

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, October 28, 2013**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, October 28, 2013, 6:00 p.m. in the school library.

2. Roll call of school board members: School Board members present were Liz Woodworth, Theresa Gordon, Jennifer Leask, Cindy Garrity and Craig Hoopman.

Absent and Excused: Billie Jo Johnson and Deb Knopf

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

**Motion by Cindy Garrity to approve agenda as presented, second by Jennifer Leask. Motion carried.**

6. Audience/Written:

7. Approval of School Board Minutes – September 9 and September 24, 2013

**Motion by Jennifer Leask to approve board meeting minutes from September 9, 2013 as presented, second by Cindy Garrity. Motion carried.**

**Motion by Jennifer Leask to approve board meeting minutes from September 24, 2013 as presented, second by Theresa Gordon. Motion carried.**

8. Communications/Report:

Deb Knopf arrived at 6:04 p.m.

8.1 Board President & Members: Letters from Senator Bob Jauch and State Representative Janet Bewley congratulating the District for being named a 2013-2014 Wisconsin School of Recognition.

8.1.1 Future Agenda Items: Discuss educating and empowering Native American women on sexual and physical abuse into the curriculum.

8.1.2 Finance Committee: Update

8.1.3 Policy Committee: Update

8.2 Reports

8.2.1 District Administrator Report

8.2.2 K-12 Principal Report

8.2.3 IT Systems Administrator Report

8.2.4 Buildings & Grounds Supervisor Report

8.2.5 Recreation Center Report

8.2.6 Director of Special Education/Pupil Services Report

8.2.7 Dean of Students Report

**Motion by Deb Knopf to approve reports 8.2.1 through 8.2.7 as presented, second by Jennifer Leask. Motion carried.**

9. Financial Accounting

9.1 Approval of Vouchers

**Motion by Deb Knopf to approve voucher numbers 61420 thru 61616 as presented totaling \$451,960.40, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10. General Business

10.1 NEW BUSINESS

10.1.1 Consider Recreation Center Lease Renewal

**Motion by Deb Knopf to approve Recreation Center Lease Renewal as presented, second by Cindy Garrity.**

**Motion by Deb Knopf to rescind her motion to approve Recreation Center Leask Renewal as presented, Cindy Garrity rescinded her second to the motion.**

**Motion by Deb Knopf to approve a two-year contract renewal of the Recreation Center Lease, second by Cindy Garrity. Motion carried.**

10.1.2 Consider Coaching Recommendations

**Motion by Deb Knopf to approve coaching recommendations as follows: Tracy Basina, Girls Head High School Basketball; Steve Miller, Boys Head Coach Wrestling Coop/Washburn; Harold Leask, Jr., Boys Head High School Basketball; Charlie Bresette, Girls Assistant High School Basketball; Eric Bresette, Boys Assistant High School Basketball; Loren LaPointe, Boys Assistant High School Wrestling; Charlie Bresette, Head Boys Middle School Basketball; Joe Lagrew, Assistant Boys Middle School Basketball, second by Liz Woodworth. Jennifer Leask abstained. Motion carried.**

10.1.3 Consider New Hire Recommendations

**Motion by Jennifer Leask to approve recommendation to hire Kathie Hinson as a Special Education Aide, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

**Motion by Jennifer Leask to table recommendation for Financial Assistant position until after executive session, second by Liz Woodworth. Motion carried.**

10.1.4 Consider Approval of 2013-2014 Budget

**Motion by Craig Hoopman to approve 2013-2014 proposed budget as presented totaling \$12,088,195, second by Liz Woodworth. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.1.5 Set 2013-2014 Tax Levy

**Motion by Deb Knopf to set the 2013-2014 tax levy at \$5,412,255 for a mill rate of 9.8 as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.1.6 Consider Spring 2013-2014 Youth Option Requests

**Motion by Cindy Garrity to approve Youth Option Requests as presented for the spring 2013-2014 semester, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.1.7 Consider Resignation/Appointment – CESA 12 Representative: Discussion. Liz Woodworth will continue her duties as the CESA 12 Representative.

10.1.8 Consider Replacing Score Boards

**Motion by Cindy Garry to approve the replacement of score boards with two wireless score boards purchased and installed by Daktronics in the amount of \$9,575.00, second by Jennifer Leask. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.1.9 Consider School Vehicle Replacement

**Motion by Craig Hoopman to authorize funds up to \$45,000.00 for the purchase of two vehicles and to either sell or trade in the Montana van, second by Liz Woodworth. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

Jennifer Leask requested that the two vehicles purchased must have both lap and shoulder straps.

10.1.10 Consider 1<sup>st</sup> Reading of Policy 345.4 Graduation Requirements & Waive 2<sup>nd</sup> Reading

**Motion by Deb Knopf to approve 1<sup>st</sup> reading and waive 2<sup>nd</sup> reading of Policy 345.4 Graduation Requirements as presented, second by Liz Woodworth. Motion carried.**

10.1.11 Consider 1<sup>st</sup> Reading of Policy 545 Part-time and Substitute Professional Staff Teacher Employment

**Motion by Deb Knopf to approve 1<sup>st</sup> reading of Policy 545 Part-time and Substitute Professional Staff Teacher Employment as presented, second by Liz Woodworth. Motion carried.**

10.1.12 Consider 1<sup>st</sup> Reading of Managing Concussions Policy

**Motion by Craig Hoopman to approve 1<sup>st</sup> reading of Policy 454.3 Managing Concussions and 454.3 Exhibit 1 Managing Concussions Procedures, second by Cindy Garrity. Motion carried.**

10.1.13 Supplemental Pay Request from Buildings & Grounds Supervisor

**Motion by Deb Knopf to approve supplemental pay request as a result of the remodeling projects from Buildings & Grounds Supervisor as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

11. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider Financial Associate Compensation

(1)(i) Considering any and all matters related to acts by business under s.560.15 which, if discussed in public, could adversely affect the business, its employees or former employees: District Auto Accident Update

**Motion by Jennifer Leask to adjourn to Executive Session at 7:22 p.m. in accordance with State Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider Financial Associate Compensation and (1)(i) Considering any and all matters related to acts by business under s.560.15 which, if discussed in public, could adversely affect the business, its employees or former employees: District Auto Accident Update, second by Liz Woodworth. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

12. Reconvene in open session to act on any items from executive session if necessary

**Motion by Craig Hoopman to approve recommendation to hire Randi Johnson as the Financial Assistant as presented, second by Teresa Gordon.**

**Motion by Craig Hoopman to rescind his motion to approve recommendation to hire Randi Johnson as the Financial Assistant as presented, Teresa Gordon also rescinded her second to the motion.**

**Motion by Craig Hoopman to approve recommendation to hire Randi Johnson as the Financial Assistant at a rate of \$19.23 per hour, second by Teresa Gordon. Roll Call Vote: Billie Jo Johnson-Absent; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

13. Adjournment: Meeting adjourned.

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk