

**School District of Bayfield
Notice of Board of Education Meeting
Monday, August 12, 2013**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, August 12, 2013, 6:04 p.m. in the school library.

2. Roll call of school board members: School Board members present were Deb Knopf, Billie Jo Johnson, Jennifer Leask, Cindy Garrity and Craig Hoopman.

Absent and Excused: Liz Woodworth and Theresa Gordon

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

Motion by Deb Knopf to approve agenda as presented, second by Billie Jo Johnson. Motion carried.

6. Audience/Written: In honor of Faye Hnath, a donation was made to the School Garden Fund from Sandra Raspotnik.

Jeannie Balber informed the board that there have been many favorable comments on Facebook regarding Victoria Gokee's graduation speech.

Jennifer Bouley read a letter from Sandra Gokee in support of smudging in school.

Theresa Gordon arrived at 6:08 p.m.

7. Approval of School Board Minutes – July 22, 2013

Motion by Billie Jo Johnson to approve board meeting minutes from July 22, 2013 as presented, second by Jennifer Leask. Motion carried.

8. Communications/Report: Presentation given by Richard Erickson on the Russia trip and Katie Hintz-Knopf introduced herself to the board in Russian. Mr. Erickson is looking for support from the board in the amount of \$22,000.00

8.1 Board President & Members:

8.1.1 Future Agenda Items: Wayne Nelson property and schedule board retreat.

8.1.2 Finance Committee:

8.1.3 Policy Committee:

8.2 Reports

8.2.1 District Administrator Report

8.2.2 K-12 Principal Report

8.2.3 Director of Special Education/Pupil Services Report

8.2.4 Recreation Center Report

8.2.5 Grants & Activities Coordinator Report

Motion by Jennifer Leask to approve reports 8.2.1 through 8.2.5 as presented, second by Billie Jo Johnson. Motion carried.

9. Financial Accounting

9.1 Approval of Vouchers

Motion by Billie Jo Johnson to approve voucher numbers 61099 thru 61247 as presented totaling \$717,869.12, second by Deb Knopf.

Motion by Billie Jo Johnson to retract her motion to approve voucher numbers 61099 thru 61247 as presented totaling \$717,869.12, Deb Knopf retracted her second to this motion.

Motion by Billie Jo Johnson to approve voucher numbers 61099 thru 61247 as presented totaling \$717,869.12 plus approve additional wages for Steve Dunn in the amount of \$1,000.00 for time spent on building project, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10. General Business

10.1 UNFINISHED BUSINESS

- 10.1.1 Reviewed for 2nd Reading of Revised Policies 232 Dean of Students Position Description, 243 Food and Nutrition Manager Position Description, 411 Equal Education Opportunities, 454.2 Allergy Management, 460 Students Awards & Scholarships, 460 Rule Guidelines for Selecting Academic Excellence Higher Education Scholarship, 523 District Wellness, 720 Safety Program, 720 Rule Safety Program Guidelines, 875 Facility Use.

Motion by Jennifer Leask to table policy 232 Dean of Students Position Description, second by Cindy Garrity. Motion carried.

Motion by Cindy Garrity to approve second reading of policy 243 Food and Nutrition Manger Position Description as presented, second by Jennifer Leask. Motion carried.

Motion by Deb Knopf to approve second reading of policy 411 Equal Education Opportunities as presented, second by Jennifer Leask. Motion carried.

Motion by Deb Knopf to approve second reading of policy 454.2 Allergy Management as presented, second by Jennifer Leask. Motion carried.

Motion by Deb Knopf to table policy 460 Students Awards & Scholarships as presented, second by Cindy Garrity. Motion carried.

Motion by Deb Knopf to approve second reading of policy 460 Rule Guidelines for Selecting Academic Excellence Higher Education Scholarship as presented, second by Jennifer Leask. Motion carried.

Motion by Jennifer Leask to approve second reading of policy 523 District Wellness as presented, second by Billie Jo Johnson. Motion carried.

Motion by Billie Jo Johnson to approve second reading of policy 720 Safety Program as presented, second by Cindy Garrity. Motion carried.

Motion by Jennifer Leask to approve second reading of policy 720 Rule Safety Program Guidelines as presented, second by Deb Knopf. Motion carried.

Motion by Cindy Garrity to approve second reading of policy 875 Facility Use as presented, second by Deb Knopf. Motion carried.

10.2 NEW BUSINESS

- 10.2.1 Consider Financial Support for Richard Erickson's Trip to Russia: Discussion

Motion by Deb Knopf to approve \$22,000.00 for the July 2014 trip to Russia as requested, second by Theresa Gordon. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.2 Consider Recreation Center Lease Renewal

Motion by Jennifer Leask to table Recreation Center Lease Renewal until December, second by Cindy Garrity. Motion carried.

10.2.3 Consider 2013-2014 Non-Affiliated Staff Compensation

Motion by Deb Knopf to approve a 2.07% increase in Non-Affiliated Staff Compensation for the 2013-2014 school year, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.4 Consider Employee Health Insurance Options

Motion by Craig Hoopman to approve WEA Insurance base plan option and option 1 as presented as choices for staff for the 2013-2014 school year, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.5 Consider Coaching Recommendations

Motion by Jennifer Leask to approve coaching recommendations as presented with the addition of Tammy Curran-Weber as the Assistant High School Girls Volleyball coach, second by Cindy Garrity. Motion carried.

10.2.6 Consider New Hire Recommendations

Motion by Deb Knopf to approve hiring recommendations as presented – Emily Brown-Arnott-Middle School Science; Trent Hanson-ELA/Title I Teacher; Merrie Bear-Special Education Aide; Karen Boutin-Food & Nutrition Director, second by Theresa Gordon. Motion carried.

10.2.7 Snow Removal Bid for 2013-2014

Motion by Billie Jo Johnson to award snow removal bid for 2013-2014 to Dunn Trucking as submitted, second by Theresa Gordon. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.8 LaPointe Fuel Bid for 2013-2014

Motion by Billie Jo Johnson to award fuel bid for 2013-2014 to LaPointe Gas, Inc. as submitted (fixed rate), second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.9 Milk Bid for 2013-2014

Motion by Craig Hoopman to award milk bid for 2013-2014 to Pure Dairy as submitted, second by Jennifer Leask. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.10 Madeline Island Ferry Line Bid for 2013-2014

Motion by Deb Knopf to award ferry transportation bid for 2013-2014 to Madeline Island Ferry Lines as submitted, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.11 LaPointe Lunch Bid for 2013-2014

Motion by Craig Hoopman to award LaPointe lunch bid for 2013-2014 to Mission Hill as submitted, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.12 Consider Technology Education Building Costs

Motion by Deb Knopf to approve additional funds for the Technology Education Building in the amount of \$67,355.00, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.13 Consider Bayfield Chamber of Commerce Membership

Motion by Deb Knopf to approve renewing Bayfield Chamber of Commerce Membership as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

10.2.14 Reaffirm Board Direction of the Practice of Smudging

Motion by Billie Jo Johnson reaffirming the consensus made by the board at the May 13, 2013 school board meeting which states the school district supports the cultural practice of smudging. Smudging is authorized in school buildings and on school grounds. Smudging involving burning cannot take place within school buildings due to health and safety concerns, second by Cindy Garrity. Motion carried.

11. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Request for Compensation Increase from Administrative Staff Member

Motion by Jennifer Leask to adjourn to Executive Session at 7:35 p.m. in accordance with State Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Request for Compensation Increase from Administrative Staff Member, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

12. Reconvene in open session to act on any items from executive session if necessary

Motion by Deb Knopf to increase Jeff Gordon, Dean of Students yearly salary to \$65,000 annual with the edition of performing the duties as PBIS Coach and overseeing two additional grades (4th and 5th), second by Craig Hoopman. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-No; Liz Woodworth-Absent; and Theresa Gordon-Yes. Motion carried.

13. Adjournment

Meeting adjourned.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
President

Approved: _____
Clerk