change

Motion by Larry Deragon, second by Glenn Carlson, to approve the graduation credit change as presented.
All in favor. Motion Carried

Discussion: A personal finance class was approved in November and will be added to Class of 2024 and beyond. Also, as directed by the school board, we are going to a 7-period day beginning in the fall in order to get class numbers up rather than have only 3 -5 students. This makes it impossible to meet the 25 credit requirement. Also, starting in 2023 the total credits needed to graduate will go from 25 credits to 24 credits. Current policy in student handbook need to be overhauled - teachers will give updates this summer. Remove classes that aren't offered due to staff turnover in business education in the past 8 years. The new policy reflects that change: the personal finance credit and 7-period day. Also, students get 1/2 credit if they participate in varsity athletics in thier junior and senior year. But they still need to take 1/2 credit in other subjects. Reference to 16.5 is the required classes needed and the change of elective credits to 7.5.

7.8 Walk-In Freezer Replacement

Motion by Glenn Carlson, second by Cindy Garrity, to approve the walk-in freezer replacement as presented.
Roll call: Glenn Carlson - aye, Larry Deragon - aye, Magdalen Dale - aye; Esme Martinson - aye, Nicole Boyd - yes, Debbie Knopf - yes, Cindy Garrity - yes.
Motion carried.

Discussion: Project will consist of removal of janitorial closet in the kitchen, non-supporting walls will be taken out, equipment removed, and plumbing and electrical will be moved.

7.9 Job Description - .6 School Psychologist

Motion by Deb Knopf, second by Larry Deragon, to approve .6 School Psychologist job description.
All in favor. Motion Carried.

Discussion: Position goes from 1.0 FTE down to .6 FTE.

7.10 Job Description - .6 Physical Therapist

Motion by Cindy Garrity, second by Esme Martinson, to approve .6 School Psychologist job description.
All in favor. Motion Carried

Discussion: This is a new position to have a physical therapist on staff (3 days/week). Board President, Boyd, reinforced that no offer is made until brought to the board, based on the previous discussion in Finance Committee.

8. Executive Session

8.1 Motion by Glenn Carlson, second by Debbie Knopf to adjourn to Executive Session in accordance with Wisconsin Statute 19.85(1)(c) Consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 1) Hire recommendation - K-12 Physical Education Teacher, 2) Salary Negotiations, 3) Administrative Configuration, 4) Pandemic Update, and, (e) deliberate or negotiate the purchase of public properties, the investment of District funds, or the conduct of other Board business whenever competitive or bargaining reasons require a closed session: 1) NSTD Health Insurance Request, and, (f) Consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: 1) Legal Update. Roll call: Nicole Boyd - yes, Deb Knopf - yes, Cindy Garrity - yes, Glenn Carlson - yes, Larry Deragon - yes, Magdalen Dale - yes, Esme Martinson - yes.
Motion carried.

8.2 (c) Physical Education Position Hire

8.3 (c) Salary Negotiations

8.4 (e) NSTD Health Insurance Request

8.5 (c) Administrative Configuration

8.6 (c) Pandemic Update

8.7 (f) Legal Update

8.8 Reconvene in Open Session

Motion by Glen Carlson, 2nd by Larry Deragon, to return to open session at 7:55 pm. All in favor. Motion carried.

9. Closing Items

9.1 Announcement of / Action on Items from Closed Session

Motion by Nicole Boyd, 2nd by Esme Martinson, to hire Joel Barta for the K-12 PE Teacher position. All in favor. Motion carried.

10. Adjournment

Motion by Glenn Carlson to adjourn meeting at 8:05 pm, second by Debbie Knopf. All in favor. Motion carried.

Linda Weber
Recording School Board Secretary

Approve: _____
Board President

Approve: _____
Board Clerk