

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, April 21, 2014**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Deb Knopf on Monday, April 21, 2014, at 6:00 p.m., in the school library.

2. Roll call of school board members: School Board members present were Cindy Garrity, Rocky Tribovich, Deb Knopf, Liz Woodworth and Billie Jo Johnson via telephone.

Absent & Excused: Craig Hoopman, Theresa Gordon

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Recording Secretary confirmed agenda posting at all designated locations.

5. School Board Reorganization:

5.1 Election of Officers

**Motion by Rocky Tribovich to nominate Craig Hoopman as President, second by Billie Jo Johnson.**

**Call for any other nominations for President made three times. No other nominations received.  
Motion carried.**

**Motion by Cindy Garrity to nominate Deb Knopf as Vice-President, second by Rocky Tribovich.**

**Call for any other nominations for Vice-President made three times. No other nominations received.  
Motion carried.**

**Motion by Liz Woodworth to nominate Billie Jo Johnson as Treasurer, second by Rocky Tribovich.**

**Call for any other nominations for Treasurer made three times. No other nominations received.  
Motion carried.**

**Motion by Rocky Tribovich to nominate Cindy Garrity as Clerk, second by Billie Jo Johnson.**

**Call for any other nominations for Clerk made three times. No other nominations received. Motion carried.**

5.2 Appoint/Select CESA #12 Representative

**Motion by Cindy Garrity to appoint Liz Woodworth as the CESA #12 Representative, second by Billie Jo Johnson. Motion carried.**

5.3 Appoint/Select Select WASB Delegate

**Motion by Cindy Garrity to appoint Theresa Gordon as the WASB Delegate, second by Liz Woodworth. Motion carried.**

5.4 Appoint/Select Representative for CESA 12 Convention

**Motion by Rocky Tribovich to appoint Liz Woodworth as the Representative for CESA 12 Convention, second by Cindy Garrity. Motion carried.**

5.5 Appoint/Select School Board Committee(s)

**Motion by Liz Woodworth to appoint Billie Jo Johnson to the Policy Committee, second by Cindy Garrity. Motion carried.**

**Motion by Liz Woodworth to appoint Rocky Tribovich to the Teacher Negotiations Committee, second by Cindy Garrity. Motion carried.**

**Motion by Cindy Garrity to appoint Rocky Tribovich to the Buildings & Grounds/Safety Committee, second by Liz Woodworth. Motion carried.**

**Motion by Liz Woodworth to appoint Rocky Tribovich to the Finance Committee, second by Deb Knopf. Motion carried.**

**Motion by Cindy Garrity to appoint Theresa Gordon to the Nutrition Committee, second by Liz Woodworth. Motion carried.**

Committee Assignments are as follows:

Policy Committee

Cindy Garrity  
Theresa Gordon  
Billie Jo Johnson

Finance Committee

Cindy Garrity  
Craig Hoopman  
Rocky Tribovich

Teacher Negotiations Committee

Billie Jo Johnson  
Deb Knopf  
Rocky Tribovich

Nutrition Committee

Theresa Gordon  
Billie Jo Johnson  
Liz Woodworth

Support Staff Negotiations Committee

Theresa Gordon  
Deb Knopf  
Liz Woodworth

Buildings & Grounds/Safety Committee

Craig Hoopman  
Billie Jo Johnson  
Rocky Tribovich

Educational Collaborative Steering Committee

Cindy Garrity  
Deb Knopf  
Liz Woodworth

5.6 Establish Regular Meeting Times and Dates:

**Motion by Rocky Tribovich to hold the Regular School Board Meetings at 6:00 p.m. the 2<sup>nd</sup> Monday of each month with the exception of October and April. October meeting will be held in conjunction with the meeting the Board sets the Tax Levy and April meeting will be held in conjunction with the swearing in of new/re-elected Board Members, second by Cindy Garrity. Motion carried.**

6. Approval of the Agenda

**Motion by Rocky Tribovich to approve agenda as presented, second by Liz Woodworth. Motion carried.**

7. Audience/Written: Ron DePerry and Don Gordon addressed the board with their concern in the All-Conference Basketball selection process.

8. Approval of School Board Minutes – March 10, Regular School Board Meeting, March 17 Special Board Meeting and March 17, 2014 Special Joint Board Meeting.

**Motion by Liz Woodworth to approve minutes of the March 10, 2014 Regular School Board Meeting as presented, second by Cindy Garrity. Motion carried.**

**Motion by Cindy Garrity to approve minutes of the March 17, 2014 Special Board Meeting as presented, second by Liz Woodworth. Motion carried.**

9. Communications/Reports:

Presentation given by Shellie Swanson on the upcoming student trip to Paris/London/Rome.

Thank you letter from Jennifer Leask.

Gift of an American flag from David Curran.

9.1 Board President & Members:

9.1.1 Future Agenda Items – All-Conference Basketball selection process

9.1.2 Finance Committee

9.1.3 Policy Committee

9.2 Reports:

9.2.1 District Administrator Report

9.2.2 K-12 Principal Report

9.2.3 Dean of Students Report

9.2.4 Athletic Director Report

9.2.5 Supervisor of Buildings & Grounds Report

9.2.6 Director of Special Education/Pupil Services Report

**Motion by Rocky Tribovich to receive and place on file reports 9.2.1 through 9.2.6 as presented, second by Liz Woodworth. Motion carried.**

10. Financial Accounting

10.1 Approval of Vouchers

**Motion by Billie Jo Johnson to approve voucher as presented totaling \$396,326.88, second by Liz Woodworth. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

11. General Business

11.1 NEW BUSINESS

11.1.1 Consider Approval of FTE's for 2014-2015

**Motion by Rocky Tribovich to approve FTE's for 2014-2015 as presented, second by Cindy Garrity. Motion carried.**

11.1.2 Consider Approval of Youth Options Request for the 2014-2015 Fall Semester

**Motion by Cindy Garrity to approve Youth Option Requests for the 2014-2015 Fall Semester as presented, second by Liz Woodworth. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

11.1.3 Consider 1<sup>st</sup> Reading of Teacher's Aide Position Description: Board consensus to move policy on for second reading.

11.1.4 Consider 1<sup>st</sup> Reading of 671.3 Exhibit 1 Travel Expense Report: Board consensus to move policy on for second reading.

11.1.5 Consider Replacement of Gymnasium Bleachers

**Motion by Rocky Tribovich to approve bid from Goodson Furniture and Equipment in the amount of \$45,628.00 for the replacement of the gymnasium bleachers as presented, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

11.1.6 Employee & Retiree Health Insurance: Information provided to the Board.

11.1.7 LaPointe School Breakfast Program: Pilot program going well. Will continue program for the remainder of the school year. Program will be placed on the upcoming Nutrition Committee agenda.

11.1.8 Curriculum Adoption

Billie Jo Johnson left at 6:53 p.m.

**Motion by Liz Woodworth to adopt Grades 6-8 Exploratory Business and Technology Information Curriculum, K-4 Music Curriculum and K-12 Art Curriculum as presented, second by Rocky Tribovich. Motion carried.**

11.1.9 Consider 2014-2015 Preliminary Budget

**Motion by Rocky Tribovich to approve Preliminary Budget for 2014-2015 as presented, second by Liz Woodworth. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Absent; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

11.1.10 Consider Pupil Services Director Position

11.1.11 Athletic Director and Middle School Athletic Coordinator Position

**Motion by Liz Woodworth to approve Athletic Director and Middle School Athletic Coordinator positions as presented, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Absent; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

11.1.12 Student & Staff Makeup Plan

**Motion by Deb Knopf to approve plan option #3 as presented for student and staff makeup, second by Liz Woodworth. Motion carried.**

11.1.13 Consider Revised Policy 322 Rule School Day Hours

**Motion by Rocky Tribovich to approve revised policy 322 Rule School Day Hours as presented and waive 2<sup>nd</sup> reading, second by Liz Woodworth. Motion carried.**

11.1.14 Consider Revised Staff Handbook (page 4) Hours of Work/Work Schedule/Calendars

**Motion by Rocky Tribovich to approved revised Hours of Work/Work Schedules/Calendars on page four of the Staff Handbook as presented and waive 2<sup>nd</sup> reading, second by Cindy Garrity. Motion carried.**

11.1.15 Review of Board of Education Evaluation and Personal Self Evaluation

**Motion by Rocky Tribovich to table the review of Board of Education Evaluation and Personal Self Evaluation until the May meeting, second by Liz Woodworth. Motion carried.**

12. Adjourn to Executive Session in accordance with State Statutes 19.85

**Motion by Liz Woodworth to adjourn to Executive Session in accordance with State Statutes 19.85 Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Finance Manager Negotiations and (1)(i) Considering any and all matters related to acts by business under s.560.15 which, if discussed in public, could adversely affect the business, its employees or former employees – Memorandum of Understanding Discussion and planning, second by Cindy Garrity. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Absent; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

13. Reconvene in open session to act on any items from executive session if necessary at 8:08 p.m.

**Motion by Cindy Garrity to approve Finance Manager compensation proposal in the amount of \$50,000 annually, second by Deb Knopf. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Absent; Theresa Gordon-Absent; Rocky Tribovich-Yes; Deb Knopf-Yes; Craig Hoopman-Absent; and Liz Woodworth-Yes. Motion carried.**

14. Adjournment

**Motion by Rocky Tribovich to adjourn meeting at 8:10 p.m., second by Liz Woodworth. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk