

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, April 24, 2017**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by School Board President Craig Hoopman on Monday, April 24, 2017, at 6:03 p.m., in the school library.

2. Roll call of school board members: School Board members present were Cindy Garrity, Nicole Boyd, Deb Knopf, Stephanie Bresette, Craig Hoopman, and Larry Deragon.

Absent and Excused: Rocky Tribovich

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Recording Secretary confirmed agenda posting at all designated locations.

5. School Board Reorganization: Oath of Office was administered to Craig Hoopman.

5.1 Election of Officers

**Motion by Deb Knopf to nominate Craig Hoopman as President, second by Cindy Garrity. No other nominations received. Motion carried.**

**Motion by Craig Hoopman to nominate Deb Knopf as Vice-President, second by Cindy Garrity. No other nominations received. Motion carried.**

**Motion by Cindy Garrity to nominate Larry Deragon as Treasurer, second by Craig Hoopman. No other nominations received. Motion carried.**

**Motion by Craig Hoopman to nominate Cindy Garrity as Clerk, second by Deb Knopf. No other nominations received. Motion carried.**

5.2 Appoint/Select CESA #12 Representative

**Motion by Craig Hoopman to appoint Stephanie Bresette as the CESA #12 Representative, second by Larry Deragon. Motion carried.**

5.3 Appoint/Select Select WASB Delegate

**Motion by Larry Deragon to appoint Nicole Boyd as the WASB Delegate, second by Craig Hoopman. Motion carried.**

5.4 Appoint/Select Representative for CESA 12 Convention

**Motion by Deb Knopf to appoint Stephanie Bresette as the Representative for CESA 12 Convention, second by Cindy Garrity. Motion carried.**

5.5 Appoint/Select School Board Committee(s)

**Motion by Craig Hoopman to appoint the following individuals to the following committees, second by Larry Deragon. Motion carried.**

Committee Assignments as follows:

**Policy Committee**

Cindy Garrity  
Nicole Boyd  
Stephanie Bresette

**Finance Committee**

Nicole Boyd  
Craig Hoopman  
Rocky Tribovich

**Teacher Negotiations Committee**

Cindy Garrity  
Deb Knopf  
Rocky Tribovich

**Nutrition Committee**

Larry Deragon  
Cindy Garrity  
Nicole Boyd

**Support Staff Negotiations Committee**

Larry Deragon  
Nicole Boyd  
Deb Knopf

**Buildings & Grounds/Safety Committee**

Larry Deragon  
Craig Hoopman  
Rocky Tribovich

**Educational Collaborative Steering Committee**

Stephanie Bresette  
Cindy Garrity  
Deb Knopf

5.6 Establish Regular Meeting Times and Dates:

**Motion by Deb Knopf to hold the Regular School Board Meetings at 6:00 p.m. the 2<sup>nd</sup> Monday of each month with the exception of October and April. October meeting will be held in conjunction with the meeting the Board sets the Tax Levy and April meeting will be held in conjunction with the swearing in of new/re-elected Board Members, second by Larry Deragon. Motion carried.**

6. Approval of the Agenda

**Motion by Deb Knopf to approve agenda as presented with the following changes; move agenda items 11.1.16 and 11.1.17 to follow 11.1.7 and move agenda item 11.1.15 to follow 11.1.17, second by Larry Deragon. Motion carried.**

7. Audience/Written: Concerns were addressed from a number of individuals pertaining to the LaPointe Elementary School.

8. Approval of School Board Minutes – March 11 and March 21, 2017.

**Motion by Deb Knopf to approve minutes of the March 11 and March 21, 2017 school board meetings as presented, second by Cindy Garrity. Motion carried.**

9. Communications/Reports: Thank you card from Dave Doering.  
Update on Star Testing and Data from Pupil Services Director  
Sandy Raspotnik

9.1 Board President & Members:

- 9.1.1 Future Agenda Items: Live streaming board meetings.
- 9.1.2 Finance Committee: Update
- 9.1.3 Policy Committee: Update
- 9.1.4 Nutrition Committee: Did not meet

9.2 Reports:

- 9.2.1 District Administrator/9-12 Principal Report
- 9.2.2 Athletic Director Report
- 9.2.3 Supervisor of Buildings & Grounds Report
- 9.2.4 Special Education Director/K-5 Principal Report
- 9.2.5 Finance Manager Report
- 9.2.6 Student Representatives Report

**Motion by Larry Deragon to receive and place on file reports 9.2.1 through 9.2.6 as presented, second by Deb Knopf. Motion carried.**

10. Financial Accounting

10.1 Approval of Vouchers

**Motion by Larry Deragon to approve voucher as presented totaling \$634,018.37, second by Craig Hoopman. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11. General Business

11.1 NEW BUSINESS

11.1.1 Consider 2017-2018 Preliminary Budget

**Motion by Craig Hoopman to approve 2017-2018 preliminary budget as presented, second by Larry Deragon. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11.1.2 Consider Audit Contract

**Motion by Nicole Boyd to approve audit contract from Eagle Audit & Accounting, LLC for years ending June 30, 2017, 2018 and 2019 as presented, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11.1.3 Consider 1<sup>st</sup> Reading of Revised Policy 377 Rule 1 - Athletic Code

**Motion by Cindy Garrity to approve 1<sup>st</sup> reading of revised policy 377 Rule 1 – Athletic Code, second by Deb Knopf. Motion carried.**

11.1.4 Consider Hiring Recommendation – Crystal Newago

**Motion by Deb Knopf to approve recommendation to hire Crystal Newago for the position of Academic Tutor, second by Larry Deragon. Motion carried.**

11.1.5 Consider Xcel Energy Easement Request

**Motion by Deb Knopf to table easement request from Xcel Energy, second by Larry Deragon. Motion carried.**

11.1.6 2017-2022 Strategic Planning Continued: District Administrator requested board members review Strategic Plan material for the next school board meeting scheduled for May 8, 2017.

11.1.7 DSGW Plan for LaPointe School: Discussion on the needs at the LaPointe Elementary School. Will be placed on the May 8, 2017 board meeting agenda.

11.1.8 Consider Ratifying BEA Contract

**Motion by Larry Deragon to approve the Bayfield Education Association pay schedule as presented for 2017-2018, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11.1.9 Consider Ratifying Administrator Contract

**Motion by Craig Hoopman to approve administrator contract for Melissa Giesregen as presented, second by Larry Deragon. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11.1.10 Consider Purchase of District Administrator Leave

**Motion by Craig Hoopman to approve purchase of District Administrator leave in the amount of \$5,025.30, second by Deb Knopf. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11.1.11 Consider Letter of Retirement

**Motion by Larry Deragon to approve letter of retirement from Carol Sowl as presented, second by Nicole Boyd. Motion carried.**

11.1.12 Consider Approval of Pupil Nondiscrimination Self-Evaluation Report

**Motion by Deb Knopf to approve Pupil Nondiscrimination Self-Evaluation Report as presented, second by Craig Hoopman. Motion carried.**

11.1.13 Consider Request for Proposals – Door Access System

**Motion by Larry Deragon to approve request for proposals for a door access system as presented, second by Craig Hoopman. Motion carried.**

11.1.14 Consider Request for Proposals – Paging System

**Motion by Larry Deragon to approve request for proposals for a paging system as presented, second by Craig Hoopman. Motion carried.**

11.1.15 Consider WITC Construction Essential Academy for Fall 2017: Presentation given by Karen Hوجلund.

**Motion by Craig Hoopman to approve WITC Construction Essential Academy for fall 2017, second by Stephanie Bresette. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

11.1.16 Consider LaPointe School Staffing: Discussion on staffing needs at the LaPointe Elementary School.

11.1.17 Consider Infinite Campus Concerns: Discussion

11.1.18 Consider Holding Regular School Board Meetings in Town of Russell, Town of Bayfield and City of Bayfield: Discussion. Try for a year and re-evaluate.

**Motion by Larry Deragon to conduct one board meeting per year at the Town of Russell, Town of Bayfield, and the City of Bayfield, second by Craig Hoopman. Two members opposed. Motion carried.**

12. Adjourn to Executive Session in accordance with Wisconsin Statute 19.85  
(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Chequamegon United Teachers (CUT) Negotiations.

**Motion by Larry Deragon to adjourn to Executive Session in accordance with State Statutes 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Chequamegon United Teachers (CUT) Negotiations, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

13. Reconvene in open session to act on any items from executive session if necessary.

**Motion by Nicole Boyd to approve full CPI offer for Chequamegon United Teachers for the 2017-2018 school year as presented, second by Stephanie Bresette. Roll Call Vote: Cindy Garrity-Yes; Stephanie Bresette-Yes; Nicole Boyd Yes; Rocky Tribovich-Absent; Deb Knopf-Yes; Craig Hoopman-Yes; and Larry Deragon-Yes. Motion carried.**

14. Adjournment

**Motion by Craig Hoopman to adjourn meeting at 8:04 p.m., second by Larry Deragon. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk