

**School District of Bayfield
Notice of Board of Education Meeting
Monday, April 22, 2013**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board Clerk Cindy Garrity on Monday, April 22, 2013, at 6:04 p.m., in the school library.

2. Roll call of school board members: School Board members present were Cindy Garrity, Billie Jo Johnson, Jennifer Leask, and Theresa Gordon.

Absent & Excused: Liz Woodworth, Craig Hoopman, and Deb Knopf.

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Recording Secretary confirmed agenda posting at all designated locations.

5. School Board Reorganization:

5.1 Election of Officers

Motion by Billie Jo Johnson to have the officers of the board remain the same (Craig Hoopman as President, Deb Knopf as Vice-President, Cindy Garrity as Clerk, and Billie Jo Johnson as Treasurer), second by Jennifer Leask. Motion carried.

5.2 Appoint/Select CESA #12 Representative

Motion by Jennifer Leask to appoint Liz Woodworth as the CESA #12 Representative, second by Theresa Gordon. Motion carried.

5.3 Appoint/Select Select WASB Delegate

Motion by Theresa Gordon to appoint Liz Woodworth as the WASB Delegate, second by Billie Jo Johnson. Motion carried.

5.4 Appoint/Select Representative for CESA 12 Convention

Motion by Billie Jo Johnson to appoint Liz Woodworth as the Representative for CESA 12 Convention, second by Jennifer Leask. Motion carried.

5.5 Appoint/Select School Board Committee(s)

Cindy Garrity, Jennifer Leask, and Theresa Gordon were appointed to the Policy Committee.

Billie Jo Johnson, Deb Knopf, and Jennifer Leask were appointed to the Teacher Negotiations Committee.

Deb Knopf, Theresa Gordon, and Liz Woodworth were appointed to the Support Staff Negotiations Committee.

Craig Hoopman, Billie Jo Johnson, and Deb Knopf were appointed to the Buildings & Grounds/Safety Committee.

Craig Hoopman, Billie Jo Johnson, Cindy Garrity were appointed to the Finance Committee.

Billie Jo Johnson, Jennifer Leask, and Liz Woodworth were appointed to the Nutrition Committee.

Deb Knopf, Cindy Garrity, and Liz Woodworth were appointed to the Educational Collaboration Steering Committee.

Motion by Theresa Gordon to approve board member committee appointments as proposed, second by Billie Jo Johnson. Motion carried.

5.6 Establish Regular Meeting Times and Dates:

Motion by Billie Jo Johnson to hold the Regular School Board Meetings at 6:00 p.m. the 2nd Monday of each month with the exception of July, October and April. July meeting will be held in conjunction with the Annual Meeting, October meeting will be held in conjunction with the meeting the Board sets the Tax Levy, and April meeting will be held in conjunction with the swearing in of new/re-elected Board Members, second by Jennifer Leask. Motion carried.

6. Approval of the Agenda

Motion by Jennifer Leask to approve agenda as presented, second by Billie Jo Johnson. Motion carried.

7. Audience/Written: Thank you card from the Louis Belanger family.

Concerns from Anne and Richard Bowker on the discussion of a possible property swap for the school forest.

8. Approval of School Board Minutes – March 11, March 18, and April 2, 2013.

Motion by Billie Jo Johnson to approve minutes of the March 11, March 18 and April 2, 2013 School Board Meetings as presented, second by Jennifer Leask. Motion carried.

9. Communications/Reports:

9.1 Board President & Members: Finance Committee report given by Billie Jo Johnson and a Policy Committee report given by Jennifer Leask

9.2 Reports:

- 9.2.1 District Administrator Report
- 9.2.2 Athletic Director Report
- 9.2.3 K-12 Principal Report
- 9.2.4 Recreation Center Report
- 9.2.5 Supervisor of Buildings & Grounds Report
- 9.2.6 IT Systems Administrator Report
- 9.2.7 School Board Student Representatives Report

Motion by Jennifer Leask to receive and place on file reports 9.2.1 through 9.2.7 as presented, second by Billie Jo Johnson. Motion carried.

10. Financial Accounting

10.1 Approval of Vouchers

Motion by Billie Jo Johnson to approve voucher numbers 60367 through 60506 as presented totaling \$142,218.74, second by Jennifer Leask. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Yes; Jennifer Leask-Yes; Deb Knopf-Absent; Craig Hoopman-Absent; and Liz Woodworth-Absent. Motion carried.

11. General Business

11.1 UNFINISHED BUSINESS

11.1.1 Consider 2nd Reading of Truancy Policy

Motion by Jennifer Leask to approve 2nd reading of Truancy Policy as presented, second by Billie Jo Johnson. Motion carried.

11.1.2 Consider 2nd Reading of Report Child Abuse Policy

Motion by Jennifer Leask to approve 2nd reading of Report Child Abuse Policy as presented, second by Billie Jo Johnson. Motion carried.

11.2 NEW BUSINESS

11.2.1 Consider Approval of Teacher Contract Offers for 2013-2014

Motion by Jennifer Leask to approve Teacher Contract Offers for 2013-2014 as presented, second by Billie Jo Johnson. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Yes; Jennifer Leask-Yes; Deb Knopf-Absent; Craig Hoopman-Absent; and Liz Woodworth-Absent. Motion carried.

11.2.2 Consider Approval of Youth Options Request for the 2013-2014 Fall Semester

Motion by Jennifer Leask to approve Youth Option Requests as presented for the 2013-2014 fall semester, second by Billie Jo Johnson. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Yes; Jennifer Leask-Yes; Deb Knopf-Absent; Craig Hoopman-Absent; and Liz Woodworth-Absent. Motion carried.

11.2.3 Consider Letters of Retirement from Staff

Motion by Billie Jo Johnson to approve letters of retirement from Pat Farrell, Deb Bouley, Betty Johnson and Diane DeFoe as presented with regret and appreciation for their years of service to the District, second by Jennifer Leask. Motion carried.

11.2.4 Consider 1st Reading of American Indian Language, History & Culture Instructor Position Description

Motion by Jennifer Leask to approve 1st Reading of the American Indian Language, History & Culture Instructor Position Description and the Academic Resource Coordinator Position Description as presented, second by Billie Jo Johnson. Motion carried.

11.2.5 Consider 1st Reading of Academic Resource Coordinator Position Description:
See previous motion

11.2.6 Consider 1st Reading of Financial Assistant Position Description

Motion by Billie Jo Johnson to approve 1st Reading of Financial Assistant Position Description as presented, second by Jennifer Leask. Motion carried.

11.2.7 Consider Student Built Shed Bids

Motion by Billie Jo Johnson to approve bid as presented from Evan Erickson in the amount of \$1,377.00 for the Student Built Shed, second by Jennifer Leask. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Yes; Jennifer Leask-Yes; Deb Knopf-Absent; Craig Hoopman-Absent; and Liz Woodworth-Absent. Motion carried.

- 11.2.8 Consider Setting Snow Makeup Dates: Superintendent David Aslyn informed the board and members of the audience that to date, the District has had five (5) full snow days and two (2) early release days due to inclement weather thus far this school year. Also, the weather for tomorrow, April 23, does not look very good either. Requesting feedback from the Board and audience on their option to consider applying to the Department of Public Instruction for a waiver to wave those days of instruction lost due of inclement weather and replace with locally hosted professional learning opportunities.

Motion by Jennifer Leask to suspend Roberts Rules of Order which would allow an opportunity for the audience to share their opinion on the District applying for a waiver of those instructional days lost due to inclement weather and replace with locally hosted professional learning opportunities for our staff, second by Billie Jo Johnson. Motion carried.

Bayfield resident Ann Bowker stated she was in support of applying for a waiver so those days would not have to be made up by students, instead, conduct professional learning opportunities on those days for staff.

Motion by Jennifer Leask to reinstate Roberts Rules of Order, second by Billie Jo Johnson. Motion carried.

Motion by Jennifer Leask to direct Superintendent Aslyn to apply for a waiver to the Department of Public Instruction to waive the instructional days lost this school year due to inclement weather and replace with locally hosted professional learning opportunities for our staff, second by Billie Johnson. Motion carried.

- 11.2.9 Consider Approval of Senior Class Trip Request

Motion by Jennifer Leask to approve Senior Class Trip as presented, second by Theresa Gordon. Motion carried.

- 11.2.10 Consider Approval of Proposed 2013-2014 School Year Calendar: Discussion. Superintendent David Aslyn indicated to the board that it was his recommendation that graduation for the Class of 2014 should be held on Saturday, June 7, 2014.

Motion by Billie Jo Johnson to adopt the 2013-2014 School Year Calendar as presented with graduation being held on Saturday, June 7, 2014, second by Theresa Gordon. Motion carried.

12. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Consider additional duties & compensation for Buildings & Grounds Supervisor during building project.

Motion by Billie Jo Johnson to adjourn to executive session in accordance with State Statutes 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Consider additional duties & compensation for Buildings & Grounds Supervisor during building project, second by Jennifer Leask. Roll Call Vote: Cindy Garrity-Yes; Billie Jo Johnson-Yes; Theresa Gordon-Yes; Jennifer Leask-Yes; Deb Knopf-Absent; Craig Hoopman-Absent; and Liz Woodworth-Absent. Motion carried.

13. Reconvene in open session to act on any items from executive session if necessary.

14. Adjournment

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
President

Approved: _____
Clerk

**School District of Bayfield
School Board Meeting
EXECUTIVE SESSION - NOT FOR PUBLICATION
April 22, 2013**

1. Consider additional compensation for Buildings & Grounds Supervisor: Discussion

Meeting reconvened to open session at 8:10 p.m.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
President

Approved: _____
Clerk